**California State University San Marcos**

**College of Education, Health and Human Services**

**Curriculum and Academic Policy Committee**

**Minutes, December 9th, 2015**

**3:30pm- 4:30pm, UH 449**

MEMBERS & GUESTS:

|  |  |  |  |
| --- | --- | --- | --- |
| x | Susan Andera (SoN) –Co-Chair | x | Hyun Gu Kang (SHSHS) |
|  | Denise Garcia (Dean Designee, non-voting) | x | Jodi Robledo (SoE) |
| x | Ingrid Flores (At-Large) | x | Nancy Romig (SoN) Co-Chair |
| x | Ana Hernandez (SoE) | x | Fernando Soriano (SHSHS) |
|  | Shannon Hofmann (Student Services Rep.) |  | Heidi Jones (CEHHS) Admin. Support |

1. WELCOME 3:30pm
2. Approve Agenda– Approved
3. Approve Minutes – Approved
4. Announcements:   
   \* Follow up on the Bilingual Authorization Certificate. Ana is working with Lourdes to add to the catalog.
5. Standing Report for CCC- Nothing to report.
6. Standing Report for Senate- Nothing to report.
7. Presentation: Sinem Siyahhan- Currently there are 19 courses offered and 3 programs that fall under the “Educational Technology” umbrella. There is a misrepresentation of Video Production (certificate) and the Computer Authorization (certificate) \*not mentioned in CTC, so these certificates will be in effect, “shut down.” Some of the classes affiliated with these certificates will be folded in to the Educational Technology Program Certificate and others will be deleted (depending on various justifications- on which Sinem gave) Either the classes were no longer applicable, or the material was being taught in other classes. Sinem has organized all paperwork in a way to see the old and new changes, and made all C, D and P forms in the appropriate places.
8. Human Development (HD) Undergraduate Program Revisions & New Courses

5. HD 230 Research Methods for HD Hyun Gu & Fernando – Previously reviewed.  
6. Health Disparities - Susan & Nancy  
\*Need to look into Sociology to see if signatures are needed as this class may conflict with a class that they are currently offering. Need to shorten #9. Answer the- why is it being proposed? #10 should be C-2. Prerequisites should be consistent. #16 needs to be same as other courses. Need appropriate signatures.   
7. Ecological Perspectives- Susan & Nancy   
\*Prereqs need to match. Need to shorten #9. Need the necessary signatures. (does this course impact other departments?) If so, those signatures as well. #21 needs to be yes. Does HD 231 need to be included in this list for the prereqs?  
8. Adolescent Development- Ana & Hyun Gu  
\*#6 Is missing & the other language needs to be removed. Need to shorten #9. #8- the last sentence is odd, cannot use the word “course.” #21 needs to be marked YES. Need to clarify #16- the prereqs/ coreqs. Does this need signatures from other departments? CHAD/ Psych? Need signatures in general.

9. Adulthood- Susan & Nancy – Not reviewed at this meeting.

10. Child Development- Jodi & Ingrid – Not reviewed at this meeting.  
11. HD Prep Skill- Ana & Fernando- Not reviewed at this meeting.

Courses Previously Reviewed:Proposers alerted to comments in Box on reviewed courses for suggested changes

1. Action Research in HD- Jodi & Ingrid

2. Interdisciplinary Understanding of children, Youth and Families-

3. Social Policy- Ana & Fernando  
4. HD 220 Statistics- Hyun Gu & Fernando

1. AGENDA ITEMS FOR NEXT REGULAR MEETING

1. ACTION ITEMS –
2. ADJOURNMENT –