

CUSTOMER SATISFACTION SURVEY

OFFICE OF THE VICE PRESIDENT, FINANCE & ADMINISTRATIVE SERVICES

2018/19

Supports the FAS Division, oversees strategic planning and management of division resources and provides a wide range of services, including maintaining University policies, procedures and guidelines, coordinating systemwide audits, overseeing Clery compliance, processing public records act requests, and implementing division-wide quality improvement initiatives.



4.38
OVERALL SATISFACTION WITH OFFICE OF THE VICE PRESIDENT, FINANCE & ADMINISTRATIVE SERVICES



47
RESPONDENTS



63
NET PROMOTER SCORE



4.33
MOVING IN A POSITIVE DIRECTION TO MEET CUSTOMER NEEDS

STRENGTHS & OPPORTUNITIES

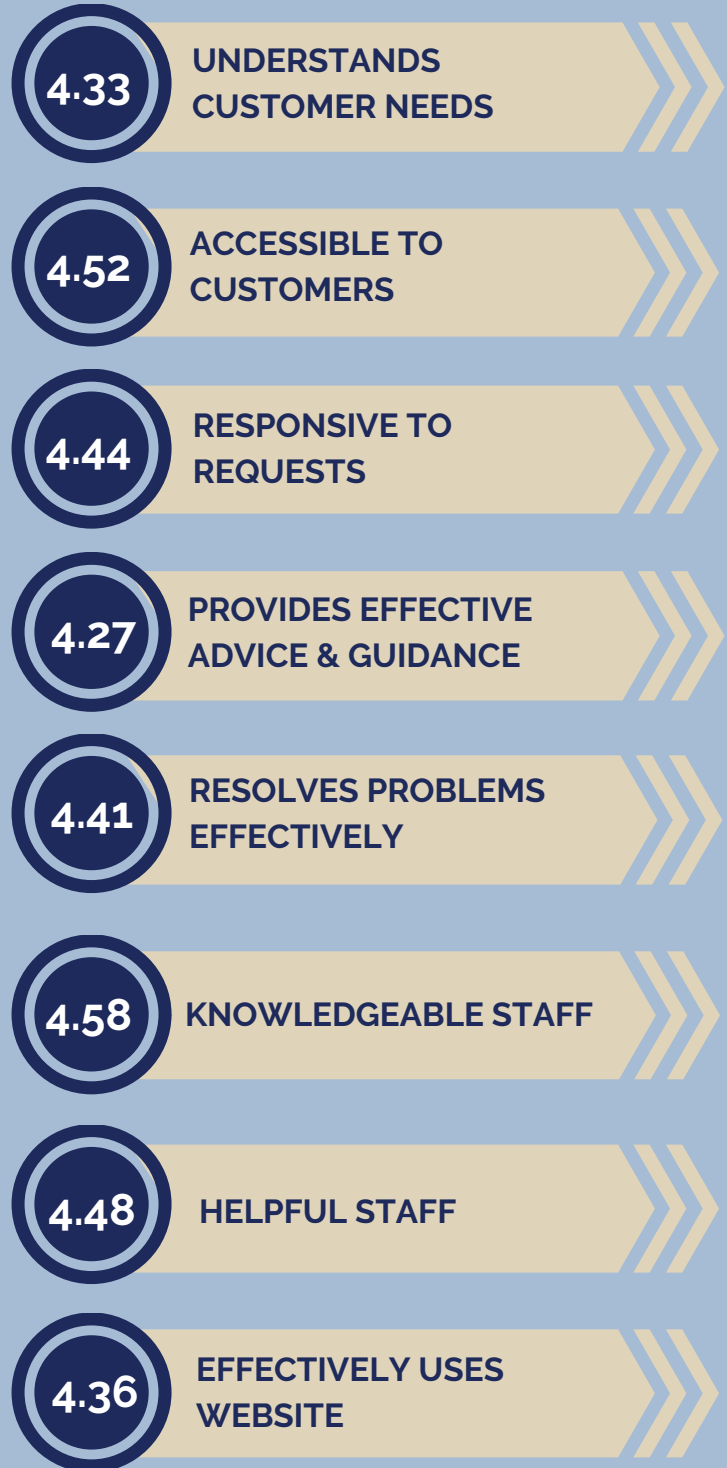
STRENGTHS

Helpful Staff
Responds to Requests Within an Acceptable Time
Knowledgeable Staff

OPPORTUNITIES FOR IMPROVEMENT

Moving in a Positive Direction
Understands My Needs and Requirements
Provides Effective Advice, Guidance

SURVEY ITEMS



Below 3.0: Low 3.60 - 4.29: Good
3.00-3.59: Marginal 4.30 & above: Excellent



2019 CSU San Marcos CSS

Office of the Vice President, Finance & Administrative Services

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2019

47
respondents

2018

30 respondents

Strengths

- Helpful Staff
- Responds to Requests Within an Acceptable Time
- Knowledgeable Staff

Opportunities

- Moving in a Positive Direction
- Understands My Needs and Requirements
- Provides Effective Advice, Guidance

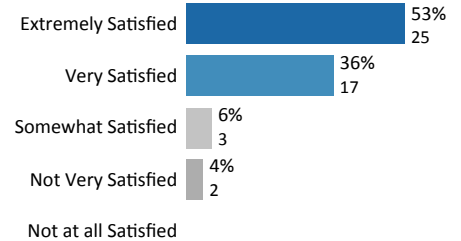
Overall Satisfaction

Thinking of your OVERALL experience with this department, how would you rate your satisfaction with it during the past 12 months in meeting your department's needs?

