



California State University SAN MARCOS

Latin@/x Center California State University San Marcos 333 S. Twin Oaks Valley Road San Marcos, CA 92096-0001

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Position Description: *Latin@ Center, Cultura Educator* (Student Assistant) for 2020-21 Academic Year

Hours: 10-15 hours during the academic year, *evening and some weekends required.*

Employment: Fall and Spring Semesters, no summer employment

Compensation: \$13.00/hr Fall 2020, Spring 2021- \$14.00

Job Description: The Cultura Educator will provide support and leadership to students who visit, engage, and participate with the Latin@ Center programs and operations. Cultura Educator(s) primarily will assist students from Latin@/x identities and backgrounds with their successful engagement and development at California State University San Marcos. Cultura Educator will focus on the following goals: ***building community relationships, providing multicultural education, creating opportunities for shared learning experiences, cultivating an environment of civility and respect, efficiently overseeing office operations, leading transformational center programming/events, and fostering a space for social change.***

Cultura Educators of the Latin@ Center, will commit to the following values that support and in align with the Latin@/x Center missions and vision.

- **Holistic:** Supporting student's success by providing student guidance and support on: educational, personal, and community needs that lead to social and interpersonal growth as well as consciousness for students.
- **Safe and Brave Space:** Striving for students to feel welcomed and to freely express themselves; while valuing student identities and multicultural backgrounds (i.e. culture, class, gender, intersectionality/etc.).
- **Community Engagement (Familismo):** Connecting with all students to develop strong personal relationships, provide moral support, show compassion, and in appreciation of their personal cultural diversity.
- **Teamwork:** Foster a culture of trust, friendliness, and mutual respect within the team; based on integrity, honesty and acceptance.
- **Social Change and Advocacy:** Supporting the diverse needs and success of students through social activism, personal empowerment, and cultural education; leading to the creation of social change agents in the community.

Under the direction of the Latin@/x Center Director, Cultura Educators will perform the following duties:

1. Encourage personal, social, and educational development of students.
2. Assist with the development of a positive learning environment.
3. Assist students identify their educational and personal goals.
4. Lead, develop, implement, and assess Latin@/x Center programs/events.
5. Demonstrate knowledge of campus resources and refer students to appropriate services as needed.
6. Assist students with conflict resolution strategies.
7. Ensure knowledge and compliance of campus/center policies and procedures.
8. Serve as a positive role model and peer mentor to current and incoming students.
9. Display solid understanding of multicultural and identity awareness in relation to the Latin@/x community.
10. Respect and treat all individuals fairly and equitably by being open and understanding of all differences including cultural and ethnic diversity, sexual orientation, socioeconomic status, and abilities.

Requirements:

- Must maintain a minimum 2.5 semester GPA or better.
- Demonstrate good interpersonal and communication skills.
- Be a self-directed and autonomous learner.
- Have a strong desire to assist students with their personal, education, and community adjustment to CSUSM.
- Have the ability to work independently and be self-motivated, while implementing the vision as well as directions from Latin@/x Center Director and Centro Operations and Programs Advisor.
- Demonstrate positive attitude and welcoming spirit to all students.
- Demonstrate a high commitment to working with diverse groups of people, identities, and experiences.
- Demonstrate a high level of professionalism and enthusiasm.