**California State University San Marcos**

**College of Education, Health and Human Services**

**Faculty Development & Policy Committee**

**minutes, September 24, 2015**

**11:00am – 12:00pm, UH 449**

**MEMBERS & GUESTS:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Alice Quiocho (SHSHS) |  | Pat Hinchberger (SoN) |
|  | Vacant (SoN) | X | Jacky Thomas, At-Large |
|  | Devan Romero (SHSHS) | x | Sinem Siyahhan (SoE) |
| X | Moses Ochanji (SoE) | X | Janet Powell, Dean (Non-voting) |
|  | Guest | X | Heidi Jones (Admin. Support) |

1. **WELCOME**
2. Approve agenda: The agenda was approved as presented.
3. Approve Minutes: 4/23/2015-The minutes were approved as presented.
4. **DISCUSS MEETING DAYS/TIMES FOR UPCOMING SEMESTER:**

* Meeting times for the upcoming semester have been changed to the 1st Thursday of every month from 10:45am- 11:45am. Heidi will be sending out an email to all members and an outlook calendar announcement to all committee members.

1. **ELECT FDPC CHAIR:** -Sinem Siyahhan agreed to be chair. Committee unanimously agreed.
2. **ACTION ITEMS**

* RTP Documents Committee meets at senate. It would be nice to have a representative from FDPC.
* Public Health RTP- we currently do not have one- will check with Nursing & Denise Boren.

1. **FACULTY AWARDS PROJECT**

* How should they be awarded?- one from each unit? One for lecturers as well? Should the Dean’s Advisors Board be the deciding factor in who wins?
* Perhaps put in a clause when making the award that states you are unable to win in XXX son many years.
* Maybe could award professional development funds to those who win an award?
* College Level- 3 Levels (Service, Teaching, and Research/ Creative Activities)
* Reviewed by the Advisory Committee
* Nominated by self or others
* One lecturer candidate
* Modify the procedures from the University Level to be more college level (notate it to say “may award”)
* Order- Submit to FDPC, then to Dean’s Advisory Council. Recognize the finalists. Peer review= FDPC.