**Leadership Council Minutes**

**UH 449**

**3/15/2016**

**1:30pm-2:45pm**

Members: Alice Quiocho (HD Program Director), Blake Beecher (SW Chair), Denise Boren (SoN Director), Denise Garcia (Associate Dean), Sue Moineau (SLP Chair), Devin Jindrich (Interim KINE Chair), Janet Powell (Dean), Manuel Vargas (SoE Director), Shannon Cody (Student Services Director)

1. Approval of Agenda (Approved) (Powell)
2. Approval of Minutes (11/17/2015 & 12/15/2015) (Powell)
(Approved)
3. Potential Strike (Powell)
- Need to respect others opinions, do not encourage or discourage the strike,
Cannot harass or retaliate against those affiliated. Staff are expected to come to campus. TA’s are expected to teach classes. (Unit 11)
4. Program Director’s Obligations around reporting (Moineau)
toward Professional Standards & Interactions w/
University Policy Procedure
- Cross over between Performance Ethics and Professional Dispositions. Academic and Performance. Perhaps accredited programs to have a united statement of concern that aligns with University discipline? Need uniform clarification on subject, establish a standard. Meeting to be scheduled with directors, Deans, Shannon and Dilcie Perez to discuss professional standards and interactions with university policy standards.
5. CEHHS Program Handbook Template (Cody)
- Should each college/ department have a handbook, or should we make one for the entire college? Please send suggestions to Shannon Cody.
6. Announcements (all)
- All laptop purchases must be made through Lupe Medina.
- All Overtime must be pre-approved by Denise (prior to working).
- 2 new staff members working in the Student Services- Tiana Pacheco (credential analyst) and Danielle Powell.
- Dean’s Award & Alumni Award still needed for the CEHHS Annual Recognition Ceremony from the School of Nursing.

Next meeting- April 19th, 2016 (Special guest- Melissa Powless Chacon)