**Leadership Council Minutes**

**February 17, 2015 - UH 449**

**1:30pm-2:45pm**

Members:

Alice Quiocho (HD Program Director), Denise Boren (SoN Director), Denise Garcia (Associate Dean), Sue Moineau (SLP Chair), Jeff Nessler (KINE Chair), Gigi Nordquist (SW Program Director), Janet Powell (Dean), Manuel Vargas (SoE Director), Shannon Hofmann (Student Services Director)

Guest: Elizabeth Bigham (Faculty Lead Study Abroad- Office of Global Education)

1. Introductions
2. Approval of Agenda (Approved) (Powell)
3. Approval of Minutes (not sure about them) (Powell)
4. Assessment Specialist and Data Coordinator Announcement (Hofmann)

* Kyle Landin: Welcome & Introduction.
* We have a wonderful foundation set up from Cameron, and Kyle will be able to continue in her role helping with the Program Review process.
* We also have a Data Coordinator Role: this individual will beginning on March 2nd- Matthias Euler.
* With their help we will be able to pull a variety of information from the programs they create.

1. Course Redesign Funds from Chancellor’s Office (Garcia)

* There are between $5,000- $35,000 available for course design refunds.
* Bottleneck courses will be given the “priority” (not enough space, or d’s, f’s, & w’s higher than 20%).
* Those classes that target integrating technology as well.
* We have a very good chance of getting money, they are approving just about everything (highest amount one person can obtain is $20,000).
* We need to submit requests through Regina Eisenbach.
* Requests are due March 6th.
* Please forward this to any potential Lecturers.

1. Outstanding Alumni and Dean’s Graduate Award (Powell)

* Dean’s Advisory Council is involved with the process.
* End of the Year College celebration will be held on April 30th in the Student Union Ballroom. We will recognize students graduating with honors and an outstanding alumnus and Dean’s Graduate Award nominees from each school/department.
* Students can bring family (3-4 members).
* We will recognize alumni and honors students at the dinner.
* Advisory Council will choose the “Dean’s CEHHS” Dean’s Awardee.
* There will be one Alumnus from each Department (except Social Work) we need a Bio and contact info from this individual.
* In the nominee letter please include: why they were chosen, what previous things they have done, etc.

1. Time Certain 2:15pm- 2:30pm (Elizabeth Bigham)

* Robert Carolin & Tiffany Gabbard from the Office of Global Education in conjunction with Elizabeth Bigham came to speak about Study Abroad options.
* There are many study abroad options and faculty are always encouraged to join in.
* We are partnering with many organizations so that we can do several locations abroad.

1. Announcements (all)

* Computer carts are available for use. There is a webpage and form to fill out if you are interested in using them. Each cart has 30 computers. Please let the Dean’s office know if you would like a special program on the computer in advance to checking them out so we can make sure they are prepared for you in advance.
* FARS Access to change them? Pam Bell is working on changing this. Faculty request is that this is the case. Everyone approving assigned time. Please use CSUSM assigned time w/ COMMENTS to change budgets.
* PRC Evaluations can be a sentence long.
* Fall Schedules are due Friday. Make sure you sign files before you offer work!
* Social Work Accreditation, Speech Language Pathology Accreditation (March 2 &3) and SoE Accreditation April.

Meeting Adjourned at 2:35pm