

CEHHS Lecturer Advisory Council Minutes  
 Wednesday Nov 25, 2020  
 3 pm – 4 pm  
 Zoom

*The LAC Mission: “To identify and provide needed resources and supports to lecturers. The Lecturer Advisory Council aims to encourage and enhance communication among lecturers and departmental, college, and university staff and faculty members to ensure a positive and productive teaching and/or supervisory experience.”*

	Jeannine Guarino (SHSHS-SLP)	x	Sarah Jayyousi (At-Large 19-21, reverts back to SoE)
x	Kristen Nahrstedt (At-Large)	x	Leslie Mauerman (SoE)
	Tony Ordas (SHSHS, 19-21)	x	Vanessa Quiroz (SoN)
x	Lisa Bandong (SoN-PH) Chair	x	Lori Heisler (Associate Dean)
	Guests: N/A	x	Bonnie Mottola (Dean’s Office)

Meeting opened at:

Quorum:

Approval of Agenda:

- Unanimously Approved, no abstentions.

Approval of Meeting Minutes

- Motion: Leslie Mauerman
- Seconded: Sarah Jayyousi
- Unanimously Approved, no abstentions.

**New Business**

1. ILWG Report from Leslie

- Meeting each week Tuesday, 10-11 – all members are on senate, a faculty fellow or sit on FAC. Led by Yvonne out of the library. Charged with changing the constitution of the Senate. Deadline is 24<sup>th</sup> of February. LAC offered to help Leslie with a list serve for lecturers.

2. Budget Town Hall Share by Lori

- Lori shared the townhall slides. They explained budget allocation, budget allocation is based on prior year base budget, growth funds (if there), and one-time allocations. This year colleges received a 3.9% cut.
- LAC Q&A
- PD money from las FY, email Lori for specific situations.
- Does each college get the same amount?  
No. dependent on size amount.
- Besides FERP, retirement, open positions are there anything else considered salary savings?  
Nothing else is considered salary savings.
- What happens if there is another cut.

Increase class sizes, lay-off staff, decrease units for supervision, increase supervision/coordination numbers. There is a concern with increasing class sizes. The dean's office is talking about creating undergraduate classes to increase FTES.

- Is the university looking a growth to deal with this?
  - It's a possibility for EL.
  - There is not a growth possibility for state side classes.
- If a lecturer is in an EL program, they could ask their dept chair is there are PACE funds or profit shares for PD.
- Suggested to use extra money for Student Success grant and Lecturer PD funds, especially those serving on committees, college and/or university. Lecturers still want to attend conferences or use funds for memberships.

### **Old Business**

1. Meeting Schedule for Spring 2021
2. University Policy draft responses from University LACs
  - a. Will deliver to Nov Super LAC meeting
3. Internship, Service Learning, Clinical Placements (move to February meeting)
4. 2020-21 Mixer/Lecturer Inclusion (funding?)
  - a. Schedule a Town Hall for \_\_\_\_\_
  - b. Structured Town Hall discussion
5. ListServ (Tony)

### **Permanent Business**

1. CCC Updates
  - discussion around new hires that are happening, working on feedback as leadership. There will be a dean search for CEHHS, advocate for a lecturer to be on the search committee. Lac will plan to write a formal letter to the co-chair of CCC.
2. Super LAC
  - a. Report from 11/16 mtg: policy draft went over to Teri M.
3. Standard Operating Procedures
  - a. Review bylaws
4. Newsletter – December
  - a. Additional ideas
    - i. Suggestion received Faculty Spotlight (Kristen Nahrstedt nomination)
  - b. “Did you know..?” Segment ideas

### **Upcoming Fall 2020 meetings:**

#### **Wednesdays from 3-4p via Zoom**

- December 23, 2020 (*occurs outside of contract - need to find a new date*)
  - Lisa and Bonnie will work on this and send out a doodle poll.*

### **Upcoming Spring 2021 meetings:**

#### **Wednesdays from 12-p via Zoom**

- February 17, 2021
- March 17, 2021
- April 21, 2021

- May 19, 2021 (*tentative*)