

CEHHS Lecturer Advisory Council Minutes
Wednesday April 28, 2021
3:30 pm – 4:30 pm
Zoom <https://csusm.zoom.us/j/88059032059>

The LAC Mission: "To identify and provide needed resources and supports to lecturers. The Lecturer Advisory Council aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervisory experience."

x	Jeannine Guarino (SHSHS-SLP, 6/22)	x	Sarah Jayyousi (At-Large 6/21, reverts back to SoE)
	Kristen Nahrstedt (At-Large, 6/22)	x	Leslie Mauerman (SoE, 6/22)
x	Tony Ordas (SHSHS, 6/21)	x	Vanessa Quiroz (SoN, 6/21)
x	Lisa Bandong (SoN-PH, 6/22) Chair		Lori Heisler (Associate Dean)
	Guests: Brenda Miller (SON) & Suzi Van Steenberg (SOE)	x	Bonnie Mottola (Dean's Office)

Meeting opened at: 3:30

Quorum: established

Approval of Agenda:

- Approved as written

Approval of Meeting Minutes

- Approved as written

New Business

1. Welcome new colleagues! Invitation to attend today's meeting was extended to everyone who self-nominated for this committee. Brenda Miller (SON) & Suzi Van Steenberg (SOE)
2. LIWG – Referendum Voting are now open! Need 50% of the eligible voters to cast their vote to establish a senate-based lecturer committee.
3. CCC – Bylaw voting is now open! Voting is closed, bylaws are posted online, https://www.csusm.edu/cehhs/documents/facultyandstaff/governance/cehhs_bylaws_final.pdf
4. Professional Development Funds – numbers update and suggestion for spending out rest. Lisa will follow up with Lori on ideas to get the funds spent down.
5. [Lecturer Handbooks Assignments](#) – see permanent business, receiving feedback updates are still being received.
6. 21/22 Committee Elections – Results forthcoming
 - a. Chair discussion (Kristen has volunteered to be chair next AY)
 - b. Three Committee Seats Opening – Tony, Sarah and Vanessa
7. Spring 2021 outreach to college lecturers

Old Business

1. University Policy draft - On hold
 - a. until Lecturer Inclusion Working Group commences

2. Internship, Service Learning, Clinical Placements (on hold)
3. 2020-21 Mixer/Lecturer Inclusion (on hold)
4. ListServ (Tony)

Permanent Business

1. CCC Updates updated bylaws passed.
2. Super LAC – Report from April 13 meeting
3. Standard Operating Procedures
 - a. Review chair job description
 - b. Review handbook update protocol
 - i. Lori has update
 - c. Review bylaws
4. Newsletter – April
 - a. Referendum, Dean Search Visits, PD funding
 - b. Faculty Highlight Nomination needed
5. 2021-2022 AY meetings
 - a. Continue to have 2021-2022 meetings at:
 - i. Previous time: 3rd Wednesdays, 12-1pm
 - ii. Current time: 3rd Wednesdays, 3:30-4:30pm
 - iii. Alternate time: TBD at beginning of Fall? (set a September date at minimum)
 - iv. Continue via zoom

Upcoming Spring 2021 meetings:

Wednesdays from 3:30-4:30pm via Zoom

- May 19, 2021