



**Minutes of the Regular Meeting of the Board of Directors  
September 28, 2023**

**ATTENDEES**

**Board Members Present:** Jason Schreiber; Cynthia Chavez Metoyer; Denise Garcia

**Board Members on Zoom:** Carl Kemnitz; Jennifer Ostergren, Carmen Rene; Ann Bersi  
Kristin Stewart

Christopher Thibodeau; Justin Cadiz

**Board Members Absent:** Sarah Villarreal, Leon Wyden, Michael Walsh, Ernest Cisneros

**Staff Present:** Janelle Temnick; Michelle Hinojosa; Janine Prior; Dorothy Davis; Justin Cox

**Staff Present on Zoom:** Trina Beckwith, Deborah Davis

**Guests:** None in attendance

**I. Convening of the Regular Meeting**

Davis took a roll call. A quorum being present, Chair Schreiber called the meeting to order at 4:02 p.m.

**II. Open Session**

Schreiber opened the meeting to public comments. There were none.

**III. Minutes of the May 25, 2023, Annual & Regular Meeting**

**Minutes of the August 2, 2023, Special Meeting**

Schreiber asked if everyone had the chance to review the minutes distributed prior to the meeting and called for corrections. *No corrections were offered; the May 25 and Aug 2, 2023, minutes were approved as distributed.*

**IV. Committee Reports and University Updates**

**a. University Update**

Schreiber's report noted that the University has seen its largest freshman class in history for the academic year 2023-2024. The arrival of these new students and their families was celebrated during convocation ceremonies. Schreiber also provided an overview of President Neufeldt's report to the community, which emphasized significant achievements in the areas of social mobility, philanthropy, and grant acquisitions. Furthermore, the report outlined the future, including the development of new housing, an integrated science and engineering facility, and a wellness center on campus.

**b. Corporation Updates**

Temnick presented the Corporation's strategic plan, which delineated its mission, values, and objectives. Additionally, it was announced that members would receive quarterly progress reports.

Temnick also offered updates on job vacancies and the Executive Director Search, expressing the intent to fill positions for HR Payroll and Benefits Analyst, as well as the Sponsored Project Coordinator. Additionally, an administrative assistant who will support commercial services and marketing has been selected.

Temnick shared the Quad tax exemption of \$2 million was received in August 2023, covering a four-year retroactive period. A portion of this sum, totaling \$550,000, was allocated to pay North City for the balance due on the tenant improvement work completed at the Campus Way Café.

**c. Executive Committee Report**

Bersi conveyed that the Executive Committee convened on September 18, 2023. During this meeting, the committee addressed the Sponsored Projects vacancy. Schreiber also mentioned that the committee undertook a comprehensive review and discussion of the Corporation's Strategic Plan.

**d. Sponsored Projects Report**

Beckwith provided updates from September 7, 2023, meeting. OGSR is currently in the process of conducting interviews for the campus post-award support position to assist principal investigators and their projects. Additionally, OGSR and OSP are collaboratively organizing a Sponsored Project Workshop to offer insights into available office structures and services.

Beckwith also summarized the fiscal year ending in 2023, indicating a positive 20% increase in expenditures, reaching \$15.5 million dollars, compared to just under \$13 million in the previous year. Furthermore, there was positive news about proposals and awards. In the past year, the university submitted 103 proposals totaling \$61 million, a significant increase from the previous year's 83 proposals amounting to \$40 million. Awards also saw a rise, with 67 new awards totaling \$25 million in the past year, compared to 58 awards totaling \$13 million in the prior year.

**e. Finance and Operations Committee**

Rene reported the Finance Committee met on September 20, 2023. The committee delved into the Quarterly Financial Report & Combined Operations Summary (Attachment E) as well as the Quarterly Investment Report (Attachment F). The financials had no discrepancies.

**f. Joint Audit Committee**

Thibodeau reported the Joint Audit Committee met on September 27, 2023. At the committee meeting, Aldrich CPA provided an overview of the CSUSM Corporation Financial Audit & A-133 Compliance Report. No internal control issues were identified during the audit and there were no other recommendations offered by members. As a result, the committee approved moving the financial Audit as a consent agenda item for the September Board Meeting.

**g. Student Housing and Dining Advisory Committee**

Temnick, during the Housing and Dining Advisory Committee meeting on September 11, 2023, shared several key updates:

**Dining Updates:**

- The launch of the "Godega," a concessions vehicle, added excitement to campus. It was successfully introduced at the First Night event, where around 500 students had the opportunity to enjoy its offerings. The Godega also made an appearance at the President's Cabinet meeting.
- Renovation for Crash's Market is scheduled to begin during the winter break.
- An Electronic Benefit Transfer (EBT) system is set to go live in the market this fall.
- An app for managing leftover food from catered events and providing meal plan information will keep the campus community informed about special offers and dining location sales.
- Dave's Killer Bread, a second chance employer, is now available on campus.

- Giving Day 2023 is approaching. We are in partnership with Swipe out Hunger to raise funds for the Cougar Care Network.
- Get Fresh Updates: The introduction of pizza as a new menu item aims to improve the performance of the location.
- Starbucks Connect: Starbucks Connect will allow for mobile ordering at the on-campus Starbucks location.

**Housing Updates:**

- Occupancy rates remain high in UVA, Quad, North Commons, and Block C, demonstrating strong student interest.
- The UV Housing and Dining (UVHD) project is set to break ground on December 2023 with construction scheduled until May 2026 and an opening date of August 2026.

**V. Consent Agenda**


Schreiber explained the purpose of the Consent Agenda, confirming that the items had been introduced and thoroughly reviewed by the Executive, Finance & Operations, and Joint Audit Committees. Afterward, Schreiber invited members to express any desire to remove specific items from the Consent Agenda. Since there were no such requests, Schreiber then sought consensus from all regarding the approval of items A and C as listed on the Consent Agenda.

*As there were no objections or requests for removal, a motion was proposed and seconded (Rene/Chavez Metoyer) to approve consent agenda items A through C as presented, and the motion was carried out.*

- a. Brought forward by Executive Committee (09/18/2023 meeting)**
  - Committee Nomination (Attachment G)
- b. Brought forward by Finance & Operations Committee (09/20/2023 meeting)**
  - Amendment to Corporation Delegation of Authority Policy (Attachment H)
- c. Brought forward by Joint Audit Committee (09/27/2023 meeting)**
  - CSUSM Corporation Financial Audit Report & A-133 Compliance Report 06/30/2023 (Attachment I)

**VI. Adjournment of Regular Meeting**

*Schreiber asked if there was any other business for the good of the order.  
With no other business being offered, Schreiber declared the meeting adjourned  
at 4:26 p.m.*

  
Denise Garcia (Dec 12, 2023 11:41 PST)

Denise Garcia  
Secretary

Date