

Faculty Development & Policy (FDPC) Committee
College of Education, Health & Human Services (CEHHS)

MINUTES – Thursday, November 5, 2020
10:45 a.m. - 11:45 a.m. via Zoom
<https://csusm.zoom.us/j/94964906022>

Committee Members:

X	Deanna Asakawa, co-Chair School of Health Sciences & Human Services	X	Christina Holub, co-Chair School of Nursing (Public Health)
X	Teru Toyokawa School of Health Sciences & Human Services	X	Tom Olson School of Nursing
X	Moses Ochanji School of Education	X	Anthony Matranga At-Large
X	Emiliano Ayala School of Education	X	Deborah Kristan, Dean CEHHS (Non-voting)

10:45am CALL TO ORDER (HOLUB)
Establish quorum

APPROVAL OF AGENDA (HOLUB)
Christina proposed to prioritize agenda items to move time sensitive issues including RTP and faculty moral to be the first items of discussion

- Tom moved to approve
- Emiliano seconded
- All approved

APPROVAL OF MINUTES FROM LAST MEETING (HOLUB)
• all approved

OLD BUSINESS UPDATE

DEAN UPDATE (KRISTAN)

- Update from Provost on school director evaluations – Provost indicated that the evaluation will be stated in offer letters to School Directors. Evaluation will be used by the Dean and School Director in discussing reappointment.
- Interim Dean will be speaking to Provost about COVID-19 RTP Resolution presented at Academic Senate.
- Interim Dean will be reaching out to units in CEHHS once COVID RTP Resolution has passed Academic Senate.

10:50am DISCUSSION (ALL)

- Address changes to RTP document to include wording on the effects of COVID-19.
 - Moses suggested that it would be valuable in regards to timeline to have some wording available for RTP changes due to COVID-19 pandemic.
 - Emiliano discussed looking into the support available for current happenings, maybe from Faculty Center, to help faculty frame the effects of the pandemic.
 - Interim Dean suggested that we could reach out to the Faculty Center to inquire as to support for faculty to frame effects of COVID pandemic.
 - Christina shared the COVID-19 memo from June 2020 for faculty to include in their WPAF.
 - Interim Dean discussed that it is up to faculty to decide what they share or report in their WPAF.

- Interim Dean will have specific requests for this committee in the future regarding CEHHS RTP.
- There will be a recommendation to address COVID-19 impact in RTP standards, but the time line will be up to the individual departments/units.
- Christina will check committee charge to see if FDPC reviews unit RTPs before they are submitted to Faculty Affairs Committee.
- Interim Dean will write out an example sentence for general effect of COVID that could be used by faculty in their narrative.
- Co-chairs will send the CEHHS RTP document to the committee to review for the next FDPC meeting.

11:35am SENATE UPDATE (ASAKAWA)

- COVID-19 RTP Resolution proposed by Faculty Affairs Committee had a first reading at Academic Senate and will come up for a vote on November 18, 2020.
- Language from the proposed Resolution was shared with the committee.

11:40am FUTURE DISCUSSION ITEMS (ALL)

- Next steps:
 - Continue discussion to address changes to RTP documents to include wording on the effects of COVID-19.
 - Faculty moral
 - Start rough draft of school director evaluation tool (Holub)
 - Finalize draft and get feedback from stakeholders
 - Discuss non-traditional TT positions

ANNOUNCEMENTS (ALL)

11:45am ADJOURNMENT (HOLUB)

Upcoming Meetings: Dec 3, 2020; Feb 4, Mar 4, April 1, May 6, 2021