**Faculty Development & Policy committee**

College of Education, Health & Human Services (CEHHS)

**MINUTES** - October 6, 2016

**Committee Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Sinem Siyahhan, **Chair**  School of Education | X | GG Salvatierra  School of Nursing |
| X | Moses Ochanji  School of Education |  | Nancy Romig  School of Nursing |
| X | Noriko Toyokawa  School of Health Sciences & Human Services | X | Jacky Thomas  At-Large |
| X | Kathy Fuller  School of Health Sciences & Human Services | X | Janet Powell, Dean  CEHHS ***(Non-voting)*** |

Guest(s): None

**CALL TO ORDER**

Meeting called to order at 10:50 am. Quorum present.

**APPROVAL OF AGENDA**

Meeting agenda approved as presented

**APPROVAL OF MINUTES**

Minutes from September 1, 2016 meeting approved as written

**OLD BUSINESS**

Faculty Awards

Information available on website under Faculty/Staff Resources tab. Email sent out to all CEHHS. Nominations due to Dean’s support staff (Donna Matanane) by November 1st. Pat Stall, Denise Boren and Jeff Nessler to convene an Award Review Committee (ARC) to review dossiers submitted by nominees in their respective schools. Each school will forward 1 nominee from each category, to the CEHHS Dean’s Advisory Council who will make the final selection.

RTP Document Revisions

Sinem will draft email to send to school directors/department chairs requesting feedback on CEHHS RTP document revisions as well as FDPC recommended revisions to individual unit’s RTP standards document. Feedback on CEHHS revised RTP is due to FDPC chair by November 1. Units should vote for a final revised RTP standards document by November 30. Final revised CEHHS RTP document will be sent out to all TT faculty in CEHHS for ballot vote. Anticipate this to be accomplished by December.

Jacky Thomas to send newest revised CEHHS RTP document to committee recorder to upload to Box folder. Recorder to email committee to let them know document is available in Box.

**NEW BUSINESS**

CEHHS Lecturer Evaluation Policy

Will review and discuss at next meeting due to time.

**AGENDA ITEMS FOR NEXT MEETING**

CEHHS RTP document update

Schools/departments RTP standards update

Lecturer Evaluation Policy update

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

Meeting adjourned at 11:50 am

*Next Meeting: November 03, 2016*