

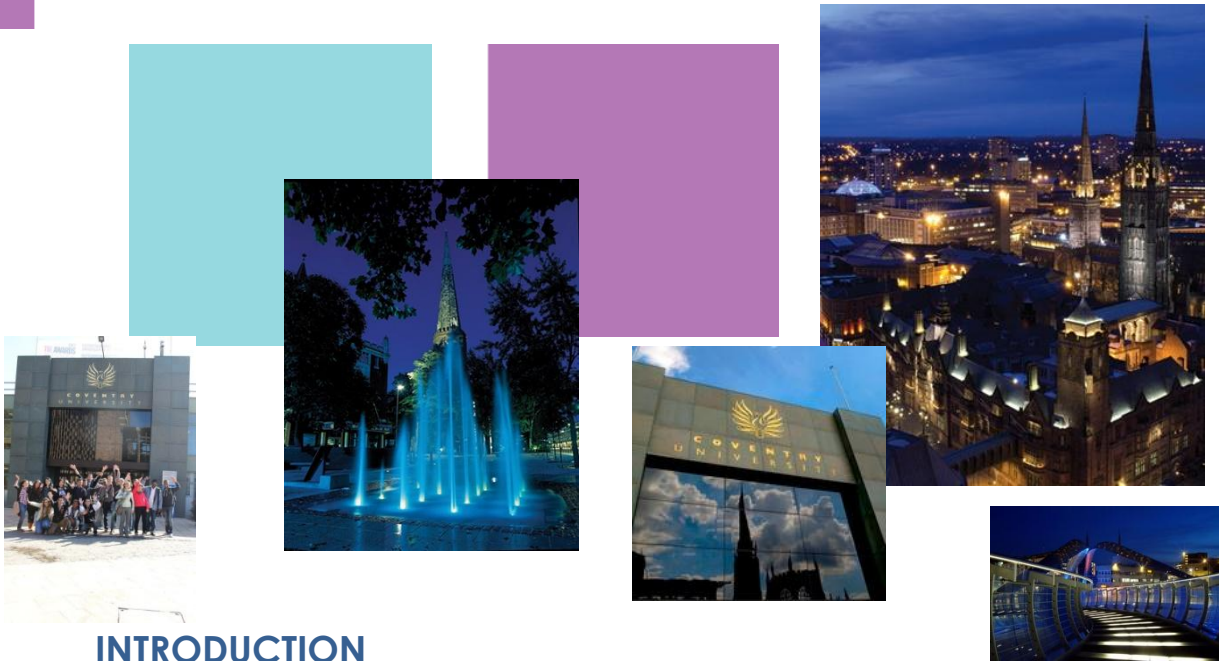


**INCOMING EXCHANGE STUDENT
PRE-ARRIVAL HANDBOOK 2013/14**
**Faculty of Business, Environment and
Society**

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INTRODUCTION

It is a great pleasure to welcome you to the Faculty of Business, Environment and Society (BES) of Coventry University. We hope that you will find our exchange study option interesting, exciting and rewarding and that you will be successful, not only in your application, but also in your future career after you leave Coventry. We are very proud of our courses, our staff and our students and we always try to work together to develop a learning community, this means that we value all inputs and contributions from our diverse international community. We hope that, by experiencing all the University has to offer, you will find your time in Coventry enriching both academically and personally.

This information booklet is for students who want to study at Coventry University as exchange students for example under the Erasmus and Study Abroad scheme. It provides information about how to apply, how to find out about courses available, who to contact and practical information such as accommodation and living in the UK.

If you have any questions, please contact us, see our website or join our Facebook group (BES Exchange Students) for the latest information.

We look forward to hearing from you.

Ross Graham, Course director

Albina Szeles, Internationalisation Project Assistant
(BES Incoming Exchange Students Coordinator)

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Coventry University,
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Tel: +44 (0)24 76795427



SECTION 1: Applying to Study as exchange student at Faculty of Business, Environment and Science, Coventry University

A. Bilateral Agreements for Student Exchange

Before the exchange of students can take place, a Bilateral Agreement for student exchange in the relevant subject area must be signed by your home university and the Coventry University. If you are interested in applying you must check with the Coordinator in your home university whether an agreement is in place. Please note that Bilateral Agreements cannot be signed at the request of individual students. Bilateral agreements limit the number of students who can be exchanged.

B. Language Requirements

Visiting students **MUST** have adequate English language proficiency prior to coming to Coventry. There is no official English language requirement, however, students who do not have an adequate command of English (a **high B2** in the European Framework) will experience great difficulty in understanding lectures, producing written work and sitting examinations, as well as integrating into life in Coventry.

International students from outside EU will be required to prove their language proficiency in order to apply for a Visa.

C. Application Procedures

ERASMUS AND STUDY ABROAD

All ERASMUS students wishing to apply to Coventry University must have the support of their home University who must nominate them by e-mail to erasmusandstudyabroad.ss@coventry.ac.uk . Once this nomination has been made, you will be able to apply.

As part of the application process, you will have to attach the following documents which you must have ready before you begin your application process:

ECTS Learning Agreement signed by home institution

Transcript of Records detailing your previous University study and results

Passport copy

The Transcript of Records is an official document available from your home institution. Once you have completed the application form and emailed it to ab1244@coventry.ac.uk , you must send the original documents by post to

Albina Szeles, Internationalisation Project Assistant

William Morris Building, Room 413

Coventry University, CV1 5FB

Email: ab1244@coventry.ac.uk

Tel: +44 (0)24 76795427





Please note that your application will not be accepted if any of the necessary documentation is not submitted.

A signed ECTS Learning Agreement must be included as part of your application even if you are not sure of your final choice of courses. The Learning Agreement must list your provisional course choices and must include courses worth a total of 60 Coventry credits (30 ECTS credits) per semester. Applicants for the full academic year must list provisional course choices for both semesters. **It is important to check the semester in which each module is offered.**

EXCHANGES FROM CHINA

Your home university should contact China Team of Academic Partnership Unit at Coventry University to find out about application process.

