**College Coordinating Committee**

College of Education, Health & Human Services (CEHHS)

MINUTES – December 19, 2018

1:30 - 2:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Lori Heisler, Co- Chair  School of Health Sciences & Human Services | X | Allison Scheer-Cohen Co-Chair of FDPC  School of Health Sciences & Human Services |
|  | Blake Beecher, C0-chair  School of Health Sciences & Human Services |  | Rebeca Brooks Co-Chair of FDPC  School of Education |
| X | Wendy Hansbrough, Vice Chair  School of Nursing | X | Christina Norita, Staff  School of Health Sciences & Human Services |
|  | Jimmy Young Chair of CAPC  School of Health Sciences & Human Services |  |  |
| X | Tumay Tunur, Chair of CIDE  School of Health Sciences & Human Services | X | Emiliano Ayala, Dean  CEHHS (***Non-voting***) |
| X | Lisa Bandong, Chair of LAC  School of Health Sciences & Human Services | X | Debbie Kristan, Associate Dean  CEHHS ***(Non-voting)*** |
|  | Susan Andera, Chair of BAPC  School of Nursing | X | Shannon Cody, Assistant Dean  CEHHS Student Services ***(Non-voting)*** |

Guest(s):

CALL TO ORDER (Heisler)

Quorum Established

APPROVAL OF AGENDA (Heisler)

Approved 12/19/18 agenda as presented.

APPROVAL OF MINUTES (Beecher)

Minutes from 10/17/18

Moved to Approve: Lisa Bandong

Seconded: Tumay Tunur

Approved

# CEHHS STANDING COMMITTEE REPORTS

* BAPC (Andera)
  + Reviewed all three year rolling plans. There were a few stateside requests while most were tied to EL. Dr. Andera reviewed these and explained the priority system BAPC hopes to implement. Language exists in the three year rolling plan intonating the College will pay for accreditation costs beyond the support already provided (i.e. the assessment specialist). This requires further discussion as the impact upon the college budget would potentially be large.
    - Dean Ayala explained that the Provost’s Office hopes to clarify the structural deficits in the budget, such as unit specific accreditation. The trend will be towards building such expenses in the unit’s base stateside/EL budgets.
* CAPC (Young)
  + The committee has been running smoothly. The new procedure of inviting the originator to the review meeting has streamlined the process and allows for faster turnaround times for curriculum changes.
* FDPC (Sheer-Cohen & Brooks)
  + Policy updates are being sent out to faculty for feedback. As a result, general discussion time is not required in the All College Meeting.
* LAC (Bandong)
  + Professor Bandong updated committee on new flyers and developments in LAC, such as the ‘meet and greet’ and three-year appointment recognitions.
* STAFF (Norita)
  + SoN is working on interviews for Dyal’s position and completing hire process for Harper replacement. Fern is the new ASA II.
  + Dean’s Office will be interviewing candidates after the Winter Break. Dean’s Staff is working on an operational system to accommodate Bell’s absence.

# OLD BUSINESS/FOLLOW-UP

* CEHHS Budget transparency process—Debbie
  + After the break there will be a meeting and discussion regarding the appropriate group for the advisor role to the Dean on budget. This will be discussed in the January All College Meeting and raised within BAPC.
* CEHHS Policies and Procedures transparency and processes

# NEW BUSINESS

* All College Meeting Agenda items
  + Dean Ayala would like to include a budget review in the All College Meeting.
  + FDAP-C College RTP document revisions
  + College representative on Presidential search committee to gather feedback (Sue M.)
* The recognition of lecturers who are appointed to their 1st 3-year contract
  + Recognize the ones that attained three-year status in the fall during the January All College Meeting. Moving forward, this will be during the Fall All College Meeting. This recognition ceremony is to parallel the Tenure Track recognition.
  + Dr. Kristan commends LAC on being one of the best lecturer advocacy bodies on campus. Tama Harper has provided the list of lecturers to be recognized to Dr. Kristan.
* Role of support staff on college governance committees (Debbie)
  + General Discussion: If not elected to a seat on the committee, then they are not a part of the committee and therefore proscribed from contributing. Any viewpoints desired to be expressed, should be sent to the elected staff representative, analogous to the communication procedures for non-elected faculty present or guests. Institutional knowledge may be proffered upon invitation by the committee.
    - Consensus – Committees should abide by their bylaws. After a period of time, i.e. several months, the chairs may return to CCC to discuss this further.
* Centralized Student Services (Emiliano)
  + Dean Ayala reviewed the history of the discussion surrounding centralizing student servicing across campus, specifically undergraduate advising, which includes EL undergrad. The conversation was driven by GI 2025 and assertions of an ineffective current process. This means the undergraduate advisors for CEHHS now answer to the central body lead by David Martin and Regina Eisenbach. The key for CEHHS is the ancillary authority (represented by dotted line on the flow chart) back to CEHHS provides a diminished and narrowly tailored level of control for the college. Many things are still unknown at this time and will be revised in the upcoming 6 months.
    - Will RN-BSN, although not technically undergraduate, be affected?
      * Unique programs such as this and certificates are still under consideration.
* Agenda for All College Meeting
  + Previously discussed

# ANNOUNCEMENTS

CEHHS All College Meeting, ***January 17th, 2019***

All Faculty Assembly, **January 17th, 2019** @ 4pm

CEHHS Annual Recognition Celebration, ***May, 2019***

# ADJOURNMENT

Meeting adjourned at

*Next Meeting Dates: Monthly on the third Wednesday, 1:30 - 2:30 pm, in University Hall 449:*

*Dec. 19, 2018*

*Feb. 20, 2019*

*Mar. 20, 2019*

*Apr. 17, 2019*

*May 15, 2019*