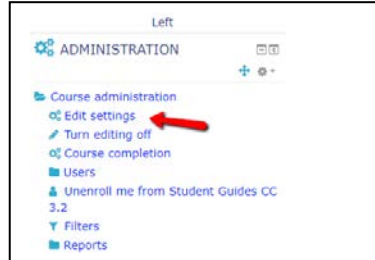


# Course Management – 3.2 -Share Activity Reports with Students

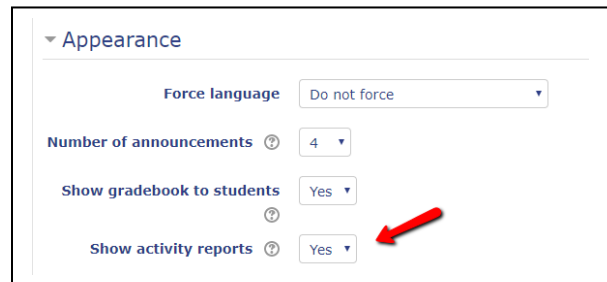
## Why do this

If you set the activity reports to show, students can view a personal report of their course activity to verify they have completed assignments within the required timeframe, submitted forum posts and replies, viewed assigned resources, etc. As well as listing their contributions, these reports also include time/date logs of course access.

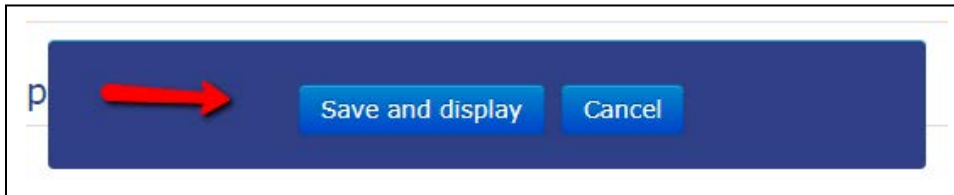
1. In the Administration block, select **Edit settings**.



2. Under the Appearance settings, Select **“Yes”** for *Show activity reports*.



3. Scroll to the bottom of the page.
4. Select **Save changes**.



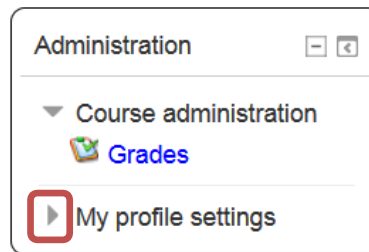
## What a student sees

To the right is an example of a student’s **All logs** report.

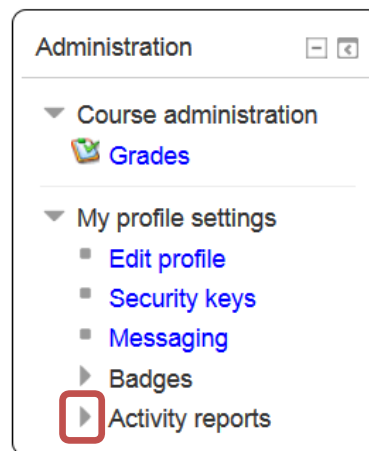
Thu March 27 2014, 2:07 PM	144.37.177.170	CCTR Training 11	wiki add page	372
Thu March 27 2014, 2:07 PM	144.37.177.170	CCTR Training 11	course view	Play Class - Jane Sim
Thu March 27 2014, 2:06 PM	144.37.177.170	CCTR Training 11	course view	Play Class - Jane Sim
Wed March 26 2014, 9:40 AM	144.37.177.170	CCTR Training 11	course report log	Play Class - Jane Sim
Wed March 26 2014, 9:40 AM	144.37.177.170	CCTR Training 11	course report log	Play Class - Jane Sim
Wed March 26 2014, 9:40 AM	144.37.177.170	CCTR Training 11	quiz view	Quiz Right Answer/Marks/Whether Correct/The Attempt
Wed March 26 2014, 9:40 AM	144.37.177.170	CCTR Training 11	quiz review	Quiz Right Answer/Marks/Whether Correct/The Attempt
Wed March 26 2014, 9:40 AM	144.37.177.170	CCTR Training 11	quiz close attempt	Quiz Right Answer/Marks/Whether Correct/The Attempt

## How a student views his/her report

1. In the Administration block, a student selects the arrow next to **My profile settings**.



2. Next, a student selects the arrow next to **Activity reports**.



3. Finally, the student chooses a report to view.