D. Application Deadlines

Applications for study at the Faculty of Business, Environment and Society must be submitted before **1 July**. It is strongly recommended that all applications be submitted well in advance of both of these dates, as failure to do this could mean difficulty in gaining a place in University accommodation.

Faculty of BES will not consider applications submitted after this date

E. Confirmation of Acceptance

Once your application has been received and processed in CU by your coordinator, we will inform you by e-mail if your application has been successful. In the email you will also be provided with student identification number (ID) and with information about arrival in Coventry.

You will not be able to apply for University accommodation until official unconditional acceptance email (including student ID number) has been sent to you.

F. Contacting us

The Faculty of BES will be your main point of contact for queries before your arrival and during your time in Coventry. Please e-mail Albina Szeles with any queries you may have ab1244@coventry.ac.uk . Please understand that we receive a large volume of e-mail especially during application time and staff will respond to enquiries as soon as reasonably possible. Please do not use any other e-mail address. We advise you to join our Facebook Erasmus group *BES Exchange Students* (<https://www.facebook.com/groups/147793828712052/>) : here you will be able to find out a lot of information and meet future students!



SECTION 2: Your Course @ CU

A. Your Course

In our Faculty we have created a special course for Exchange students called Contemporary Studies (BESU102). Contemporary Studies will provide you with extensive list of modules that will enable you to choose the best study path that fits your home University requirements and career aspirations.

The course does not bear a university award, but credits earned are transferrable to your home university.

Please note: it may not be possible to take a specific combination of modules if there are timetable clashes, or lack of space on the module, or if students have insufficient background or level of English. Where possible, it is advisable to choose modules from one department, as this minimises the possibility of timetable clashes.

The normal pattern is to study three 20 CATS credit modules per semester. (20 CATS =10ECTS) Students should take no more than 60 CATS (30 ECTS) per semester and 120 CATS (60 ECTS) credits per academic year.

B. Catalogue of Modules:

Each module is worth 20 CATS = 10 ECTS (apart from 391DEL and 392DEL)

1. Department of English and Languages:

English

Semester 1:

Choose at least 2modules from the following 9.

- 221DEL Contemporary Fiction /223DEL Colonial Literatures
- 323DEL Postcolonial Literatures in English/324DEL Contemporary African-American Literature
- 347DEL The Chicano Experience in Film and Literature
- 211DEL Language in the New Media/229DEL Style and Context
- 310DEL Critical Discourse Analysis
- 313DEL Language and the Mind
- 314DEL English in the World
- 250DEL Creating Stories for Children
- ***280/380DEL English Language in Use
- ***391DEL Advanced Business English for International Students (10 CATS credit)



Semester 2:

Choose at least 2 modules from the following 8.

- 222DEL Shakespeare Today
- 321DEL Fantasy and Speculative Fiction / 325DEL Voices from the American West
- 213DEL Child Language Acquisition
- 312DEL Language and Society in Modern Britain
- 362DEL Syllabus and Materials Design in a Multimedia Age
- 251DEL Short Story Workshop
- 358DEL Journalism, Ethics and Society
- 392DEL Advanced Business English for International Students (10 CATS credit)

Notes

1. ***Any combination of the modules listed above is possible, except that 280/380DEL cannot be taken with 391/392DEL.

If students choose 'Advanced Business English', it needs to be remembered that both 391DEL and 392DEL are 10 credit modules. These are not available separately. If 391DEL + 392DEL is chosen, then the remaining 100 credits will be divided unequally across the two semesters. Students could take 40 credits +10 in semester 1, and 60 credits +10 in semester 2. Alternatively, they could take 60 credits + 10 in semester 1 and 40credits + 10 in semester 2.

2. Normally, only two literature modules can be taken per semester. Select from the four modules listed under the first two bullets in the lists above. It is recommended that students take 347DEL in first semester as a preparation for the more demanding level 3 literature modules in semester 2. Further note: for Literature modules, it is assumed that students will have read the core texts before the module commences. This is necessary in order to be able to manage the amount of reading that is required and participate actively in seminars.

Languages

Semester 1

- 230DEL Communication Strategies in Spoken and Written French
- 231DEL Varieties of French
- 240DEL Sp Lang 2 Post A
- 241DEL Sp Lang Ab Initio Consolidation
- 244DEL Hispanic Cinema
- 275DEL Marketing and Advertising in French
- 277DEL Marketing and Advertising in Spanish
- 330DEL Advanced French and DALF Preparation
- 340DEL Advanced Spanish Language BY INTERVIEW ONLY
- 347DEL Chicano Literature and Film
- 371DEL Global Business in French

Semester 2

- 232DEL Post 1945 France: the Trente Glorieuses and modernisation
- 236DEL French Translation in Socio-political Contexts
- 242DEL Sp Lang Ab Initio Reinforcement
- 243DEL Spanish Cultural and Social Issues through the Media
- 245DEL Spanish American Short Story PA
- 274DEL Business Environment in Spanish



- 276DEL Business Strategies in French
- 336DEL French Advanced Translation
- 332DEL Contemporary French Culture and Society
- 346DEL Spanish Translation BY INTERVIEW ONLY
- 343DEL Democracy in Spain: Social Change and Economic Development
- 376DEL Business Strategies in French
- 378DEL Business Strategies in Spanish

English, Creative Writing and Journalism

Semester 1

- 211DEL Language in the New Media Age
- 221DEL Contemporary Fiction
- 224DEL Rewriting the American South
- 229DEL Style and Context
- 250DEL Creating Stories for Children
- 280DEL English Language in Use 2 (non-native speakers)
- 310DEL Critical Discourse Analysis
- 313DEL Language and the Mind
- 314DEL English in the World
- 323DEL Postcolonial Literatures in English
- 324DEL Contemporary African-American Literature
- 347DEL The Chicano Experience in Literature and Film
- 380DEL English Language in Use 3 (non-native speakers)