4.38

mean

Standard Deviation
0.79



Mean Scores **Below 3.00 - Low** | **3.00 to 3.59 - Marginal** | **3.60 to 4.29 - Good** | **4.30 & above - Excellent**

Mean Score

#	Question	Mean Score		2019 change from prior year
		2018	2019	
1	Thinking of your OVERALL experience with the Office of the Vice President, Finance and Administrative Services (VPFAS), how would you rate your satisfaction with it during past 12 months?			↓
2	Understands my needs and requirements			■
3	Accessible to customers (via phone, voicemail, e-mail, etc.)			■
4	Responsive to requests or problems within an acceptable time			
5	Provides effective advice, support, and guidance			
6	Facilitates problem resolution			
7	Knowledgeable staff			■
8	Helpful staff			
9	Effectively uses websites and systems to provide access to VPFAS information and services			■
10	Moving in a positive direction to meet my needs			

Background

★ Change from prior year is statistically significant

Change of 0.09 or greater

-
-
-
-
-
-
-



Net Promoter Score

Below 0 - Low | 0-19 - Marginal | 20-49 - Good | 50 & above - Excellent

The Customer Satisfaction Survey includes the question "How likely is it that you would share a positive impression of the Office of the Vice President, Finance and Administrative Services (VPFAS) with others?" answered on a scale from 0 to 10. The Net Promoter Score is calculated as follows: the percent falling in the lowest segment (red section below) is subtracted from the percent falling in the highest segment (blue section below) to determine the Net Promoter (NPS) score.

2019	2018
63 NPS	69 NPS
70.7% - 7.3% = 63	76.9% - 7.7% = 69

Detractor					Passive			Promoter		
	2%	2%			2%		10%	12%	29%	41%
	1	1			1		4	5	12	17

About NPS

The Net Promoter Score (NPS) is widely used in business to determine growth potential [1]. Different types of customers can have positive or negative effects on the success of the survey unit. The NPS identifies them as follows:

Detractors

Score 0-6 on the Recommend question. These are dissatisfied customers who will not promote or recommend the survey unit at all and may provide negative information to others.

Passives

Score in the neutral sections of the Recommend question (7-8). These are passive, neutral customers, who, while perhaps satisfied, are likely to do nothing to actively contribute to the success of the survey unit.

Promoters

Score 9-10 on the Recommend question. These are satisfied and enthusiastic customers.

The NPS score can potentially range from +100, where all customers are Promoters, to -100, where all customers are Detractors.

Evaluation of the NPS is based on the following scale:

- Below 0 – LOW
- 0 to 19 – MARGINAL
- 20 to 49 – GOOD
- 50 & above - EXCELLENT

The cut-off points were developed by examining the distribution of NPS scores from over 300 survey departments rated by over 24,000 total customers from seven Universities (CSU Cal Poly, CSU Chancellor's Office, CSU Fullerton, CSU San Marcos, UC Davis, UC Riverside, and UC San Diego) participating in customer surveys. Along with Overall Satisfaction and unit Strengths and Opportunities, the NPS provides an externally-validated benchmark to help track progress over the course of future evaluations.

[1] Reichheld, Frederick F. (December 2003). "One Number You Need to Grow". *Harvard Business Review*.



