**Curriculum & Academic Policy Committee**

College of Education, Health & Human Services (CEHHS)

Minutes October 24, 2018

3:30 – 4:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| x | Brooke SolesSchool of Education | x | Deborah Kristan, Associate DeanCEHHS ***(Non-voting)*** |
|  | Elizabeth GarzaSchool of Education |  | Shannon Cody, Assistant DeanCEHHS Student Services ***(Non-voting)*** |
| x | Hyun Gu Kang, School of Health Sciences & Human Services |  | Andi ShibataCEHHS Student Services ***(Non-voting)*** |
| x | Jimmy Young (Chair)School of Health Sciences & Human Services |  | Nam Nguyen CEHHS Student Services ***(Non-voting)*** |
|  | Lorna KendrickSchool of Nursing |  | Gwen HansenCEHHS Student Services ***(Non-voting)*** |
| x | Wendy HansbroughSchool of Nursing | X | Malachi HarperCEHHS, Staff ***(Non-voting)*** |
|  | Paul StuhrAt-Large |  | Paul StuhrCEHHS Rep. to UCC ***(Non-voting)*** |

Guest(s): Lisa Bandong, MPH. Emmanuel Iyiegbuniwe, MPH.

# CALL TO ORDER (Young)

* Establish quorum: Yes.

# APPROVAL OF MINUTES (Young)

* Approved.

# ANNOUNCEMENTS

# Sent an email to Gayle at Academic Programs to ask a question about item 14, Repeating a Course for graduation credit, AND I am still waiting a response.

Need to follow up with Gayle on this question.

# STANDING REPORT FROM CCC (Young)

* None.

# STANDING REPORT FROM UCC (Stuhr)

* None

**PREVIOUS ITEMS TO DISCUSS**

* **Using the Custom Route in Curriculog ---- may not be needed but Jimmy will look at the bylaws to see about the process. Follow up next time.**

# ITEMS UNDER REVIEW:

## EDUCATION

## PUBLIC HEALTH

**\* Invitation extended to Lisa Bandong, the originator for PH 693.**

* **PH – 693 Internship (C-2 Form)**
	+ Item 13.
		- Since MPH desires to have PH 693 as a graded course, use of an RP classification may not be optimal. Rather, the committee recommends having it set as “Graded +/-“. While RP is a key catalogue element of the MPH program, the use of an RP is at the discretion of the faculty teaching the class as they can append that to any Graded +/- course.
		- Emmanuel Iyiegbuniwe was invited to approve the change of the C-2 form from RP to Graded +/-. Emmanuel approved, obviating need for rejection of form.
	+ Item 14.
		- Young asked for clarification regarding the 6 total units of credit when repeated. How would the repeated internship be completed? Lisa noted taking it a second time would be an exception, and would be differentiated by either different site, scope, or project.
	+ Young moved to approve. Hansbrough seconded. Approved unanimously.
	+ Kristan approved form.

## NURSING

## KINESIOLOGY

# **ADJOURNMENT: 4:00pm** (Young)

# NEXT MEETINGS

* Fall Dates:
	+ September 12, 2018
	+ 3:30 – 4:30 p.m.
	+ September 26, 2018
	+ 3:30 – 4:30 p.m.
	+ October 10, 2018
	+ 3:30 – 4:30 p.m.
	+ October 24, 2018
	+ 3:30 – 4:30 p.m.
	+ November 14, 2018 - Confirmed change
	+ 3:30 – 4:30 p.m.
	+ November 28, 2018 – Confirmed change date/time
	+ 3 – 4 p.m.