



**Minutes of the Regular Meeting of the Board of Directors  
November 14, 2019**

Extended Learning 615 – Dean’s Conference Room

**Attendees**

**Members:** Cynthia Chavez Metoyer (Chair), Ann Bersi, Chris Thibodeau, Jason Schreiber, Chuck De Leone, Kenny Tran

**Members Absent:** Jennifer Williams, Mike Schroder, Kamel Haddad, Neal Hoss, Wes Schultz

**Staff:** Bella Newberg, Cynthia Fenimore, Deborah Davis, Janelle Temnick, Janine Prior, Michelle Hinojosa, Trina Beckwith, Karla Frazee

**Guests:** n/a

**Convening of the Regular Meeting**

A quorum being present, Chair Chavez Metoyer called the meeting to order at 4:06 p.m. and welcomed the committee and staff.

**Minutes of the September 12, 2019 Annual Meeting**

*A motion was made and seconded (Bersi/De Leone) to approve the September 12, 2019 Annual Meeting Minutes. Motion carried.*

**Minutes of the September 12, 2019 Regular Meeting**

*A motion was made and seconded (Bersi/De Leone) to approve the September 12, 2019 Regular Meeting Minutes. Motion carried.*

**Committee Reports**

Chavez Metoyer asked the committee if they had any comments or wanted to discuss any of the Committee Reports sent prior to the meeting for review as Attachments C-F, there was none.

**Reporting Items**

**Administration Update**

Newberg reported that the Ribbon Cutting Ceremony for the Extended Learning Building took place and was a successful event. Newberg provided a staffing update and reported that at our request, Advisory Services, an entity under the arm of audit at the Chancellor’s Office, will review our business processes and recommend best practices.

**Student Housing & Dining Update**

Schreiber reported on the current occupancy rate for the UVA and QUAD and both properties are in the 97<sup>th</sup> percentile. Schreiber reviewed the 2020 timeline regarding housing applications and roommate selection. Fall 2020 will be the first year that the student housing application will include choosing a meal plan. Schreiber reported that preparation continues regarding the dining project and we continue to hold informational meetings with various student entities on

campus to keep them abreast of the progress as well as get their input. Schreiber reported that the student feedback has been valuable. SODEXO hosted a tasting event for staff and students to highlight some of their culinary selections. Newberg reported that two teams have been assembled, one to create the OncCard program and the other to create a program to have the cost of housing and dining be put on student accounts.

### **Summer Conference**

Temnick reported that in 2017 Unique Venues named CSUSM one of the top corporate retreat locations stating "Luxury for less." Temnick presented a recap of summer conference activity for 2019 and reviewed what is to be expected for 2020. Temnick reported that we anticipate at the least, 11 groups returning.

### **Board Retreat**

Newberg reminded the committee that one of the actions that came out of the Board Retreat held in June 2019 was the importance of "telling our story." Chavez Metoyer reported that she, Hoss and De Leone have a meeting on calendar to compile a plan to help accomplish this.

### **Consent Agenda**

Chavez Metoyer explained that a Consent Agenda was included as Item IV in the meeting Agenda and that the purpose of the Consent Agenda is to save time. Chavez Metoyer asked if anyone wanted to move the item from the Consent Agenda to the Regular Agenda. There being none, *a motion comes moved and seconded (De Leone/Bersi) to approve CSUSM Corporation Financial Audit Report & A-133 Compliance Report 6/30/19 (Attachment H) brought forward by the Joint Audit Committee. Motion carried.*

### **Action Item**

#### **Quarterly Financial Report & Summary 6/30/19**

Davis reviewed the Quarterly Financial Report & Summary 6/30/19 that was provided in the agenda packet sent prior to the meeting as Attachment I.  
*A motion was made and seconded (De Leone/Thibodeau) to approve the Quarterly Financial Report & Summary 6/30/19 as presented. Motion carried.*


### **Closed Session**

Before adjourning the Regular Meeting, *a motion was made and seconded (Bersi/De Leone) to move into a closed session immediately following adjournment of the Regular Meeting. Motion carried.*

### **Adjournment of Regular Meeting**

The Regular Meeting adjourned by acclamation at 5:04 p.m.

  
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Jason Schreiber  
Secretary

  
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Date