

Initial Teacher Credential Programs | CSU Mentor Application

Completing the CSU Mentor Application

Applying to the School of Education is a two-part process. Part one of the application process is to apply to CSUSM through a system called **CSU Mentor**. Part two of the application is to submit this **Supplemental Application** to the School of Education. Applying to the Program requires two application fees: \$55 fee to complete the CSU Mentor application and \$25 to submit the School of Education Supplemental Application.

The Application Filing Period for Fall 2016 is January 15, 2016 – March 15, 2016.

CSU Mentor Steps

A PDF version of the 2016-2017 Graduate Application is available at <http://www.calstate.edu/sas/documents/applicationform-graduate.pdf> Some applicants find it helpful to review and fill out this paper application prior to beginning the online version.

- Step 1** Go to https://secure.csumentor.edu/admissionapp/grad_apply.asp
➤ In the left shaded box, select **FALL 2016**
- Step 2** Create an account in CSU Mentor by selecting the gray shaded **CREATE AN ACCOUNT** button. If you are a returning user, log in using your previous username and password
- Step 3** Select **CSU San Marcos** from the CSU campuses drop down list. Next, click the "Start New Application" link
- Step 4** Read through the application information page. Once completed click **Begin Graduate Application to CSU San Marcos** on the very bottom of the page
- Step 5** The first section covers Enrollment Information. Select **FALL 2016** as the term you are applying for. The School of Education Initial Teacher Credential Programs does not currently allow application and admission to the Summer term
- Next select **Credential Only** next to Major/Program objective
- Select **None** under "Degree Credential Objective." Then select **Planning to apply to a credential program this term** Then select the specific credential option you are planning to apply to (e.g. single subject), as well as whether you have been admitted to a program for the credential you are now seeking.
- Under the next heading, "Previous Graduate Application/Attendance (if applicable)," indicate the term and year if you have applied to CSUSM previously.
- Step 6** You do not need an authorization code number to apply. Click **Save and Continue**
- Step 7** The remainder of the CSUSM Graduate Application is relatively straightforward. Complete all of the remaining sections, including the Statement of Purpose. Your Statement of Purpose should identify why you are interested in an Initial Teacher Credential Program, as well as your career objectives and personal goals. Don't forget to review your application completely and submit the \$55.00 application fee.
- Step 8** Once you successfully submit the application, you will receive an automated email confirmation from the CSU Mentor system. After CSU San Marcos receives the electronic application, you will receive an additional confirmation email from the [Office of Admissions & Recruitment](#).

Please be sure to submit the **School of Education Supplemental Application** to complete your application.

Supplemental Applications for each of our Initial Teacher Credential Programs can be found at

<http://www.csusm.edu/cehhs/studentservices/admission/howtoapplycred.html>