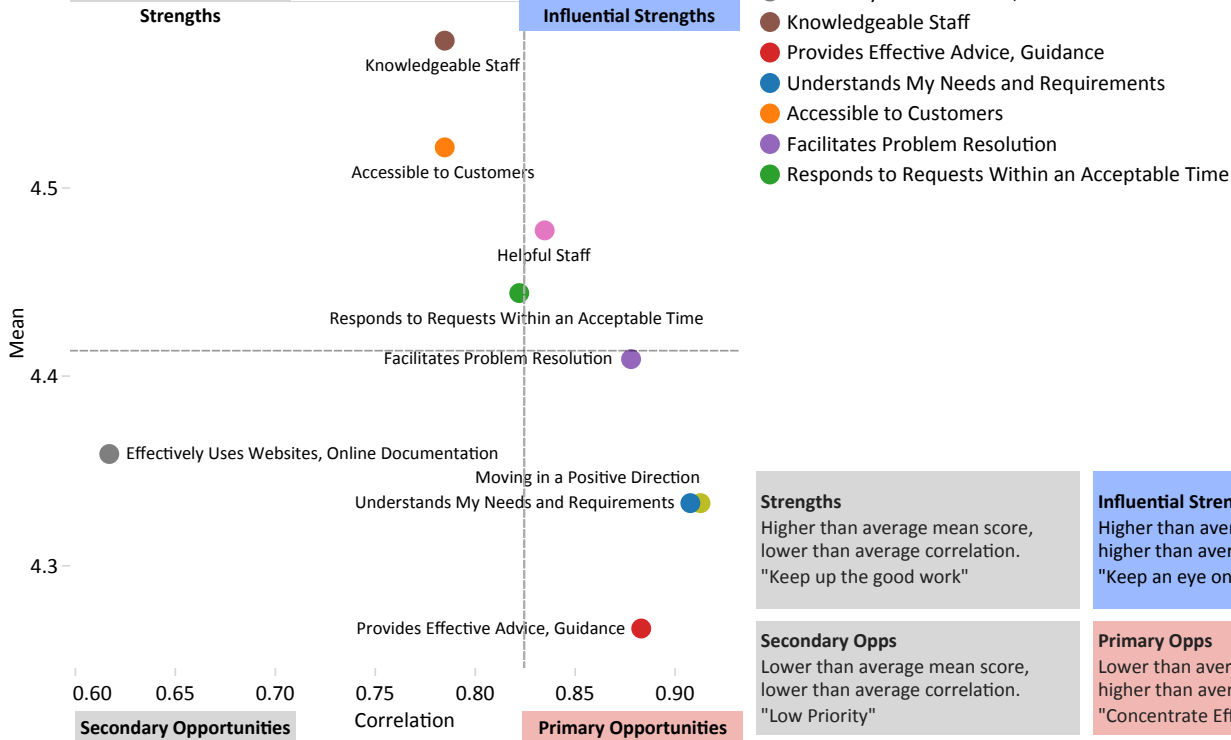
2019 CSU San Marcos CSS

Office of the Vice President, Finance & Administrative Services

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Strengths and Opportunities by Survey Question With Axes at the Average Question Mean and Average Question by Overall Satisfaction Correlation

Correlation Coefficient Average = 0.82, Mean Average = 4.41



List of Strengths & Opportunities by Question ST - Strength | IS - Influential Strength | PO - Primary Opportunity | SO - Secondary Opportunity

#	Question	Mean	Corr	Str/Opps
2	Understands my needs and requirements	4.33	0.91	PO
3	Accessible to customers (via phone, voicemail, e-mail, etc.)	4.52	0.78	ST
4	Responsive to requests or problems within an acceptable time	4.44	0.82	ST
5	Provides effective advice, support, and guidance	4.27	0.88	PO
6	Facilitates problem resolution	4.41	0.88	PO
7	Knowledgeable staff	4.58	0.78	ST
8	Helpful staff	4.48	0.83	IS
9	Effectively uses websites and systems to provide access to VPFAS information and services	4.36	0.62	SO
10	Moving in a positive direction to meet my needs	4.33	0.91	PO



2019 CSU San Marcos CSS

Office of the Vice President, Finance & Administrative Services

Satisfaction Mean Scores by Division and Classification **Below 3.00 - Low** | **3.00 to 3.59 - Marginal** | **3.60 to 4.29 - Good** | **4.30 & above - Excellent**

		Overall Satisfaction	Understands My Needs and Requirements	Accessible to Customers	Responds to Requests Within an Acceptable Time	Provides Effective Advice, Guidance	Facilitates Problem Resolution	Knowledgeable Staff	Helpful Staff	Effectively Uses Websites, Online Documentation	Moving in a Positive Direction
Finance and Administrative Services	Staff										
Student Affairs	Staff			0				0			
University Advancement	Staff							0			

Number of respondents in parenthesis: (n). The (n) is not shown when the number of respondents is fewer than five.
Blank cells: respondents did not provide an answer to the question.





Office of the Vice President Finance and Administrative Services - Supplemental Rank Question #12

	Please rank our current services/programs based on level of importance, where 1 indicates the most important:									
	1	2	3	4	5	6	7	8	9	10
Division Meetings	13	8	6	4	2		2	1	1	1
Monthly VP's Coffee Hour	8	5	6	5	2	4	1	2	4	
Annual Recognizing Excellence Program (employee recognition)	6	3	2	8	3	6	4	3	3	
Managers' Award to Staff (presented at division meetings)	2	6	4	2	3	4	11	2	2	
FAS Newsletter	3	7	5	5	4	1	3	3	2	5
New Employee Spotlight		2	7	3	4	4	2	4	6	1
Vice President's Award (presented at division meetings)		3	1	2	7	9	4	6	1	3
Holiday Giving Challenge	1	2	3	1	4	4	7	3	7	5
Fiscal New Year Celebration		2	2	6	2	3	1	9	5	7
Holiday Treats Drop-off	2		1	1	6	2	1	4	5	15