

CEHHS Lecturer Advisory Council Minutes
 Wednesday Oct 28, 2020
 3 pm – 4 pm
 Zoom

The LAC Mission: “To identify and provide needed resources and supports to lecturers. The Lecturer Advisory Council aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervisory experience.”

x	Jeannine Guarino (SHSHS-SLP)	x	Sarah Jayyousi (At-Large 19-21, reverts back to SoE)
x	Kristen Nahrstedt (At-Large)	x	Leslie Mauerman (SoE)
x	Tony Ordas (SHSHS, 19-21)	x	Vanessa Quiroz (SoN)
x	Lisa Bandong (SoN-PH) Chair	x	Lori Heisler (Associate Dean)
x	Guests: Terri Metzger, Lecturer Faculty Fellow and Lecturer Rep for University Cabinet	x	Bonnie Mottola (Dean’s Office)

Meeting opened at:

Quorum: established

Approval of Agenda:

- Motion: J. Guarino
- Seconded: S. Jayyousi
- Unanimously Approved

Approval of Meeting Minutes

- Motion: V. Quiroz
- Seconded: S. Jayyousi
- Unanimously Approved

New Business

1. Guest Speaker: Terri M. time certain 3:05-3:30pm, FC Lecturer Faculty Fellow and Pres University Cabinet Lec Rep)
 - Facilitate communication/ideas across units. Provide support to lecturers through faculty center. On a workgroup for lecturer inclusion. <https://www.csusm.edu/fc/resources-funding/policies/lect-resources/lect-rep.html> Charge to academic senate, how to increase lecturer representation, Terri will post the charge.
 - Link to lecturer faculty fellow. <https://www.csusm.edu/fc/resources-funding/policies/lect-resources/lect-fellow.html>

Old Business

1. Meeting Schedule for Spring 2021
 - Committee will poll everyone to find the best day. Later in the day is better for some lecturers.
2. Plans for Fall 2020 for lecturer inclusion (moved to Mixer)
 - Attend CEHHS Budget Townhall if available

3. University Policy draft responses from University LACs
 - a. Will deliver to Nov Super LAC meeting
4. Internship, Service Learning, Clinical Placements

5. 2020 Mixer Updates
 - a. Emails to lecturers sent by 10/7
 - b. Report back on findings
 - c. Schedule a Town Hall for _____
6. ListServ (Tony)

Permanent Business

1. CCC Updates
 - Discussing leadership updates for CEHHS
2. Super LAC
 - a. Nov meeting, Mon, 11/16 from 12-1:30pm, Zoom
<https://csusm.zoom.us/j/86092092901>
3. Standard Operating Procedures
4. Newsletter – November (*attached*)
 - a. Additional ideas
 - b. “Did you know...?” Segment ideas

Upcoming Fall 2020 meetings:

Wednesdays from 3-4p via Zoom

- October 28, 2020
- November 25, 2020
- December 23, 2020 (*occurs outside of contract - need to find a new date*)

Upcoming Spring 2021 meetings:

Wednesdays from 12-p via Zoom

- February 17, 2021
- March 17, 2021
- April 21, 2021
- May 19, 2021 (*tentative*)