



## MEMORANDUM

DATE: June 28, 2023  
TO: Campus Community  
FROM: CSU San Marcos Foundation Board of Directors  
SUBJECT: Amendment to the March 17, 2021 Public Attendance at Board Meetings Memorandum

Pursuant to California Education Code 89920-28, the California State University San Marcos Foundation Board establishes the following protocol for public attendance at meetings of the CSUSM Foundation Board of Directors:

1. Members of the public (excepting agenda-topic presenters) attending a meeting should arrive early and introduce themselves to Foundation staff before the meeting convenes.
2. Those wishing to attend and comment on a Foundation matter or agenda topic should contact Foundation staff for a *Comment Request Slip* to be completed and returned to the Board Secretary. Comment requests are encouraged to be submitted one week in advance of the meeting date.
3. The Chair will call upon those requesting to comment during a Comment Period.
4. Comments shall be limited to one (1) minute. A meeting held by remote means requires those called upon for comment to activate both audio and video features of the connection.
5. The Board may or may not respond to comments.
6. Advanced expressed written consent of the Board is required to record video or audio in the meeting – one week prior to the meeting.
7. Contact Foundation staff at [foundation@CSUSM.edu](mailto:foundation@CSUSM.edu) to request a Comment Request Slip.

Steven P. Wagner

Steven P. Wagner (Jun 28, 2023 17:04 PDT)

Steven P. Wagner  
Chair of the Board

Jessica Berger

Jessica M. Berger  
Executive Director

May 24, 2023 – amended March 17, 2021 memorandum to allow for one (1) minute for public comment.



Executive Committee Meeting  
AGENDA

Tuesday, December 3, 2024 from 12:45 pm to 1:45 pm  
Hybrid: In Person & Zoom Meeting

**Call to Order – Committee Chair, Emilie Hersh**

**I. Public Comment – Chair Hersh**

**II. Welcome – Chair Hersh**

**III. Approval of Minutes – Chair Hersh**

ACTION

- A. September 4, 2024 ~ Executive Committee Meeting Minutes (attached)

**IV. Committee Updates – Chair Hersh**

INFORMATION

A. Audit Committee – *Kyle Casement '11*

1. Draft Joint Audit Committee Minutes from September 25 (attached)

B. Governance Committee – *Simon Kuo*

1. Call for nominations (attachment)  
Save-the-Date: Foundation 101 ~ **Prospective Foundation Board Director Review** (virtual);  
Wednesday, February 26 from 10:30 am – 11:30 am
2. Draft Governance Committee Minutes from October 3 (attached)

C. Advocacy Committee – *Lou Monville*

1. Advocacy Days with CSU  
Save-the-Date: March 18-19. **CSU Advocacy Day**, Location: Sacramento  
Save-the-Date: Tuesday, April 8 – Thursday, April 10. **CSU Hill Day**, Location: Washington DC
2. Draft Advocacy Committee Minutes from October 24 (attached)

D. Campaign Committee – *Nathaniel Keifer '09, '21*

1. Campaign Progress Update
2. Preliminary Planning for the Campaign's Public Launch
3. Fundraising around ISE Building – Jessica Berger and Leon Wyden, Jr.
4. Draft Campaign Committee Minutes from November 6 (attached)

E. Finance & Investment Committee – *Taylor Sutherland*

1. Periodic Review of the Foundation's Investment Policy Statement (attachment)  
Save-the-Date: Foundation 101 ~ **Investment Strategy** (virtual); Wednesday, January 15 from 1 – 2 pm
2. CSU Finance and Investment Summit, September 28
3. Draft Finance & Investment Committee Minutes from November 25 (attached)

**V. CSU Updates – Jessica Berger**

INFORMATION

**VI. Foundation Board Meeting – Chair Hersh**

- A. Meeting scheduled for December 12
- Business Meeting
  - President’s Update
  - Highlights of the Agenda
  - Post-Meeting Opportunity

**Executive Committee Meeting Dates:**

- Wednesday, March 12, 2025, from 12:00 - 1:30 pm
- Wednesday, June 11, 2025, from 12:00 - 1:30 pm
- Wednesday, September 10, 2025, from 12:00 - 1:30 pm
- Tuesday, December 2, 2025, from 12:45 - 2:15 pm (lunch provided) (in-person)
  - *Optional in person opportunity from 12 noon – 12:30 pm to support Giving Day celebrations.*