CEHHS Lecturer Advisory Council Minutes

Wednesday November 15, 2017

Noon – 1 pm

MARK 421

Minutes approved 2/21/18

**The LAC Mission: “To identify and provide needed resources and supports to lecturers. The Lecturer Advisory Council aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervision experience.”**

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| --- | --- | --- | --- |
| x | Jeannine Guarino- Chair (SW) |  | Deborah Bennett (SoN) |
| x | Kristen Nahrstedt- (SLP) | X | Julie Rich (SoE) |
| x | Melinda Jones (Dean’s Office) | X | Tony Ordas (KINE) |
|  | Russ Neuhart (HD) |  | Denise Garcia (Associate Dean) |
| x | Lisa Bandong (PH) |  |  |

Meeting opened at: 11:59 am

Quorum was present

Approval of agenda: X Yes | Rich moved to approve. Ordas 2nd.

Additional agenda items: None

**Old Business**

**Some Follow up Items:**

1. LAC Bylaws – Continue to discuss and draft bylaws (Google Doc: <https://docs.google.com/document/d/13nsXuddRVuPoBNB4Pz_cuR40OahvqGxpkn9cRGFGT6A/edit?usp=sharing>)

**Finalizing draft of new LAC Bylaws**

1. We must finish this by the end of the semester in order to present to the CCC at their first Spring Meeting

**New revised – First paragraph**

The charge of the CEHHS Lecturer Advisory Committee is to identify and provide needed resources and support to CEHHS lecturers, given the high percentage of lecturers within CEHHS and due the professional scope and specializations of the college’s programs compared to the university at large. The LAC aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervision experience.

**Questions to CCC**

1. Is it possible to have a student serve on LAC
2. Evaluation forms for Lecturers with Teaching Duties and Lecturers without Teaching Duties (Supervisors)

**January 2018 Agenda Item**

Cougar Community for Lecturers (Faculty Fellow through Faculty Center)

* [Ashley Fogle](http://community.csusm.edu/user/view.php?id=148&course=935)
* Discuss support from/to for this committee

**Next Meeting**

New Date: Wednesday, December 6, 11:30 - 1 PM. Potluck / working lunch.

THIS IS AN ADD-ON MEETING AS WE HAVE UNFINISHED BUSINESS TO COMPLETE BY THE END OF THE SEMESTER

**Melinda to reserve room. I have reserved UNIV 449.**