**California State University San Marcos**

**College of Education, Health and Human Services**

**Curriculum and Academic Policy Committee**

 **MINUTES, December 2nd, 2015**

**3:30pm- 4:30pm, UH 449**

 MEMBERS & GUESTS:

|  |  |  |  |
| --- | --- | --- | --- |
| x | Susan Andera (SoN) –Co-Chair | x | Hyun Gu Kang (SHSHS) |
| x | Denise Garcia (Dean Designee, non-voting) | x | Jodi Robledo (SoE) |
| x | Ingrid Flores (At-Large) |  x | Nancy Romig (SoN) Co-Chair |
|  | Ana Hernandez (SoE) | x | Fernando Soriano (SHSHS)  |
|  x | Shannon Hofmann (Student Services Rep.)  |  x | Heidi Jones (CEHHS) Admin. Support  |

1. WELCOME 3:30pm
2. Approve Agenda– Agenda Approved.
3. Approve Minutes – 11/18/2015 Minutes Approved- contingent on edits: Sue Moineau added to red blank.
4. Announcements: KINE and SoN will be submitting Curriculum very soon. A capstone course (from SoE) will also be presenting curriculum in the spring.
5. Standing Report for CCC
6. Standing Report for Senate- Masters of Public Health was approved at Senate level. Nursing courses were also approved.
7. PENDING REVIEWS: **Human Development** **(HD) Undergraduate Program Revisions & New Courses
Courses Reviewed:** Due to lack of time, it was decided that C forms only would be reviewed now.

1. Action Research in HD- Jodi & Ingrid
Catalog Description and #9 are too long.
Course impacts the Psychology dept. Their signature needed

 2. Interdisciplinary Understanding of children, Youth and Families- Jodi & Ingrid
 Need signatures from Sociology and Psychology. Recommend to use the word “examines” instead of reviews. #20 should say once a year.

3. Social Policy- Ana & Fernando
Missing the Course #. Might be beneficial to use "examine in the catalog description. Also use "once a year" in #20.  Copy all of the pre-reqs into the #16. Need a Signature from political Science?  As it may be impacted.Perhaps fix the list of prerequisites so they are easier to understand. (does a student need to take them all, or just one?).

4. HD 220 Statistics- Hyun Gu & Fernando
Need specified math course by name/number (intermediate algebra).

The Lab should be C-2.

#10 should be changed.

Need to work on both the course description and the rational.

Need signatures from the department impacted (psych) and the originator & dept. chair.

**Courses Not Yet Reviewed**

5. HD 230 Research Methods for HD Hyun Gu & Fernando
6. Health Disparities - Susan & Nancy
7. Ecological Perspectives- Susan & Nancy
8. Adolescent Development- Ana & Hyun Gu

9. Adulthood- Susan & Nancy

10. Child Development- Jodi & Ingrid
11. HD Prep Skill- Ana & Fernando

1. AGENDA ITEMS FOR NEXT REGULAR MEETING

Continue to review HD course C forms

Sinem Siyahhan to present

1. ACTION ITEMS –

*Next Meeting is December 9th, 2015*

1. ADJOURNMENT – 4:32pm