

**CSUSM/UCSD IRB  
APPLICATION COVER SHEET**

**Instructions to Principal Investigator:**

1. Project must qualify for CSUSM/UCSD IRB review.
2. Complete and sign this Cover Sheet.
3. Submit this Cover Sheet with the complete IRB application to the Reviewing IRB.
4. The Reviewing IRB will review the IRB protocol and communicate with the Relying IRB. A representative of the Reviewing IRB and Relying IRB will sign this Cover Sheet to document completion of the review process.
5. Upon completion of review and approval of the IRB protocol, the principal investigator will receive a copy of this Cover Sheet signed by the Reviewing and Relying IRB representatives. At that time, research may begin.

**Reviewing IRB: Select the IRB based on the primary affiliation of the faculty member advising the research. Note:** For projects that involve UCSD facilities including UCSD Medical Center, UCSD MRI facility, and Moores Cancer Center, or Rady Children’s Hospital, the UCSD IRB must be the Reviewing IRB regardless of the primary institutional affiliation of the faculty advisor. Projects that involve the Center for Children and Families, the CSUSM IRB must be the Reviewing IRB.

Reviewing IRB	<input type="checkbox"/> CSUSM	<input type="checkbox"/> UCSD
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**Project Information**

Project Title	
Name of Student/Principal Investigator	Name of Program
Student e-mail Address	Phone Number
Name of Responsible Faculty Member/Advisor	Home Campus
Faculty e-mail Address	Phone Number
Project Funding Source (if applicable)	

\_\_\_\_\_  
Signature of Principal Investigator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative of Reviewing IRB

\_\_\_\_\_  
Date of Approval

\_\_\_\_\_  
Representative of Relying IRB

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Date of Acceptance

For Reviewing IRB: For exempt review, please indicate approval category here	
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