

CSUSM eAdvising Degree, Set, Go!

Enroll in classes suggested for your major using the Degree Planner!

- Click **Degree Planner** and make sure you have courses selected on all lines for the next registration term
 - You can customize your Planner by clicking **Edit Preferences** to change the number of units you wish to take each semester. Most Planners will suggest 15 units each term to show you how to graduate in 4 years – if you take less than 15 units each term this means you will extend the time for your expected graduation so, you must also add terms to your Planner so it can suggest courses correctly.
 - For example, if you are only taking 12 units instead of 15 units for Fall 2016, then go to **Edit Preferences** and reduce the Fall 2016 units to 12 units so the **Degree Planner** can re-shuffle courses appropriately. Remember whenever you reduce units from a term, be sure to add units to an existing term or add an additional term!
 - You can also customize your Planner by clicking **Arrange My Plan**, and then drag and drop courses from term to term. **Note:** the Planner is suggesting the order you should take courses for your particular major in order to graduate in 4 years, unless you have changed your preferences.
 - Your Planner will suggest the appropriate remediation course if you need Math and/or English remediation.
 - If you have taken and passed AP/IB or CLEP exams or have completed transfer credit be sure to run your **Transfer Credit Report** from your Student Center to see if the campus has added the units to your record. If you see that test scores or transfer courses are missing you should REMOVE the lines from your Planner that will be completed once the campus adds the units to your record. (Instructions on how to do this are found on the eAdvising website: csusm.edu/eadvising).
 - Important! When you have time, be sure to select classes for all 4 (or more) years to tell the campus WHAT classes you want to take and WHEN you want to take them. This will help the campus make sure we offer enough sections and seats for the classes you want to take in the future.
- Scroll to the top of the page and click the **ARR Planned** report to make sure that the courses you plan to take next term or in future terms fulfill requirements for your degree.
- Next, scroll to the top of the page and click the **Enroll** tab to put courses in your **Shopping Cart**.
- Click the **Schedule Assistant** button to bring in your classes from your **Degree Planner** and to help you build your Class Schedule, then click the green **CLICK HERE** button.
 - First, choose the types of courses you want to search for.
 - Second, click **Add Course**.
 - Third, click **My Planner** tab to bring over the courses suggested by your Planner.
 - Fourth, click **Add Break** to tell the system when you CANNOT take classes.
 - Fifth, click **Generate Schedules** and click **View** to find the Class Schedule you like best.
 - Lastly, click Send to **Shopping Cart**.
- Return to the registration page and click **COURSE ENROLLMENT** to send classes to Shopping Cart.
- Click the yellow **Import Cart** button to put courses from your Schedule Assistant into your shopping cart for registration.
 - Click the box next to **Wait list if class is full** if you want to be on the wait list in case the class is full by the time you register for the class.
 - Keep clicking **NEXT** for each course in your shopping cart.
- Finish enrolling in your courses by clicking the green **Proceed to Step 2 of 3** and **Finish Enrolling** buttons.