Semester 2

- 210DEL Discourse in a Social Context
- 212DEL Sociolinguistics
- 213DEL Child Language Acquisition
- 222DEL Shakespeare Today
- 223DEL Colonial Literatures
- 251DEL The Short Story Workshop
- 312DEL Language and Society in Modern Britain
- 321DEL Fantasy and Speculative Fiction
- 325DEL Voices from the American West
- 358DEL Journalism, Ethics and Society
- 362DEL Syllabus and Materials Design in a Multimedia Age

2. Department of Sport & Event Management

Sport Management

Semester 1

- 104SEM Introduction to Management for Sport and Events
- 103SEM Introduction to Sport Marketing
- 201SEM Sport and Event Entrepreneurship
- 202SEM Finance for Sport and Events
- 203SEM Sport Marketing and Sponsorship
- 301SEM Strategic Management in Sport and Events
- 303SEM Strategic Sport and Event Marketing
- 307SEM Managing Sports Organisations



Semester 2

- 102SEM Managing People in the Sport and Event Industry
- 107SEM Economic Impacts of Sport and Events
- 101SEM Introduction to Sport Business
- 205SEM Live Event Management
- 207SEM Analysing Sport and Events
- 209SEM CSR and Sustainability in Sport and Events
- 302SEM Managing Volunteers
- 304SEM Venue Operations Management
- 312SEM Contemporary Issues in Sport

Event Management

Semester 1

- 104SEM Introduction to Management for Sport and Events
- 105SEM Introduction to Event Management
- 201SEM Sport and Event Entrepreneurship
- 202SEM Finance for Sport and Events
- 208SEM Corporate Planning and Event Marketing
- 301SEM Strategic Management in Sport and Events
- 303SEM Strategic Sport and Event Marketing
- 305SEM International Event Management

Semester 2

- 102SEM Managing People in the Sport and Event Industry
- 107SEM Economic Impacts of Sport and Events
- 106SEM Introduction to Entertainment Industry
- 205SEM Live Event Management
- 207SEM Analysing Sport and Events
- 209SEM CSR and Sustainability in Sport and Events
- 302SEM Managing Volunteers
- 304SEM Venue Operations Management
- 306SEM Contemporary Issues in the Entertainment Industry

3. Department of International Studies and Social Sciences

Semester 1

- 270ISS The Making of Modern America
- 275ISS A History of International Crime
- 277ISS Contemporary Global Security
- 279ISS Foreign Policy Analysis
- 280ISS Comparative Politics and Governance
- 287ISS Tradition and Controversy in Social Theory
- 288ISS Sex, Sexuality, Power and Oppression
- 369ISS Social Divisions: Theories, Policy and Representations
- 370ISS The Third Reich 1933-1945
- 378ISS Global Organised Crime
- 380ISS Political Ideologies in Britain and France
- 382ISS Politics of the Contemporary Middle East
- 397ISS Ethics and IR

Semester 2

- 271ISS The International History of Europe
- 274ISS 200 Years of People Politics in Britain, 1800 - 2000



- 281ISS History of Modern Political Thought
- 282ISS Contemporary British Government
- 286ISS Global Inequality and Development
- 293ISS Leisure, Consumption and Tourism
- 381ISS US Government and Politics
- 387ISS Gender, Family and Society

4. Strategy and Applied Management

Semester 1

- 243SAM Career Development
- 247SAM Exploring Business Strategy
- 254SAM Business Management
- 358SAM Corporate Strategy Management
- 355SAM Global Business
- 344SAM Project Management
- 349SAM Advancing Career Development
- 359SAM Principles of Strategy
- 352SAM Business Dissertation
- 361SAM Contemporary Business Strategy
- 368SAM Strategy in Action

Semester 2

- 365SAM International Business
- 240SAM Supply Chain and Operations Management
- 345SAM Project Development and Control
- 346SAM Exploring Entrepreneurship
- 348SAM Managing Business Responsibly
- 353SAM International Logistics
- 366SAM Critical Issues in Globalisation
- 325BSS International Business

5. LAW

Semester 1

- 180CLS English Legal System
- 182CLS Constitutional and Administrative Law
- 283CLS European Union law
- 280CLS Criminal law
- 335CLS Company Law
- 337CLS Family and Child Law
- 345CLS Human Rights and Civil Liberties

Semester 2

- 184CLS Nature of Law
- 185CLS Law in the Business Environment
- 186CLS Comparative Law
- 281CLS Tort Law
- 334CLS Criminal Evidence
- 344CLS Intellectual Property Law
- 342CLS Public International Law



6. Human Resource Management

Semester 1

- 340HRM Strategic Human Resource Management

Semester 2

- 202HRM Contemporary Issues in HR Service Delivery
- 305HRM International HRM in Business Context
-

7. Marketing

Semester 1

- 306MKT – Services and Retail Marketing
- 208MKT Applied Marketing

Semester 2

- 307MKT – Global Marketing
- 211MKT Consumer Behaviour

8. Economics, Finance and Accounting

Economics

Semester 1

- 200ECN Intermediate Economics (1)
- 212ECN Introduction to Econometrics
- 214ECN Managerial Economics
- 250FIN Principles of Financial Investment
- 219ECN Quantitative Economics
- 215ECN International Trade & Global Economic Issues
- 226ECN Economics of Banking and Finance
- 323ECN Economics of HRM
- 324ECN Economic Policy in the European Union
- 316ECN Applied Econometrics
- 318ECN International Economics
- 321ECN Economics of Public services
- 322ECN Corporate Governance & Ethics
- 320ECN Development Economics
- 350FIN Investment Analysis
- 352FIN Portfolio Management
- 300ECN Advanced Issues in Banking

