

CEHHS Lecturer Advisory Council Minutes  
 Friday, May 22, 2020  
 Noon – 1 pm  
 Zoom

*The LAC Mission: “To identify and provide needed resources and supports to lecturers. The Lecturer Advisory Council aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervisory experience.”*

x	Jeannine Guarino (SHSHS-SLP)	x	Sarah Jayyousi (At-Large 19-21, reverts back to SoE)
x	Kristen Nahrstedt (At-Large)	x	Leslie Mauerman (SoE)
x	Tony Ordas (SHSHS, 19-21)	x	Vanessa Quiroz (SoN)
	Lisa Bandong (SoN-PH) Chair		Debbie Kristan (Associate Dean)
	Guests: N/A	x	Bonnie Mottola (Dean’s Office)

Meeting opened at: 12:00pm

Quorum: established

Approval of Agenda:

- Motion: Sarah
- Seconded: Tony
- Unanimously Approved

Approval of Meeting Minutes

- Motion: Kristen
- Seconded: Sarah
- Unanimously Approved

**Old Business**

**Permanent Business**

**New Business**

1. Election of Chair for AY 2021 – the committee voted to re-elect Lisa Bandong to continue as LAC chair.
2. Elections for Fall: there are two empty seats, but our two reps said they did self-nominate. Hopefully, Bonnie can shed some light.

CEHHS Bylaws state *“If a committee has remaining vacancies following the spring election process, volunteers over summer will be appointed to open seats in their respective schools on a first come basis by the Chair of CCC. If seats remain open at the start of fall, a call will go out. Should a volunteer run unopposed at the time of the first CCC meeting of the AY, then they will be appointed to that committee during the CCC meeting. Should there be more than one volunteer for a single seat, then a ballot will go out to all eligible voters within the respective school.”*

*Kristen and Leslie volunteer to continue LAC for AY 2021.*

3. Plans for Fall 2020 and ways to provide inclusive support to CEHHS lecturers.
  - a. Perhaps partner with Faculty Center Lecturer Liaison. LAC is planning to create a Lecturer welcome and resources video/documents with helpful information to share with all CEHHS lecturers. *The plan is to create this over summer. Helpful links will be included for lecturers.*
  - b. General resources for faculty/staff <https://csusm.edu/facultystaff/>
  - c. IITS for Faculty <https://www.csusm.edu/iits/iitsforyou/faculty.html>
  - d. Faculty center link <https://www.csusm.edu/iits/iitsforyou/faculty.html>
  - e. Teaching and Learning Online link  
<https://www.csusm.edu/fc/teachingandlearning/teaching-online.html>
4. Discuss ways to support university LACs and the newly elected lecturer rep to the President's University Cabinet
  - a. Invite lecturer rep to more than one committee meeting during the academic year.

**Upcoming Spring 2020 meetings:**

Next meeting Fall 2020