

CSUSM PAYROLL SERVICES
9/80 SUMMER SCHEDULE
2023

DATES: MAY 29, 2023 - AUGUST 5, 2023 (SCHEDULE 1)
DURATION: 10 WEEKS

WORKWEEK: SUNDAY- SATURDAY

MAY PAY PERIOD						
S	M	T	W	TH	F	S
		8	8	8	8	
	8	8	8	8	8	
	8	8	8	8	8	
	8	8	8	8	8	
Week 1	9H	9	9			
3 Hours Excess						

JUNE PAY PERIOD						
S	M	T	W	TH	F	S
				9	8	
Week 2	9	9	9	9	Off	
Week 3	9	9	9	9	8	
Week 4	9H	9	9	9	Off	
Week 5	9	9	9	9	8	
1 Hour Excess						

JULY PAY PERIOD						
S	M	T	W	TH	F	S
Week 6	9	9H	9	9	Off	
Week 7	9	9	9	9	8	
Week 8	9	9	9	9	Off	
Week 9	9	9	9	9	8	
Week 10	9	9	July pay period includes 08/01			
2 Hours Excess						

AUGUST PAY PERIOD						
S	M	T	W	TH	F	S
			9	9	Off	
	8	8	8	8	8	
	8	8	8	8	8	
	8	8	8	8	8	
	8	8	8	8		
6 Hours Deficit						

Key Dates/Information	
First 9-Hour Workday	05/30/23
9-Hour Holiday	05/29/23, 06/19/23, 07/04/23
First Friday Off	06/09/23
# of Fridays Off	5

LEGEND
8-Hour Day on 9/80
9-Hour Day
9-Hour Holiday
Friday Off
Sat/Sun

Excess/Deficit - Reconciliation		
May	3 Hours Excess	Paid 06/15/23
June	1 Hour Excess	Paid 07/14/23
July	2 Hours Excess	Paid 08/15/23
August	6 Hours Deficit	Use CTO, Vac, PH to Offset Deficit*
Total deficit hours at end of 9/80 = 6 Hours		
* At end of 9/80 schedule deficit hours are offset by pre-determined leave credits or employee will be docked to recoup deficit.		

CSUSM PAYROLL SERVICES
9/80 SUMMER SCHEDULE
2023

DATES: JUNE 5, 2023 - AUGUST 12, 2023 (SCHEDULE 2)

DURATION: 10 WEEKS

WORKWEEK: SUNDAY - SATURDAY

MAY PAY PERIOD						
S	M	T	W	TH	F	S
	8	8	8	8	8	
	8	8	8	8	8	
	8	8	8	8	8	
	8	8	8	8	8	
	8	8	8			
No Excess/Deficit						

JUNE PAY PERIOD						
S	M	T	W	TH	F	S
				8	8	
Week 1	9	9	9	9	8	
Week 2	9	9	9	9	Off	
Week 3	9H	9	9	9	8	
Week 4	9	9	9	9	Off	
No Excess/Deficit						

JULY PAY PERIOD						
S	M	T	W	TH	F	S
Week 5	9	9H	9	9	8	
Week 6	9	9	9	9	Off	
Week 7	9	9	9	9	8	
Week 8	9	9	9	9	Off	
Week 9	9	9	July pay period includes 08/01			
2 Hours Excess						

AUGUST PAY PERIOD						
S	M	T	W	TH	F	S
			9	9	8	
Week 10	9	9	9	9	Off	
	8	8	8	8	8	
	8	8	8	8	8	
	8	8	8	8		
2 Hours Deficit						

Key Dates/Information	
First 9-Hour Workday	06/05/23
9-Hour Holiday	06/19/23, 07/04/23
First Friday Off	06/16/23
# of Fridays Off	5

Excess/Deficit - Reconciliation		
May	None	N/A
June	None	N/A
July	2 Hours Excess	Paid 08/15/23
August	2 Hours Deficit	Use CTO, Vac, PH to Offset Deficit*
Total deficit hours at end of 9/80 = 2 Hours		
* At end of 9/80 schedule deficit hours are offset by pre-determined leave credits or employee will be docked to recoup deficit.		

LEGEND
8-Hour Day on 9/80
9-Hour Day
9-Hour Holiday
Friday Off
Sat/Sun