

Tips & Tricks for Avoiding #fieldworkfails

This event is organized by the Committee for International Research (CIR) and Research, Scholarly, and Creative Activities (RSCA) faculty fellows.

Co-sponsored by the Faculty Center and the Office of Research and Graduate Studies (OGSR)

March 5, 2024 | Faculty Center Conference Room, Kellogg 2413 | 11:00am-1:00pm

DRAFT AGENDA

11:00 AM | Lunch and Meet-and-Greet

11:20 AM | Welcome

Lia Uy-Tioco, Faculty Center Fellow for RSCA

Liz Ridder, OGSR Faculty Fellow for International Research/Chair, CIR

11:25 AM | Campus Resources – Support for RSCA-related Funding and Travel

Shannon Honour Shaw (Director, Finance & Administrative Services), Kim Askew (Analyst, Sponsored Projects), Katie Desai (Budget & Research Analyst, OGSR), Melissa Teetzel (Director, Grants and Contracts Development, OGSR), John Humes (Deputy CIO, IITS), Jeroen Barendse (Information Security Officer, IITS), Danielle McMartin (Director, Global Education)

Noon | Faculty Tips for Research, Scholarly, and Creative Activity-related Travel

Laurette McGuire (Anthropology | CHABSS), Antonio Zaldivar (History | CHABSS), Gabriel Valle (Environmental Studies | CHABSS), Lia Uy-Tioco (Communication & Media Studies | CHABSS), Armaghan Ziaee (Women's Gender, & Sexuality Studies | CHABSS)

12:25 PM | RSCA-related Travel Planning Q&A

1:00 PM | Close

Event description

Tips & Tricks for Avoiding #fieldworkfails is a collaborative event co-developed and led by the Committee for International Research (CIR) and the Research, Scholarship, and Creative Activities (RSCA) Faculty Fellows; and co-sponsored by the Faculty Center and the Office of Graduate Studies and Research (OGSR).

The event aims to help faculty navigate the RSCA-related travel process (domestic or international). The workshop is open to all CSUSM faculty who have or are considering travel for their RSCA-related activities. Participants will be provided with a travel-related resource checklist.

Staff from relevant/related offices will provide short presentations (about 5 minutes each) regarding the services they can provide to faculty/projects in each specialty area. Support topics include budget planning (pre-award) and spending (post-award) for stateside and external funding, IRB planning involving travel, campus-issued devices and software concerns, off-campus partnership opportunities, and available travel support. Invited faculty will contribute to the conversation with research, scholarly, and creative activity-related travel tips, such as filling out forms, what to include/not include on documents, who to ask for help, what works for people to keep all this organized, special considerations (e.g., fees for services, access to archives, paying participants), etc.

The event will conclude with a Q&A session, where attendees can ask questions about upcoming RSCA-related travel.