Semester 2

- 201ECN Intermediate Economics (2)
- 250FIN Principles of Financial Investment
- 310ECN Advanced Economic Issues
- 309ECN Advanced Economics Dissertation
- 353FIN International Finance

Accounting and Finance

Semester 1

- 281ACC Decision Management
- 282ACC Principles of Taxation
- 226ECN Economics of Banking and Finance
- 287ACC Accounting Information Systems



- 254SAM Business Management
- 251FIN Financial Services
- 250FIN Principles of Financial Investment
- 380ACC International Corporate Reporting
- 382ACC Audit & Internal Control
- 386ACC Advanced Taxation
- 322ECN Corporate Governance & Ethics
- 300ECN Advanced Issues in Banking
- 350FIN Investment Analysis
- 357FIN Financial Management
- 352FIN Portfolio Management

Semester 2

- 280ACC Financial Reporting & Analysis
- 238CLS Law for Accountancy
- 279ACC Research and Employment Skills
- 285ACC Business Accounting
- 262MKT Applied Marketing Management
- 263MKT Consumer Behaviour
- 381ACC Performance Management
- 385ACC Advanced Studies for Accounting and Finance
- 354FIN Insurance and Pensions
- 359MKT Services and Retail Marketing
- 353FIN International Finance

9. Geography and Disaster Management

Semester 1

- 236GED Development and Inequality

Semester 2

- 207GED Global Sustainability

C. Module descriptions.

Module descriptions are available under request. Please email ab1244@coventry.ac.uk

D. Academic Calendar 2013-2014

22/09/2013	28/09/2013	Induction Week
29/09/2013	14/12/2013	Teaching 1st Term
15/12/2013	05/01/2014	Christmas Break
05/01/2014	17/01/2014	Exams*
20/01/2014	04/04/2014	Teaching 2nd Term
06/04/2014	27/04/2014	Easter Break
28/04/2014	25/05/2014	Exams

*Students staying for 1 term only need to be present for Examination period in January.





E. English Language Training

Throughout your study you will have access to study English as a part of your modules. The Faculty does not provide extra language support for exchange students.

If you feel that need to improve your language before you start your course the University offers Pre-sessional English Courses. For more information please contact International Office.



SECTION 3: Coventry University

A. The University



Coventry University is a major UK Higher Education institution of 15,000 students with more than 150 years of history behind its name. The University has an established academic presence both regionally, nationally and internationally.

IN 2011, Coventry University won the 'Outstanding Support for Students' award for a joint submission with Loughborough University in recognition of the institutions' collaborative maths support centres.

Coventry was chosen from a shortlist of six other universities for the prestigious 'Entrepreneurial University of the Year' award, which commends the institution that has best demonstrated that it encourages its students, staff, and others to be enterprising in what they do and how they do it.

The Awards judging panel was particularly impressed with the level of student engagement demonstrated by the University, and it also praised the positive impact Coventry University has had on local businesses, which has seen the institution work with almost 9,500 small and medium enterprises and help 300 companies start-up through its Business Innovation Centre.

2011
THE AWARDS
AWARD WINNER



Number 1 UK university for working with business

Source: HE-BCI 2009/10

85%

of students are satisfied with their experience

Source: NSS 2011

94%

employability or further study rate

Source: DLHE 2009/10

The best modern university in the Midlands

Source: NSS 2011

Coventry crowned **Entrepreneurial University of the Year**

Source: Times Higher Education Awards 2011

Coventry offers **“Outstanding Support for Students”**

Source: Times Higher Education Awards 2011

In the top 20

UK universities for teaching excellence

Source: Sunday Times Good Universities Guide 2011

Number 1 UK university for European placements

Source: Ecorys 2011

In the top three modern universities in England

Source: NSS 2011

In the top ten universities for adding value

Source: Guardian League Table 2011

2011
THE AWARDS
AWARD WINNER



B. The Campus

The University occupies a purpose built 33-acre campus in the heart of Coventry City-centre directly opposite the world famous cathedral where the graduation ceremonies are held. The campus is lively and bustling and its central location is only a short walk from shops, banks, pubs, clubs, cafés and restaurants. The compact campus means that you will not have far to travel between lectures and cafés; various refectories and bars are on hand for you to meet up with friends.

C. Faculty of Business, Environment and Society



The Faculty of Business, Environment and Society is the largest faculty and supplies a vast range of courses covering full-time and part-time studies.

Coventry Business School is located within the Faculty of Business, Environment and Society and offers many business and management courses including full-time and part-time Undergraduate, Postgraduate and PhD courses.

The Faculty is the house for not only business subjects but also departments like Geography and Disaster Management, Law, International Studies and Social Sciences as well as the Department of English and Languages.

The Faculty comprises the following units:

- The Coventry Business School
 - Marketing Department (MKT)
 - Strategy and Applied Management Department (SAM)
 - Economics, Finance and Accounting Department (EFA)
 - Sports and Event Management Department (SEM)
 - Human Resources and Organisational Behaviour Department (HRO)
- The Coventry Law School (LAW)
- The Department of Geography, Environment and Disaster Management (GED)
- The Department of International Studies and Social Sciences (ISS)
- The Department of English and Languages (DEL)



D. Library

A stunning feature of the University is our £20m Library which adds considerably to our profile in the City. It is a high-tech centre for information access in a state-of-the-art, energy efficient building. Alongside an extensive collection of books and current periodicals, the Library offers a wide range of other services to ensure the best possible support for your study.



E. The Hub

It takes just 10 minutes to walk across the Coventry Campus – and in the centre you'll find The Hub, our spectacular new student building, designed to ensure you live student life to the full.

