**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Draft **MINUTES** - October 05, 2016

3:30 - 4:30 PM in UNIV 449

Committee Members:

|  |  |  |  |
| --- | --- | --- | --- |
| X | Jodi Robledo  School of Education | X | Alham Abuatiq  School of Nursing |
| X | Elizabeth Garza  School of Education |  | Ingrid Flores  At-Large |
| X | Hyun Gu Kang **(Co-Chair)**  School of Health Science & Human Services | X | Jodi Robledo  CEHHS Rep. to UCC ***(Non-voting)*** |
| X | Jimmy Young  School of Health Science & Human Services | X | Shannon Cody, Director  CEHHS Student Services ***(Non-voting)*** |
| X | Susan Andera **(Co-Chair)**  School of Nursing |  | Denise Garcia, Associate Dean  CEHHS ***(Non-voting)*** |

Guest(s):

**CALL TO ORDER**

Meeting called to order at 3:45 pm. Quorum was established.

**APPROVAL OF MINUTES**

Minutes of September 21, 2016 meeting were approved as presented.

**STANDING REPORT FROM CCC**

CCC will hold its first meeting on October 12th

**STANDING REPORT FROM SENATE**

UCC is looking to go all electronic for curriculum forms. Piloting during Spring 2017. All reviews will be electronic beginning Fall 2017. Training will be provided.

**CURRENT ITEMS UNDER REVIEW**

SON Master of Public Health Curriculum (9/6/16)

**P-2 Form: ALL**

1. C-Form: PH 693 Internship: - Kang/Andera (Requested more info)

2. C-2 Form: PH 695 - Andera/Abuatiq (Pending Approval)

3. C-2 Form: PH 698 Thesis (3 Units) - Andera/Abuatiq (Pending Approval)

SON RN to BSN Program (9/21/16) 🡨 Requested to Hold

**P-2 Form: ALL**

1. C-2 Form: NURS 447 Public Health Nursing Practicum - Kang/Abuatiq

**NEW ITEMS FOR REVIEW**

SW-Master of Social Work Curriculum (9/21/16)

**P-2 Form: ALL**

C Form: MSW 599 Kang, Abuatiq

C Form: MSW 629 Garza, Robledo

C Form: MSW 698A Andera, Young

C Form: MSW 698B Kang, Flores

C-2 Form: MSW 500 Abuatiq, Kang

C-2 Form: MSW 501 Abuatiq, Kang

C-2 Form: MSW 510 Abuatiq, Kang

C-2 Form: MSW 511 Abuatiq, Kang

C-2 Form: MSW 512 Abuatiq, Kang

C-2 Form: MSW 520 Abuatiq, Kang

C-2 Form: MSW 525 Abuatiq, Kang

C-2 Form: MSW 540 Abuatiq, Kang

C-2 Form: MSW 541 Garza, Robledo, Flores

C-2 Form: MSW 550 Garza, Robledo, Flores

C-2 Form: MSW 602 Garza, Robledo, Flores

C-2 Form: MSW 630A Garza, Robledo, Flores

C-2 Form: MSW 630B Garza, Robledo, Flores

C-2 Form: MSW 631A Garza, Robledo, Flores

C-2 Form: MSW 631B Garza, Robledo, Flores

C-2 Form: MSW 635A Garza, Robledo, Flores

C-2 Form: MSW 635B Garza, Robledo, Flores

C-2 Form: MSW 642 Garza, Robledo, Flores

C-2 Form: MSW 643 Garza, Robledo, Flores

C-2 Form: MSW 650 Andera, Young

C-2 Form: MSW 655 Andera, Young

C-2 Form: MSW 661 Andera, Young

C-2 Form: MSW 662 Andera, Young

C-2 Form: MSW 667 Andera, Young

C-2 Form: MSW 670 Andera, Young

C-2 Form: MSW 671 Andera, Young

C-2 Form: MSW 672 Andera, Young

C-2 Form: MSW 695 Andera, Young

C-2 Form: MSW 699 Andera, Young

**AGENDA ITEMS FOR NEXT MEETING**

Documents still under review: Public Health, Nursing, Social Work

**ACTION ITEMS**

SLP Changes to MS in SLP (8/29/16)

Add check mark to ‘Title Change” box on C-2 form for SLP 495 - Approved items 1-4 to forward on to UCC

1. C-2 Form: SLP 495: Deglutition - Young/Robledo

2. C- 2 Form: SLP 663: - Young/Robledo

3. C-2 Form: SLP 673a: - Young/Robledo

4. C- 2 Form: SLP 673b: - Young/Robledo

**ANNOUNCEMENTS**

Committee discussed responsibility for notifying originators when comments are made in Box on submitted forms. It was agreed that the protocol followed by UCC should be used. Reviewers are to email any comments on items they’ve reviewed to the Co-Chair. Co-chairs are responsible for sending these comments to the document originator. Originator responds to comments and sends to the CAPC staff recorder, any revised/new documents to upload.

**ADJOURNMENT**

Meeting adjourned at 4:30 pm.

*Next Meeting: October 19, 2016*