

CEHHS Lecturer Advisory Council Minutes
 Wednesday Sept 30, 2020
 3 pm – 4 pm
 Zoom

The LAC Mission: “To identify and provide needed resources and supports to lecturers. The Lecturer Advisory Council aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervisory experience.”

	Jeannine Guarino (SHSHS-SLP)	x	Sarah Jayyousi (At-Large 19-21, reverts back to SoE)
x	Kristen Nahrstedt (At-Large)	x	Leslie Mauerman (SoE)
	Tony Ordas (SHSHS, 19-21)	x	Vanessa Quiroz (SoN)
x	Lisa Bandong (SoN-PH) Chair	x	Lori Heisler (Associate Dean)
	Guests: Brenda Miller	x	Bonnie Mottola (Dean’s Office)

Meeting opened at:

Quorum: yes

Approval of Agenda:

- Motion: Leslie Mauerman
- Seconded: Vanessa Quiroz
- Unanimously Approved

Approval of Meeting Minutes

- Motion: Sarah Jayyousi
- Seconded: Kristen Nahrstedt
- Unanimously Approved

New Business

1. Meeting Schedule – December 2020 and Spring 2021
 - December 23 needs a new date since it is out of contract time, December 16 2:30-3:30pm. Bonnie will update website and meeting request.
 - Spring meeting times will be visited during the Oct meeting.

2. Invitation sent to Terri M (FC Lecturer Faculty Fellow and Pres University Cabinet Lec Rep) to committee meeting, will come to the Oct 28th for a time certain. Lisa will bring topics to Terri prior to the meeting.

Old Business

1. Plans for Fall 2020 for lecturer inclusion
 - a. Welcome resources included in the latest newsletter sans video documents
 - Video idea came so people can put a face to names. The committee is not sure if people will want to watch another video.

179 lecturers in CEHHS

2. University Policy draft responses from University LACs (*attached*)
3. Internship, Service Learning, Clinical Placements
 - Follow up with this group of lecturers to see how they are doing during this time.
4. 2020 Mixer Updates
 - a. Online meet ups – no responses
 - b. Lecturer Town Hall (20/21 state of mind email from CCC)
Will plan for November town hall, committee will reach out to current lecturers.
 - c. Lori will follow up if there are funds available.
 - d. Attend the BAPC budget townhalls
5. ListServ (Tony)

Permanent Business

1. CCC Updates
 - a. 20/21 State of Mind: email from Sue Moineau – actively asking what we want to bring to college community come Spring. What are we looking for? What might we influence?
2. Super LAC (*suggest moving to October or same day with Terri M.*)
 - Lisa will follow up with Terri regarding this and bring it to the Oct. meeting.
3. Standard Operating Procedures (*suggest moving to October*)
4. Newsletter – October (*attached*)
 - a. Additional ideas
 - b. “Did you know...?” Segment ideas
 - Highlighting resources

Upcoming Fall 2020 meetings:

Wednesdays from 3-4p via Zoom

- October 28, 2020
- November 25, 2020
- December 23, 2020 (*occurs outside of contract - need to find a new date*)

Upcoming Spring 2021 meetings:

Wednesdays from 12-1p via Zoom

- February 17, 2021
- March 17, 2021
- April 21, 2021
- May 19, 2021 (*tentative*)