**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

MINUTES – September 27, 2017

3:30 - 4:30 PM in UNIV 449

**Committee Members:**

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|  |  |  |  |
| --- | --- | --- | --- |
|  | Brook SolesSchool of Education |  | Amy CarneySchool of Nursing |
|  | Elizabeth GarzaSchool of Education |  | Paul StuhrAt-Large |
|  | Hyun Gu KangSchool of Health Sciences & Human Services |  | Paul StuhrCEHHS Rep. to UCC ***(Non-voting)*** |
|  | Jimmy YoungSchool of Health Sciences & Human Services |  | Shannon Cody, Assistant DeanCEHHS Student Services ***(Non-voting)*** |
|  | Lorna KendrickSchool of Nursing |  | Denise Garcia, Associate DeanCEHHS ***(Non-voting)*** |

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Guest(s):

**CALL TO ORDER** (Carney/Kang)

 Establish quorum **– quorum established**

 **Present: B. Soles, H. Kang, J. Young, L. Kendrick, A. Carney, P. Stuhr, S. Cody**

**APPROVAL OF MINUTES** (Carney/Kang)

 **Kang – Update to add Kendrick/Carney to review NURS 389**

 **Carney – move to approve; Kendrick – 2nd motion; 6-yes, 0-no; motion carried**

**STANDING REPORT FROM CCC** (Kang)

 **No update. CCC is still waiting for BAPC to elect chair. Mtgs will subsequently be scheduled.**

**STANDING REPORT FROM SENATE** (Stuhr)

 **Stuhr: UCC voted to propose Curriculog go-live of Jan 1, 2018. All submissions on/after this date must be via Curriculog. Plan to discuss as announcement item in Senate / ECC in Oct/Nov. Only paper submissions dated in 2017 in CAPCs will be processed after that date.**

**OLD ITEMS UNDER REVIEW**

* SOE: MA Literacy (Original signed P-2 form available)
	+ Revised P-2 Form Narrative – Stuhr / Soles
	+ Revised Program Elevation – Kang / Carney
	+ Revised Catalog Changes – Young / Kendrick
		- **Reviewed all comments from assigned faculty**
		- **Kang to notify SOE (Stowell) of recommended edits and recent requirement changes**
* SoN: BSN
	+ P-2 Form, C- Form NURS 389 **–** Kang to clarify prerequisite of 491/495; **reassigned to Kendrick/Carney**
		- **Kendrick/Carney agreed documents are acceptable as written**
		- **Kang move to approve as-is; Young 2nd motion; 6-yes, 0-no; motion carried**
* BA in Game Design Studies;
	+ A-Form – Stuhr / Soles
	+ A-Form Abstract –All to review
		- **Reviewed comments from assigned faculty**
		- **Kendrick motion to approve as-is; Carney 2nd motion; 6-yes, 0-no; motion carried**
* Kinesiology: Denise indicated ERGs are required before students can be registered in November
	+ C2-Form KINE 204 – Stuhr / Soles
	+ C2-Form KINE 301 – Kang / Carney
	+ C2-Form KINE 302 – Young / Kendrick
	+ C2-Form KINE 303 – Garza / Kang
	+ C2-Form KINE 304 – Garza / Young
	+ C2-Form KINE 305 – Garza / Kendrick
	+ C-2 Form KINE 311 – Soles / Carney
	+ C-2 Form KINE 326 - Garza / Stuhr
	+ C-2 Form KINE 336 - Kang / Soles
	+ C-2 Form KINE 404 – Young / Garza
	+ C-2 Form KINE 405 – Kendrick / Kang
	+ C-2 Form KINE 407 – Carney / Young
	+ C-2 Form KINE 415 – Stuhr / Kendrick
	+ C-2 Form KINE 425 – Soles / Carney
	+ C-2 Form KINE 316 – Carney (assigned after 9/13/17 meeting)
		- **Members discussed comments made by assignees**
		- **Carney to review all comments again to consolidate**
		- **Goal to exit CAPC by Oct. 11th**
* Social Work **- Not reviewed; move to Oct 11th agenda**
	+ P-2 Form /Catalog Changes - Soles / Stuhr; add catalog copy indicating where these courses will be within the sequence
	+ C-Form MSW 656 – Kang / Carney (check Box 21; specify degree requirement met; Box 10 instructional mode)
	+ C-Form MSW 658 – Young / Kendrick (check Box 21; specify degree requirement met; Box 10 instructional mode)
	+ C-Form MSW 660 – Soles / Garza (check Box 21; specify degree requirement met; Box 10 instructional mode)
* Human Development**- Not reviewed; move to Oct 11th agenda**
	+ C-2 Form HD 304 – Kang / Young

**NEW ITEMS FOR REVIEW**

* SOE Package: **Assigned for Oct 11th agenda**
	+ C-Form EDAD 622A **– Kang/Carney**
	+ Syllabus EDAD 622A **- Kang/Carney**
	+ C-Form EDAD 622B **- Young/Kendrick**
	+ Syllabus EDAD 622B **- Young/Kendrick**
	+ C-Form EDAD 622C **– Garza/Soles**
	+ Syllabus EDAD 622C **– Garza/Soles**
	+ C-Form EDAD 698A **– Stuhr/Kang**
	+ Syllabus EDAD 698A **– Stuhr/Kang**
	+ C-Form EDAD 698B **– Carney/Young**
	+ Syllabus EDAD 698B **– Carney/Young**
	+ C-Form EDAD 698C **– Kendrick/Garza**
	+ Syllabus EDAD 698C **– Kendrick/Garza**
* SON: **Assigned for Oct 11th agenda**
	+ RN to BSN Online**: Pre-assign P-2 forms – Stuhr/Soles**
	+ RN to MSN **Online: Pre-assign P-2 forms – Kang/Garza (Kendrick)**
	+ MSN Options **Online: Pre-assign P-2 forms – Young/Carney (Kendrick)**
* SOE: **Assigned for Oct 11th agenda**
	+ Masters in Ed Admin: Pre-assign P-2 forms **– Kendrock/Soles**
	+ Masters in Ed Reading and Literacy: Pre-assign P-2 forms **– Kang/Young**
* SharePoint transition / updates: **Not discussed**
* Curriculog updates**: See comments under Standing Report From Senate**

**AGENDA ITEMS FOR NEXT MEETING**

**ACTION ITEMS**

**ANNOUNCEMENTS**

 **Kang: Distributed memo from Global Programs; Confucius Institute supported by a foundation. Recommended distributing to interested faculty.**

**ADJOURNMENT** (Carney/Kang)

 **Meeting adjourned**

*Next Meeting:* ***October 11, 2017, 3:30 – 4:30pm***