

College of Business Administration
POLICY & PROCEDURE: SUMMER RESEARCH GRANTS

Effective: Summer 2021
Revised: Spring 2021
Approved: Spring 2021
Area: Publications

Definition:

Policy and procedure defining the annual application process and scoring of summer research grants.

Authority:

R&D Committee

Scope:

SA Faculty

Faculty members with SA qualification who meet the criteria below, regardless of rank, are eligible to apply for a Summer Research Grant.

Eligibility

- A faculty member is qualified and may be considered for a Summer Research Grant, if he/she:
 - Submits a research proposal (sample proposals are available upon request),
 - Is classified as Scholarly Academic, as defined in Standard 15* of the SER,
 - Is a participating faculty, as defined in Standard 5* of the SER, and
 - Has submitted the report for all the grants they received in the past five years.

Scope and Deliverable

- Faculty members may collaborate with colleagues in CoBA and choose to submit multiple research projects for consideration. However, each faculty member will only be funded for one project.
- A faculty member who is awarded the summer research grant is expected to work on a substantive project that will lead to a peer-reviewed journal publication.
- Submit the proposal electronically to the Dean's office by the stated deadline. Late submissions are not accepted.
- The award is based on research productivity (number of journal articles, authorship and journal quality).
- A report summarizing the research (maximum three pages) must be submitted to the Dean's office. Manuscripts can be attached. Failure to submit the research report will make one ineligible for receiving CoBA summer research grants in the future.
- The grant may only be used to supplement salary.

PA Faculty

Faculty members with PA qualification who meet the criteria below, regardless of rank, are eligible to apply for a Summer Research Grant.

Eligibility:

- A faculty member is qualified and may be considered for a Summer Research Grant, if he/she:
 - Submits a research proposal (sample proposals are available upon request),
 - Is classified as Practice Academic, as defined in Standard 15* of the SER,
 - Is a participating faculty, as defined in Standard 5* of the SER, and
 - Has submitted the report for all the grants they received in the past five years

Scope and Deliverable:

- Faculty members may collaborate with colleagues in CoBA and choose to submit multiple research projects for consideration. However, each faculty member will only be funded for one project.

- A faculty member who is awarded the summer grant is expected to work on a substantive project that will lead to a peer-reviewed journal publication.
- The proposal should be submitted electronically to the Dean's office by the stated deadline. Late submissions are not accepted.
- The award will be based on: a) research productivity (number of journal articles, authorship and journal quality) and b) the service contributions of the applicant to his/her department, CoBA, CSUSM, the CSU system, and the profession (as outlined by Standard 5* of the AACSB SER attached).
- A report summarizing the research (maximum three pages) must be submitted to the Dean's office. Manuscripts can be attached. Failure to submit the research report will make one ineligible for receiving CoBA summer research grants in the future.
- The grant may only be used to supplement salary.

*As a result of AACSB revising their standards, the standard numbers referenced will change to match accordingly.

Scoring

Values under Quality are the average survey response rounded to the nearest 5. Values under Authorship are the mode if more than 75% of respondents indicated the same value (e.g., 100% for 2nd and 3rd author), or the average response (80% for 4th author), rounded to the nearest 10%.

Quality: Total number of points awarded for each peer-reviewed journal article.

30	1. Total points awarded if the article is in a journal that's on the SEDONA approved journal list.
55	2. Total points awarded if the article is in a journal that's on Cabell's Journalytics.
75	3. Total points awarded if the article is in a journal that's ranked as 1, 2 on ABS or B on ABDC .
100	4. Total points awarded if the article is in a journal that's ranked as 3, 4, 4* on ABS or A, A* on ABDC .

Authorship: The final points awarded for an article will be based on the points awarded above times XXX%.

	Sole author	100%
Multi-authored article	1st author	100%
	2nd author	100%
	3rd author	100%
	4th author	80%
	5th author	60%
	6 th + author	50%