



So You've Been Referred to Student Conduct and Ethical Development

STEP

1



STEP 1 – FOLLOW THE INSTRUCTIONS IN YOUR LETTER

You will receive a letter to your CSUSM email account. The term '**alleged**' in the letter means policy violations have not yet been determined, and you will have the opportunity to share your perspective, evidence, and witnesses at your educational conference meeting.

STEP

2



STEP 2 – WHAT SHOULD I DO TO PREPARE FOR MY MEETING?

Review the [Student Conduct & Ethical Development](#) process online. If you plan to bring an advisor, notify the Student Conduct & Ethical Development team member at least **two business days** before your meeting. Advisors may provide support but may not speak on a student's behalf. Your letter specifies how to request a Student Conduct Process Advisor if you would like one.

STEP

3



STEP 3 – WHAT SHOULD I EXPECT AT THE EDUCATIONAL CONFERENCE MEETING?

Our team members will treat you with dignity and respect and will follow a fair process. We approach the student conduct process with a focus on reflecting on your behaviors and discuss what learning has occurred. The best way to do this is to be **honest and reflective**.

STEP

4



STEP 4 – STAY CONNECTED & ORGANIZED

- Check your CSUSM email regularly.
- Set reminders for your meeting.
- Meet any deadlines following your conference to avoid a hold being placed on your account.



Still Have Questions?

Contact us:

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Student Conduct and Ethical Development

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