California State University
SAN MARCOS

**COLLEGE OF EDUCATION,
HEALTH & HUMAN SERVICES**

California Commission on Teacher Credentialing Educator and School Personnel Preparation Accreditation Advisory Group

Fall Retreat Minutes – December 2, 2022
9:00 a.m. - 12:30 p.m.
Zoom https://csusm.zoom.us/j/81204636280

	Jennifer Ostergren, Dean CEHHS	X	Brooke Soles Administrative Services
X	Laurie Stowell, Director School of Education	X	Anthony Matranga Middle Level
X	Kyle Landin, Assessment Specialist CEHHS	X	Emiliano Ayala Education Specialist
X	Jodi Robledo, Associate Director School of Education	X	Suzi Van Steenbergen Single Subject
X	Rong-Ji Chen, Associate Director School of Education	X	Chris Wood Multiple Subject and Reading/Language/Literacy
	Andi Shibata, Credential Analyst CEHHS Student Services	X	Xochitl Archey Bilingual Authorization
X	Blake Beecher Social Work PPS Credential	X	Nina Khatibi, Staff School of Education
	Suzanne Moineau Speech-Language Pathology		

CCTC Advisory Group SharePoint

Agenda

9:00 a.m.	**Welcome and Overview** • Kudos to all for the successful accreditation visit! • We are supposed to receive the CCTC report early December. • Every program has submitted their report.	Robledo
9:10 a.m.	**2021-2022 Annual Report – Findings/Recommendations Revisit** Programs were to identify 1-2 program level strategies • **Finding 1**: Women tend to be overrepresented **Recommendations:** - We need to consider part time programs -stateside summer courses. Build into potential part time cohort. Create hybrid program. -understand who the students are: SES, commuting, working full time, family responsibilities. How can we provide access? Cultural barriers are sometimes there – for Latinos they don't request help, many work. How can we embed semi-permanent	Robledo

or permanent structures? Career specialists provide career support.

-What are the barriers students experience and what systemic changes can we make to support them?

-We would like to track the data. Kyle said we collect admissions data in CSU Apply. He will check to see what else is collected. Matt Euler has a better handle on what data is collected. IPA would be a good resource too.   We will follow up on data collection at the spring retreat.

- We can also meet with the Recruitment committee to discuss ways they can also support these goals and work on targeted recruitment.

Finding 2: We do not have access to high quality employer feedback and this is a challenge for the whole college.

Kyle suggested finding other ways like a focus group. Some of this is happening at the program level. Project Accept had this built in.

Recommendation:

-Explore establishing a subcommittee to identify possible unit level solutions. We need to do it in a systematic way. Have systems in place so every year we are collecting data. Students get multiple surveys and each one takes 15-20 minutes.

The Chancellor's Office does an employer survey. Does Ed Q do employer surveys?

Kyle will lead a committee, Rong-Ji volunteers, Laurie volunteers

Finding 3: The Teacher Candidates are confused by some of the terminology. We want to be sure we are getting quality data.

Recommendation:

Share findings with programs during faculty meetings

Create a guide?

Finding 4: CTC AG should have access and training in CCTC AD dashboards.

We did this! Yeah!

Terms of CCTC AG members:

Laurie, Blake and Sue – 3 years (or term of department chair/school director)

Kyle is never going off!

Let programs determine who reps will be?

2 year terms for program rep – term ends this spring.

We did not want to have program coordinator have to be the rep. It is up to the programs to decide who the representative is.

2-3 year staggered terms

Director, Associate Director(s) Chairs serve 3 year terms, Program Reps serve 2 years

We will add a PPS coordinator (new School Social Work Credentials). Chair of Social Work and the coordinator. As the

	program gets rolling the coordinator could be the rep to this committee, but that is a program level decision	
9:45 a.m.	**Program Level AAA Report Analysis and Findings**: Discuss - any common themes, pattern emerge across programs that rise to unit level. Look at data sources **Breakout Rooms:** Preliminary Credentials: MS, SS, ML, BILA Programs want more opportunities to talk to each other Narrow down number of goals to reduce workload Align to TPEs/standards Data collection and a lot of workload falls to one person Supervisors are being more engaged across programs in discussions around data and continuous improvement Question about whether it makes sense to have unit level goals, how can we align across programs Not goals necessarily, but unit level focuses that programs can align with Assessing things like student satisfaction with student services How do we align programs to mission, vision, dispositions, etc. Advanced Credentials: PASC, RLL, SLP, SW PPS(s), Education Specialist Need to consider shared workload for data collection and reporting Advisory Board needs are similar; do ABs need to be at the programmatic level or unit level Gender disparities seem to span across multiple programs – need to examine strategies that tap earlier career pathways Data Points seem to be drawn from a programmatic level. Unit level data needs? This process does help programs look at and refine our practices (CoC; PSLO's etc.) and materials This process does help us think about the data tools we use and the extent to which they assess the IRL, every-changing demands in the field. Whole Group Share	Landin and Robledo
11:00 a.m.	Break	
11:10 a.m.	Continuous Improvement: Evaluate Assessment System and Process Decision to keep current AAA System in place. Allow programs to make revisions as needed and update goals. Align to MA Reports when appropriate.	Chen and Robledo
12:00 p.m.	Next Steps Spring Retreat will focus on Unit.	Robledo

	Possible creation focused on Unit wide goal to share across programs.	
12:15 p.m.	Dates for Spring Meeting and Retreat Spring Planning Meeting: February 2 from 9-11 Spring Retreat: April 6th from 9-12:30	Robledo