The Hub is home to both Student Services and the Students Union and offers a wide range of specialist support services, volunteering opportunities and access to clubs and societies.



In the evening, the building becomes a vibrant venue where bars, clubs, a cinema and performing arts space delivering an excellent student experience. There's even a rooftop garden to enjoy.

Services in the HUB:

- Careers and Employability Service
- thefutureworks recruitment agency
- Institute of Applied Entrepreneurship
- Health and Wellbeing, including the doctors' surgery and NHS nurses
- Spirituality and Faith Centre including a multi-faith lounge, chapel and prayer rooms
- Counselling and Disabilities services
- Food and drink outlets, including the University Food Court, a branch of Costa Coffee, Grab and Go food bars and a Pizzeria. There is also a convenience store
- Informal learning spaces, many based in pods designed for group project work
- Coventry University Students' Union, including the Advice Centre and Volunteering Services along with the SU bars, snack bar and Square One.

F. Sport and Recreation

The University prides itself on its excellent provision for sport and recreation with a wide range of facilities and services. The Sports Centre is centrally located and offers a state-of-the-art Fitness Suite, Dance Studio, Activity Halls as well as Physiotherapy and Sports therapy treatments. There are also outdoor sports facilities at Westwood Heath.



G. The Student Centre

It is likely that you will visit the Student Centre in your first few days at the University. It was purpose built to house support areas of the University. Students can complete several processes under one roof. You can come to the Student Centre to:

- enrol on your course (if you haven't already done it online from home)
- get your ID card (after you have enrolled) *Please note: if you have lost your card you will need to pay £10.00 for a new card*
- collect your Bank letters (after requesting them on-line)
- pay your accommodation fees in cash or through the on-line payment system
- speak with Customer Service Advisors about accommodation if you still do not have anywhere to live or if you have any other accommodation enquires
- collect your proof of enrolment certificate (also used for council tax exemption)
- meet the International Office team for all International and EU Welfare
- receive general information on all other support areas (Welfare, Disabilities, Counselling, Sport and Recreation, Spirituality and Faith etc.)
- access the indoor ATM
- use the student Open Access area or the social space, which also includes a Wi-Fi network.

H. Coventry University Technology Park

An exciting development for both the University and for the City has been the creation of the 20-acre Coventry University Technology Park. It is home to the Techno Centre, a unique complex offering a focus for training, conferences and business opportunities; the Enterprise Centre, a £3m development providing dedicated accommodation for new small-and medium-sized enterprises; and the Coventry and Warwickshire New Technology Institute, which works with companies to address skills shortages in ICT and advanced technology.

SECTION 4: Accommodation

Staying at Coventry University Halls of Residence

Staying at a University Hall of residence you have the chance to meet fellow students, some of whom may be, or may know people who are on the same course as yourself; you will meet people from different backgrounds – religious, cultural, ethnic, etc. You have a variety of options including en-suite, catered halls, self catering accommodation or a room in a shared house. Coventry University student accommodation is safe, centrally located and maintained to a high standard.

Please consult our university website for accommodation choices and application procedure

<http://www.coventry.ac.uk/study-at-coventry/student-support/accommodation/?theme=main>

If you have any problems with your accommodation please contact the Accommodation Office on email accomm.ss@coventry.ac.uk

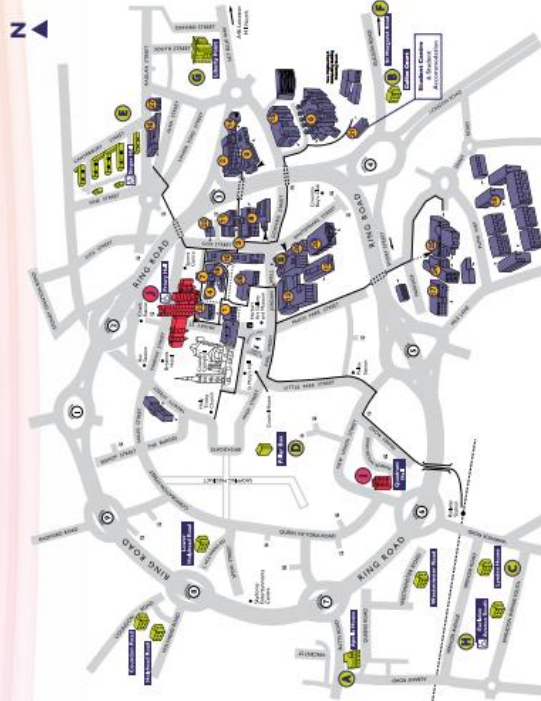


Coventry University Student Accommodation

A selection of rooms to suit your needs



- The Campus - University Buildings**
- 1 Alan Berry Building
 - 2 Armstrong Stables Building
 - 3 Bugatt Building
 - 4 Charles Ward Building
 - 5 Ellen Terry Building
 - 6 Frederick Lanchester Building
 - 7 George Elton Building
 - 8 Graham Sutcliffe Building
 - 9 Jaguar Building
 - 10 James Stanley Building
 - 11 Maurice Foss Building
 - 12 Richard Crossman Building
 - 13 St John Lang Building
 - 14 Sir William Lyons Building
 - 15 William Morris Building
 - 16 Alma Building
 - 17 Design Hub
 - 18 Hilton/Humber Lecture Theatres
 - 19 Innovation Village
 - 20 Sports Centre
 - 21 Student Centre
 - 22 Students' Union - Cox Street
 - 23 Students' Union - Priory Street
 - 24 The Enterprise Centre
 - 25 The TechnoCentre
 - 26 Whitakers Building
 - 27 CU Nursery
 - 28 TheHub



Key to symbols

- number of beds
- en-suite accommodation
- single room
- single premier room
- studio flat single
- studio flat double
- studio flat 2 bedroom
- adapted room for the disabled user
- car park (extra charge)
- catered accommodation
- self-catered accommodation
- laundry facilities (extra charge)
- phone point in room (extra charge)
- internet point in room
- wifi connection
- sport membership
- multi media tour
- undergraduate
- postgraduate
- property insurance

