



## MEMORANDUM

DATE: June 28, 2023  
TO: Campus Community  
FROM: CSU San Marcos Foundation Board of Directors  
SUBJECT: Amendment to the March 17, 2021 Public Attendance at Board Meetings Memorandum

Pursuant to California Education Code 89920-28, the California State University San Marcos Foundation Board establishes the following protocol for public attendance at meetings of the CSUSM Foundation Board of Directors:

1. Members of the public (excepting agenda-topic presenters) attending a meeting should arrive early and introduce themselves to Foundation staff before the meeting convenes.
2. Those wishing to attend and comment on a Foundation matter or agenda topic should contact Foundation staff for a *Comment Request Slip* to be completed and returned to the Board Secretary. Comment requests are encouraged to be submitted one week in advance of the meeting date.
3. The Chair will call upon those requesting to comment during a Comment Period.
4. Comments shall be limited to one (1) minute. A meeting held by remote means requires those called upon for comment to activate both audio and video features of the connection.
5. The Board may or may not respond to comments.
6. Advanced expressed written consent of the Board is required to record video or audio in the meeting – one week prior to the meeting.
7. Contact Foundation staff at [foundation@CSUSM.edu](mailto:foundation@CSUSM.edu) to request a Comment Request Slip.

Steven P. Wagner  
Steven P. Wagner (Jun 28, 2023 17:04 PDT)

Steven P. Wagner  
Chair of the Board

Jessica Berger

Jessica M. Berger  
Executive Director

May 24, 2023 – amended March 17, 2021 memorandum to allow for one (1) minute for public comment.



Governance Committee Meeting  
AGENDA  
Thursday, October 3, 2024 from 1:00 pm – 2:00 pm  
Zoom Meeting

**Call to Order – Committee Chair, Simon Kuo**

- I. **Public Comment – Chair Kuo**
- II. **Approval of Minutes – Chair Kuo** *ACTION*
  - A. April 16, 2024 ~ Governance Committee Meeting Minutes (attachment)
- III. **CSU Updates – Jessica Berger** *INFORMATION*
- IV. **Review Governing Documents – Chair Kuo** *DISCUSSION*
  - A. [Bylaws](#) (attachment)
  - B. [Articles of Incorporation](#) (attachment)
- V. **Expectations for Board of Directors (attachment) – Jessica Berger** *INFORMATION*
- VI. **Board Director Recruitment Pipeline – Donna Day** *DISCUSSION*
  - A. Draft Call for Nominations (attachment)
- VII. **Annual Survey: Responses Into Action – Chair Kuo** *DISCUSSION*
- VIII. **Succession Planning – Chair Kuo** *INFORMATION*
  - A. Election of Officers for 2025/26 and 2026/27
    - Chair Kuo ~ Chair as of July 2025
    - TBA ~ Vice Chair as of July 2025

**Governance Committee Meeting Dates:**

- 2025 TBA