**College Coordinating Committee**

College of Education, Health & Human Services (CEHHS)

MINUTES – September 18, 2019

1:30 - 2:30 PM in UNIV 449

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Vacant, Chair | X | Christina Holub, Chair of FDPC  Public Health (SoN) |
| X | Wendy Hansbrough, Vice Chair  School of Nursing | X | Malachi Harper, Staff  CEHHS |
|  | Jimmy Young Chair of CAPC  School of Health Sciences & Human Services | X | Richard Armenta, Co-Chair of CIDE  School of Health Sciences & Human Services |
|  | Joni Kolman, C0-Chair of CIDE  School of Education | X | Emiliano Ayala, Dean  CEHHS (***Non-voting***) |
| X | Lisa Bandong, Chair of LAC  School of Health Sciences & Human Services | X | Debbie Kristan, Associate Dean  CEHHS ***(Non-voting)*** |
| X | Erika Daniels, Chair of BAPC  School of Education | X | Shannon Cody, Assistant Dean  CEHHS Student Services ***(Non-voting)*** |

Guest(s):

CALL TO ORDER (Hansbrough)

Establish quorum/Call to order, Quorum present.

APPROVAL OF AGENDA (Hansbrough)

Approve 09/18/19 agenda as amended

Motion: Richard Armenta

Seconded: Wendy Hansbrough

Unanimously Approved

APPROVAL OF MINUTES (Hansbrough)

Minutes from 04/17/19

Motion: Lisa Bandong

Seconded: Wendy Hansbrough

Unanimously Approved

# CEHHS STANDING COMMITTEE REPORTS

BAPC (Daniels)

* Newly elected BAPC member, Bonnie Mottola
* Committee is reviewing the bylaws focusing role of BAPC in general and its function in collaborative decision making.
* Will look at the decision and recommendation rubric for BAPC’s suggestions.
* Possibly include Lecturers on BAPC.
  + CCC will have to consider this. As brought out in the discussion, making a permanent seat on a committee can be construed as employment and thus necessitates payment.
  + In CHABBS, lecturers are paid $250 to sit on the LAC while those in the Senate lecturers are given $150.
  + The topic of lecturer seats and participation on committees will be placed on the budget

CAPC (Young)

* New CAPC member Emmanuel Iyiegbuniwe (At-Large)
  + Unanimously approved.

CIDE (Armenta)

* Students have been nominated and there will be an election for the committee to fill the two vacant seats. The staff nominee withdrew, so a call will go out this afternoon.
* CIDE would like to submit a new award for inclusive excellence. This would be a parallel award with the CSUSM award.
  + CIDE will bring their completed award to the next CCC meeting for review.

FDPC (Holub)

* New FDPC members: M. Garret Delavan (SoE) and Madeline Lee (SHSHS)
  + Unanimously approved.

LAC (Bandong)

* LAC is considering a change to their bylaws to allow either floating seats or representation from each unit (all seven).

STAFF (Harper)

* Open Staff Positions
  + SLP is open and posted.
  + Nursing is at HR and will be posted very soon.
  + Assistant to the Dean will be at HR within a few days.
* Budget update
  + Still awaiting word from the campus.

# OLD BUSINESS/FOLLOW-UP

## Review & follow-up from all College meeting

# NEW BUSINESS

* Meeting Minutes
* Conflicting meeting dates with Faculty Senate times
  + 11/20/2019 and 3/18/20
    - Richard Armenta is a Senator and the Deans attend as well.
    - Meetings were moved to

# ANNOUNCEMENTS

* Dean Ayala reminded the members to consider individuals for nomination for outstanding staff and faculty awards.

CEHHS Holiday Celebration, ***Friday, December 6, 2019, 4-6:30pm USU Ballroom***

CEHHS All College Meeting, ***Wednesday, January 15th, 2020 11:30-2:30 USU Ballroom***

CEHHS All College Meeting, ***Friday, May 1, 2019, 11:30-2:30pm USU Ballroom***

CEHHS Student Recognition Celebration, ***May 15, 2019 4:30-7pm Clarke Field House***

# ADJOURNMENT

Meeting adjourned at:

*Next Meeting Dates: Monthly on the third Wednesday, 1:30 - 2:30 pm, in University Hall 449:*

*October 16, 2019*

*November 20, 2019*

*December 18, 2019 (tentative)*