* extra charge

Self Catered

- A** Apollo House £4,160
40 weeks
S S SP S2 P UG PG
- B** Callice Court £5,375
43 weeks
S S SP S2 P UG PG
- C** Lynden House £6,050
50 weeks
S S SP S2 P UG PG
- D** Pillar Box from £6,200
50 weeks
S S SP S2 P UG PG
- E** Singer Hall £4,558/£5,697.50
40 weeks/50 weeks
S S SP S2 P UG PG
- F** 72a St Margaret Road £5,368
44 weeks
S S SP S2 P UG PG
- G** Liberty Point from £5,368
44 weeks
S S SP S2 P UG PG
- H** University-Owned Houses from £3,980/£4,975
40 weeks/50 weeks
S S SP S2 P UG PG
- I** Priory Hall £4,680.08
38 weeks
S S SP S2 P UG PG

We cannot assist you with looking for a private accommodation. We advise you to search the Internet and look at different websites. Remember to read everything very carefully and make sure you sign a contract with your landlord.



SECTION 5: Travel Arrangements

A. When to arrive

You need to make your travel arrangements as soon as possible. It is a requirement for you to be present at enrolment and induction, and we suggest that you arrive before these dates.

Induction Week - Monday 23/09/13 - Friday 27/09/13

Airport pick-ups

To welcome you to the UK, Coventry Campus during Welcome Week we provide a free airport pick-up service to students arriving at different airports. To take advantage of this service, please request an airport pick-up by booking it through online store <http://store.coventry.ac.uk/>

B. How to get to the UK

If you intend to fly you can choose one of London's international airports, Heathrow or Gatwick. Alternatively you can fly to Birmingham International airport, which is a 15-minute train journey from Coventry. The railway station is connected to the airport by a 'sky train' so this is a very convenient airport to use.

From Heathrow Airport

By National Express coach – you can buy tickets at their desk in the arrivals hall or you can book tickets online at www.nationalexpress.com. The cost of a single fare is approx £27 and you will arrive at Coventry's Pool Meadow bus station. The journey takes approximately two hours.

From Birmingham Airport

By train – the airport and railway station are connected by a free sky-train and there are signs to show you which way to go. The cost from Birmingham Airport to Coventry is approx £3.50 with express trains taking ten minutes and non-express around 20 minutes. The train station is approximately 10-15 minutes' walk from the campus. A taxi from Coventry train station to the campus will cost approximately £4.

By bus – the number 900 Centro bus service links the airport to Pool Meadow bus station in Coventry. Pool Meadow is next to the campus. It costs approx £1.60 and takes about an hour.

By taxi – this is the easiest option but is also the most expensive. It costs approx £25-35 and takes around 20-30 minutes.

From Gatwick Airport

By National Express coach – you can buy tickets at their desk in the arrivals hall or you can book tickets online at www.nationalexpress.com. The cost of a single fare is approx £31 and you will arrive at Coventry's Pool Meadow bus station. The journey takes approx three hours and twenty minutes.



From Luton Airport

By National Express coach – you can buy tickets at their desk in the arrivals hall or you can book tickets online at www.nationalexpress.com. The cost of a single fare is approx £13 and you will arrive at Coventry's Pool Meadow bus station. The journey takes approx one hour and fifty minutes.

From Stansted Airport

By National Express coach – you can buy tickets at their desk in the arrivals hall or you can book tickets online at www.nationalexpress.com. The cost of a single fare is approx £19 and you will arrive at Coventry's Pool Meadow bus station. The journey takes approx three hours and twenty minutes.

C. Entering the UK

Going through immigration and customs on arrival at the airport

When you arrive in the UK you will go through immigration control and customs. If you have the right documents you should not have any problems at immigration.

Going through immigration (Non-EEA nationals)

You will need to show the immigration officer your valid passport with your entry clearance (visa) sticker. The immigration officer will usually check the entry clearance (visa) sticker before they put a stamp in your passport showing the date you entered the UK. But they may wish to check more details, so carry important documents listed on the next page, in your hand luggage.

If you arrive as a international student and do not have Tier 4 student visa or Student Exchange Visa in your passport, you will not be allowed into the UK, and will have to return home.

EEA and Swiss nationals

European Economic Area (EEA) and Swiss nationals will only be asked to show a valid passport or national identity card.

Going through customs

There are rules about what you can and cannot bring into the UK. After going through immigration you will go through customs. You will see three exits – red and green exits for travellers from outside the European Union (EU) and a blue exit for travellers from the EU.

Travellers from outside the EU- The red exit is for those with goods to declare and the green is for those with nothing to declare. Even if you choose the green gate, the customs officer may wish to look in your bags. Go through the red gate if you have more alcoholic drinks, perfume or tobacco than the amount allowed, or if you have any goods bought outside or on the journey to the UK free of tax. It is normal for customs officers to ask whether you have certain items in your luggage.

Carrying money

If you are travelling to the UK from a country outside the EU and are carrying the value of 10,000 Euros or more in cash, bankers draft or cheque, you will have to declare this at customs. You can pick up a form to declare your money when you arrive, and customs will then give you a copy of the completed form. You should keep this safely as evidence that you have made a declaration. You would have to pay up to £5,000 if you do not declare the money or provide incorrect or incomplete information.



Travellers from the EU

There is no limit on goods (such as alcohol and tobacco) that you can bring, as long as they are for your use only. But illegal drugs, guns, pornography, animals and plants are strictly controlled. Customs officers may check your luggage. You will use the blue exit.

If the Immigration Officer refuses you entry, you may be removed immediately or given a very short period of temporary admission. If this happens you can telephone the International Student Adviser in the International Office on +44 (0)24 7615 2152.

