**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes August 29, 2018

3:30 – 4:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| x | Brooke SolesSchool of Education |  | Deborah Kristan, Associate DeanCEHHS ***(Non-voting)*** |
|  | Elizabeth GarzaSchool of Education |  | Shannon Cody, Assistant DeanCEHHS Student Services ***(Non-voting)*** |
| x | Hyun Gu Kang, ChairSchool of Health Sciences & Human Services |  | Andi ShibataCEHHS Student Services ***(Non-voting)*** |
| x | Jimmy YoungSchool of Health Sciences & Human Services |  | Nam Nguyen CEHHS Student Services ***(Non-voting)*** |
|  | Lorna KendrickSchool of Nursing | x | Gwen HansenCEHHS Student Services ***(Non-voting)*** |
| x | Wendy HansbroughSchool of Nursing |  | Melinda JonesCEHHS, Staff ***(Non-voting)*** |
| x | Paul StuhrAt-Large |  | Paul StuhrCEHHS Rep. to UCC ***(Non-voting)*** |

Guest(s):

# CALL TO ORDER (Kang)

* Establish quorum: yes

# APPROVAL OF MINUTES (Kang)

* Need to locate minutes from April 18, 2018

# STANDING REPORT FROM CCC

* None

# STANDING REPORT FROM UCC

# None

# ITEMS UNDER REVIEW:

* Agenda
* Elect a new chair (and co-chair).
* Motion to elect Jimmy Young as new Chair, Kang, second Stuhr. Vote: Yes
* Review upcoming meetings, motion to change November 7, 2018 to November 14, 2018, Young, second Kang Vote: Yes
* Motion to change December 5, 2018 to November 28, 2018, Young, second Kang Vote: Yes
* Motion to cancel December 19, 2018 meeting, Young, Kang Vote: Yes

## EDUCATION

## PUBLIC HEALTH

## NURSING

* Wendy needs access to curriculog, suggested she email Criselda Yee
* Discussed Structure for course/program approval process submitted and tracked in Curriculog.
1. CAPC (uses curriculog for the submittal process)
2. ACADEMIC PROGRAMS
3. UCC
4. SENATE
5. CHANCELLOR’S OFFICE (for new programs only)

FORMS:

1. P-forms (new programs)
2. P2-forms (changes in program)
3. C Forms- new course
4. C2-forms- changes to existing courses

## KINESIOLOGY

# ANNOUNCEMENTS

*

# ADJOURNMENT: 4:30 p.m. (Young)

# NEXT MEETINGS

* Fall Dates:
	+ September 12, 2018
	+ 3:30 – 4:30 p.m.
	+ September 26, 2018
	+ 3:30 – 4:30 p.m.
	+ October 10, 2018
	+ 3:30 – 4:30 p.m.
	+ October 24, 2018
	+ 3:30 – 4:30 p.m.
	+ November 14, 2018 (confirmed)
	+ 3:30 – 4:30 p.m.
	+ November 28, 2018 ( confirmed with Time adjustment)
	+ 3:00 – 4:00 p.m.