

Faculty Development & Policy (FDPC) Committee
College of Education, Health & Human Services (CEHHS)

MINUTES – Thursday, October 1, 2020
10:45 a.m. - 11:45 a.m. via Zoom

Committee Members:

x	Deanna Asakawa, co-Chair School of Health Sciences & Human Services	x	Christina Holub, co-Chair School of Nursing (Public Health)
x	Teru Toyokawa School of Health Sciences & Human Services		Tom Olson School of Nursing
x	Moses Ochanji School of Education	x	Anthony Matranga At-Large
x	Emiliano Ayala School of Education	x	Deborah Kristan, Dean CEHHS (<i>Non-voting</i>)

10:45am CALL TO ORDER (HOLUB)
Establish quorum

APPROVAL OF AGENDA (HOLUB)

- Moses moved to approve
- Emiliano seconded
- All approved

APPROVAL OF MINUTES FROM LAST MEETING (HOLUB)

- Moses moved to approve
- Deanna Seconded
- All approved

OLD BUSINESS UPDATE

- Vacancies for SHSHS, SOE, and SON filled
- Access to FDPC folder (SharePoint versus Community)
Link to SharePoint folder
https://csusm.sharepoint.com/:f/s/college_of_education_health_and%20human_services/deans_office/administration/EvYErk6C0VNOvs2RAXUVSBUB4EjoU14AtE-JIAQhAjSeYQ
Bring organization question to CCC

DEAN UPDATE (KRISTAN)

- Research reactivation committee will be sending out a letter soon, the campus has now allowed human subjects research. Debbie will be joining this committee.
- Encourages faculty to attend the EL dean Faculty forums
- PD allocation for faculty notification has gone out. Approved carryforward is also available. There may be a possibility for additional funds, BAPC will lead townhall meetings.
- Moral among faculty may be suffering due to being virtual for two semesters. Does FDPC want to discuss this? For now, just an announcement item.

10:50am DISCUSSION (ALL)

- School director evaluation - brief review of material (Asakawa)
 - Director evaluation draft policy (senate approved)

This only evaluates responsibilities related to the school director position. School directors are still faculty, so they will submit an RTP document. The timeline is one semester, the dean gets to initiate when the timeline starts and must be completed in the same semester. Directors

only get evaluation if it was stated in the offer letter. Dean will get clarification about Interim Directors being evaluated.

- CEHHS school [director evaluation](#) (previously used)

Created using other CSU school director evaluation tools, made the categories broad so they can apply to multiple school directors. Directors would like to meet with the dean in the beginning to identify professional goals to work on or be provided an evaluation tool to reference. Want the ability to prioritize the categories based on importance to the unit.

- Start rough draft of school director evaluation tool (Holub)
 - Reach out to the provost to see how he would like to proceed; Debbie will follow up.

11:35am SENATE UPDATE (ASAKAWA)
meets next week, no new updates.

11:40am FUTURE DISCUSSION ITEMS (ALL)

- Next steps: finalize draft and get feedback from stakeholders
 - Discuss non-traditional TT positions
 - Address changes to RTP document to include wording on the effects of COVID-19.
 - Look at memo that was sent related to RTP; FDPC will address any conflicts in these memos.
 - Faculty Moral

ANNOUNCEMENTS (ALL)

11:45am ADJOURNMENT (HOLUB)

Upcoming Meetings: Nov 5, Dec 3, 2020; Feb 4, Mar 4, April 1, May 6, 2021