D. Health

We know that it can be a very busy time for you when you first arrive in the UK but don't forget to look after yourself and your health. Here's a brief guide that we hope will help. The National Health Service, or NHS as it's more commonly known, is the UK state health service. The NHS provides medical treatment and services for UK residents. Some services are free whilst there are others that you will have to pay for. If your course lasts for six months or more you, and your dependants, up to 16 years of age or 19 if in full time education, are entitled to government funded medical treatment on the same basis as UK residents. This includes free emergency treatment and free consultation with a Doctor. You will pay a subsidised amount for medical prescriptions (currently £7.65), dental treatment and opticians. Dental treatment can be quite expensive so you should ensure that you are treated as an NHS patient.

EEA nationals:

If you are a European Economic Area national studying in the UK for less than six months, you and your family should fill out form E128 in your country of residence, or bring your European Health Insurance Card with you to the UK. This form entitles you and your family to full NHS treatment on the same basis as students who are studying for more than six months.

Please remember:

It is important that you register with a doctor as soon as you arrive in the UK. We advise you to register with the Medical Centre in The HUB. The NHS direct website (www.nhsdirect.nhs.uk) is an excellent resource to locate doctors, dentists, opticians and pharmacists in the UK. The site also offers a self-help guide to suggest what to do if you do become unwell. The NHS direct helpline (0845 46 47) offers a 24 hrs health advice line. While in the UK the number for all emergency services is 999 or 112.

E. Police registration requirements for Non- EU Nationals

Many international students MUST register with the Overseas Visitors department of the Police within 7 days of their arrival in the UK. If you are required to register with the Police, this requirement will be printed on your visa sticker or Biometric Residence Permit (BRP). It is a legal requirement that you register if you are told to do so. Failure to register is a criminal offence and could lead to prosecution or a ban from the UK so please be aware that it is a very important matter. Any family members who have the requirement to register stamped in their passport must also register with the police.

Where to go

Overseas Visitors Registration Department
Birmingham Police Headquarters Lloyd House
Colmore Circus



Queensway
Birmingham
B4 6NQ (Sat Nav users - please use B4 6AT)

Telephone 0121 6265307

Link to map.

<http://maps.google.co.uk/maps?hl=en&tab=wl&q=colmore%20circus%20birmingham>

West Midlands Police website <http://www.west-midlands.police.uk/help-advice/overseas-visitor-registration/index.asp>

Opening hours: 9.00am until 3.30pm (closed 12.30pm until 1.30pm) on Monday to Thursday, Closed on Fridays and at weekends

SECTION 6: Enrolment and Induction

Enrolment is the process that confirms your status as a student at Coventry University. It is through this process that we are able to issue you with a student ID card and give you access to buildings and facilities.

Induction is made up of a series of information sessions that provide you with the knowledge and skills to be an effective student at BES. You will learn more about our Virtual Learning Environment (Moodle), where your classes will take place, and how to get the most from the services available on campus. All students are required to arrive for induction Week. We know that some students face challenges outside of their control, for example late visa arrival, late CAS statement receipt, or no air tickets available. In these exceptional circumstances, an extension may be given. Unfortunately, students who fail to enrol by the advertised deadline will not be able to enrol under any circumstances until the next intake.

FOR STUDENTS OUTSIDE EU ONLY: In order to enrol fully on campus, you will need to have the following:

- CAS letter
- Passport & Visa
- Previous qualification certificates
- English Language Test Results



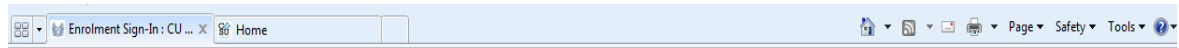
Enrolment will be held in the student centre throughout the week and also online (for Home/EU students).

After enrolling with the University and receiving your Student ID Card you will have access to the university buildings, be able to print documents and, most importantly, enter the Library and borrow books. You will have full access to all student support services.



Online Enrolment via link

<http://wwwm.coventry.ac.uk/NewStudents/Pages/Onlineenrolment.aspx>



SOLAR > Enrolment Sign-In

Welcome

Welcome to Coventry University!

SOLAR (Student Online Academic Records) is a web application through which you can check and, in some cases, change the details the University holds for you. It is also where you access the Online Enrolment process, which you need to complete at the start of each academic year, and where you will need to view your results.

As a new student you should use [this page](#) in order to enrol at the University. Enter your student id and your date of birth in the boxes below to begin the process.

Student Id:	<input type="text"/>
Date of Birth (dd/mm/yyyy):	<input type="text"/> / <input type="text"/> / <input type="text"/>
<input type="button" value="Sign-In"/>	

Help signing in

This page is provided for new students in order to allow them to enrol at the University. In order to sign in you must provide your student id and your date of birth in the boxes above.

Your student id will have been given/sent to you by the University.

Make sure you register for IT services and write down your username and password.

Once you arrive please go to the student centre to pick up your ID card. You do not require photograph.





SECTION 7: City of Coventry

A. The City

Coventry is a lively, multi-cultural city with a rich history embracing the old and the new. Nowhere is this more evident than in the Cathedral Quarter where the modern architecture and ancient ruins of the two Cathedrals dominate cobbled streets with bustling cafés, pubs and restaurants. Walk through Coventry's pedestrianised city centre and you'll see over 1000 years of English history, ranging from the medieval charm of historic Spon Street to the architectural innovation of Millennium Place. You'll find all the main high street stores and plenty of small specialist shops to cater for your every need.

B. Entertainment and Leisure



As a focus for entertainment and leisure, the City's reputation is rapidly on the increase. There is an enormous variety of places to eat, drink, dance and relax, including the £33m Skydome complex. This houses a multi-screen cinema, bars and café bars, two nightclubs, and quality restaurants. There is also a 4,000- seat arena, a popular concert venue that doubles up as an ice rink for our championship inning ice hockey team Coventry Blaze.

