

## California Commission on Teacher Credentialing Educator and School Personnel Preparation Accreditation Advisory Group

MINUTES–November 4, 2021

9-10:30 am

Zoom (see calendar invite for link)

X	Jennifer Ostergren, Dean CEHHS (Speech Pathologist)	X	Brook Soles Administrative Services
X	Laurie Stowell, Director School of Education	X	Anthony Matranga Middle Level
X	Kyle Landin, Assessment Specialist CEHHS	X	Emiliano Ayala Education Specialist
X	Jodi Robledo, Associate Director School of Education	X	Suzi Van Steenberg Single Subject
X	Rong-Ji Chen, Associate Director School of Education	X	Chris Wood Multiple Subject and Reading/Language/Literacy
X	Andi Shibata, Credential Analyst CEHHS Student Services	X	Xochitl Archey Bilingual Authorization
X	Blake Beecher Social Work PPS Credential	X	Nina Khatibi, Staff School of Education
X	Suzanne Moineau Speech-Language Pathology		

**I. Approval of Agenda**

- COMMON STANDARDS: How do they guide the charge of this group
- Group Roles, oversight, contributions to the CCTC Accreditation Process.

**II. Approval of Minutes**

**III. Announcement-**

*[File location: SOE Documents/Documents/CCTCESP Advisory Group/Materials/November 2021/CCTC Advisory Group and CS Oversight](#)*

**IV. Old Business**

**V. New Business**

**a. Charge of Advisory Group Discussion and Common Standards Activity (Robledo)**

- Creation of this advisory group in preparation of the site visit
- Common Standard 4: CCTC wants the education Units to develop and implement a continuous multi-year Unit assessment cycle, specifying the Unit Assessment activities, when they occur, who is responsible for the collection, analyzing and determining modifications. During the previous accreditation process, reviewers found that we don't currently have this plan.
- Scope: **Oversight of all Five (5) Common Standards** as a guide -with Dean Jennifer Ostergren as our lead-
- Common Standards: Aspects of program quality that are the same for all programs regardless of the type of program.
- Oversight of the AAA Plan (Assessment, Analysis, Action)- developed with a focus on program level assessment (a plan and annual report) documenting at the program level multi-year assessment, monitoring reports and feedback.
- Bigger discussion in terms of how things are systematically run with the CCTC requirements. Potential Areas of improvement. Infrastructure, Student Advising, Recruitment, Admissions, Course work, Assessment, Program Impact.
- Purpose: Oversight and support across shared elements. Program quality for all programs.
- Getting to know the 5 COMMON STANDARDS (bigger picture): Read, talk, write comments
- Charge of the Group: CCTC Advisory Group Oversight Ideas: Read Common Standards 1-5, updated the worksheet (right column) with ideas for how this group provides oversight, what roles it may play, how it may support programs and units.

**b. Norms and Roles of Program Representatives (Robledo)**

**c. Next Meeting and Spring Retreat Planning (Robledo)**

- Dates to be announced

**d. Home-fun (Robledo)**

- ALL Member of Advisory Group Please Subscribe to Program Sponsor Alerts Newslist:

<https://www.ctc.ca.gov/educator-prep/ps-alerts>

- Dig into the List of CCTC Standards, Links and Resources (In preparation of site visit):

<https://csusm.sharepoint.com/:b:/r/sites/SOEDocuments/Shared%20Documents/CCTCESP%20Advisory%20Group/Materials/November%202021/CCTC%20Advisory%20Group%20CCTC%20Links.pdf?csf=1&web=1&e=hD90N4>