**California State University San Marcos**

**College of Education, Health and Human Services**

**Faculty Development & Policy Committee**

**(draft) minutes, March 26, 2015**

**11:00am – 12:00pm, UH 449**

**MEMBERS & GUESTS:**

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| --- | --- | --- | --- |
|  | Alice Quiocho (SHSHS) | X | Pat Hinchberger (SoN) |
| X | Amy Carney, Chair (SoN) |  | Rosemary Gaines At-Large |
| X | Devan Romero (SHSHS) | X | Sinem Siyahhan (SoE) |
| X | Moses Ochanji (SoE) | X | Janet Powell, Dean (Non-voting) |
|  | Guest: | X | Heidi Jones (Admin. Support) |

1. **WELCOME**
2. **Approve agenda:** The agenda was approved as presented.
3. **Approve Minutes: 2/26/2015-** The minutes were approved as presented.
4. **FDPC BROWN BAGS UPDATE**

* Brown Bags have not been well attended.
* Nursing has done last 3, any volunteers for the upcoming May 7th date?
* Are Brown Bags even worth doing, should we have them? Perhaps we should do them less often, offer food and publicize?
* We should make it more of an honor to present at them, maybe even bring in an outside speaker? (Individuals could add this to their vita).
* We could advertise at the All College Meeting this new idea.
* Maybe make the Brown Bag a “CEHHS Research Colloquium” 1-2 times a year?
* Motion was made and approved to “BAG the Brown Bags”- cancelled from this point forward.

1. **DISCUSSION OF WHO WILL BE STAYING/ ROTATING OFF IN JUNE:**

* Amy Carney will be completing her term. (THANK YOU for all of your hard work!)
* Need to find out who else will be completing their term. (Maybe Devan Romero?)
* Devan Romero volunteered to be co-chair for the next year.
* Elections for the vacant seats will take place after the by-laws have been voted on.
* After the new committee has been decided, they can vote on a new chair (or co-chair).

1. **ANNOUNCEMENTS FROM FLOOR:**
2. **AGENDA ITEMS FOR NEXT REGULAR MEETING**

*Thursday, April 23 2015, 11a-12p, UH 449\* meeting may not take place if there is no business.*

1. **ACTION ITEMS**

* Janet: only one RTP for the upcoming year in Public Health.
* Lecturers have a group of their own- LAC (Lecture’s Advisory Council)
* they also have resources in the Faculty Center
* The Lecturer Handbook is available on the Website
* Perhaps do a luncheon for lecturers? (when is a good time to do such a thing?)
* Maybe create a one page handout for lecturers when they are hired- “cheat sheet”
* Alice did one workshop for Lecturers about completing their WPAF’s
* Evaluation’s
* Can you hire “full-time lecturers?” YES.

1. **ADJOURNMENT**

* *Meeting adjourned at 11:40am*