Culture


If you're looking for a cultural experience, the Herbert Art Gallery and Transport Museum are definitely worth a visit. You may also like to take in a show or two at the

Belgrade Theatre, Coventry's premier theatrical venue, highly renowned for staging local and national productions.

C. Sport

There's plenty on offer for sport lovers too. The Ricoh Arena, home to Coventry City Football Club is a new development which houses a 32,000 capacity football stadium. This is also the venue for some of the UK's most high profile sports and





entertainment events. The £113m multi-purpose development expands over 72 acres and is one of the most prestigious arenas, conference and exhibition centres in the country. Rugby fans are well catered for by Coventry Rugby Club's new 6,000 capacity Barker Butts Park Arena. In addition we couldn't be closer to the City sports centre which is home to an Olympic sized swimming pool. As we are situated in the centre of England, we are also very close to Edgbaston, a venue for international test cricket.

D. Local Area

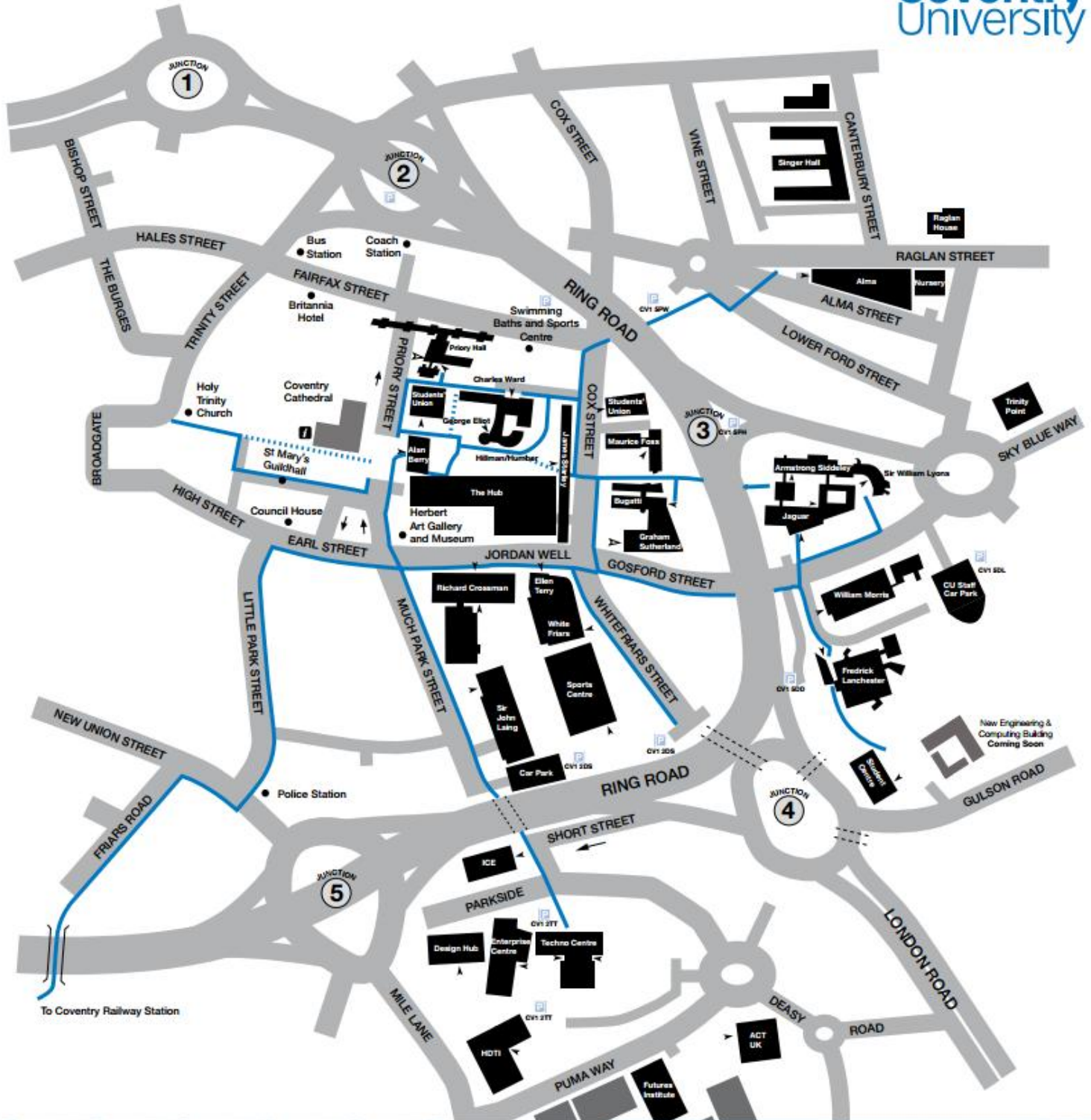
Coventry is close to some of the most historic, cultural and scenic areas of the UK. Tourists and visitors from around the world are drawn to our region by Shakespeare's literary heritage. His hometown of Stratford-Upon-Avon remains a popular tourist destination. Other places of interest include Royal Leamington Spa, the castles of Kenilworth and Warwick, and Coombe Park, a 300-acre estate comprising an abbey, formal gardens, woodland nature trails and wildlife.

E. Transport Links

Birmingham International Airport is 15 minutes away from Coventry, and Birmingham, England's second city, is just 25 minutes away. Its National Exhibition Centre is one of the country's main music venues and is also home to many trade and commercial events. London, the capital of The United Kingdom is only 60 minutes away by train and Oxford, another popular destination is about 40 minutes away.



Campus Map



GLOBAL HORIZONS

Faculty of Business, Environment and Society

www.facebook.com/BESGlobalHorizons

See you soon in Coventry!