



CAL STATE UNIVERSITY SAN MARCOS
Latino Association of Faculty and Staff
Scholarship Auction

AUCTION ITEM DESCRIPTION SHEET

1. Donated Item: _____ Approximate Value: _____

In lieu of donating an item or service, I would like to make a monetary donation. Amount: _____

Make checks payable to: **CSUSM - Foundation** and add LAFS Auction in the memo section of your check.

2. Donor's Name: _____

(Print name exactly how the donor wishes to be credited)

3. Address: _____

City _____ State _____ Zip Code _____

4. Contact Name: _____ Telephone: _____

If there is a ticket, certificate or letter to accompany the donation, please attach.

5. ITEM DESCRIPTION & LIMITATIONS - include pertinent facts for description and publicity.

~Limitations would include number of persons, expiration date, excluded dates, geographical limitations, insurance requirements, etc.

~Brochures, business cards and other related material are welcome.

Signature of Donor: _____ Date: _____

Solicited by: _____ Telephone: _____

Received by: _____ Date: _____

PLEASE NOTE:

The Executive Committee reserves the right to combine, split, or hold items at their discretion if they feel it would make the item more marketable for auction purposes. **Return the completed form/donation(s) to:**

Rosa Mora, LAFS Treasurer, CRA 3600-H, 760/750-4860 ~ Cal Sate San Marcos, San Marcos, CA 92096-0001