

## 2018-19 HOURLY & ADDITIONAL PAY CUTOFF DATES & PAYDAY SCHEDULE

Online Timesheets, Spec. Consultants, Hourly employees, Student Assist., Work Study, OT, Shift, Stipends.

PAY PERIOD BEG. & END DATES	WORK DYS	LAST DAY FOR EMPLOYEES TO INPUT TIME ON-LINE	MANAGER ON-LINE APPROVAL DUE AT 5:00 PM	HOLIDAYS & CAMPUS CLOSURE	PAYDAY CASHIERS OFFICE AFTER 1:00 PM
<b>JULY 2018</b> Jul 1 – Jul 31	22	<b>07/31/2018</b>	<b>08/01/2018</b>	July 4, 2018	<b>WEDNESDAY</b> Aug 15, 2018
<b>AUGUST</b> Aug 1 – Aug 30	22	<b>08/30/2018</b>	<b>08/31/2018</b>	None	<b>FRIDAY</b> Sept 14
<b>SEPTEMBER</b> Aug 31 – Sept 30	21	<b>09/30/2018</b>	<b>10/01/2018</b>	Sept 3	<b>MONDAY</b> Oct 15
<b>OCTOBER</b> Oct 1 – Oct 30	22	<b>10/30/2018</b>	<b>10/31/2018</b>	None	<b>THURSDAY</b> Nov 15
<b>NOVEMBER</b> Oct 31 – Nov 29	22	<b>11/29/2018</b>	<b>11/30/2018</b>	Nov 12,22 &23	<b>FRIDAY</b> Dec 14
<b>DECEMBER</b> Nov 30 – Dec 31	22	<b>12/20/2018</b>	<b>01/02/2019</b>	Dec 25 – Dec 31	<b>TUESDAY</b> Jan 15
<b>JANUARY 2019</b> Jan 1 – Jan 30	22	<b>01/30/2019</b>	<b>01/31/2019</b>	Jan 1, 21, 2019	<b>FRIDAY</b> Feb 15
<b>FEBRUARY</b> Jan 31 – Feb 28	21	<b>02/28/2019</b>	<b>03/01/2019</b>	None	<b>FRIDAY</b> Mar 15
<b>MARCH</b> Mar 1 – Mar 31	21	<b>03/31/2019</b>	<b>04/02/2019</b>	None	<b>MONDAY</b> Apr 15
<b>APRIL</b> Apr 1 – Apr 30	22	<b>04/30/2019</b>	<b>05/01/2019</b>	April 1	<b>WEDNESDAY</b> May 15
<b>MAY</b> May 1 – May 30	22	<b>05/30/2019</b>	<b>05/31/2019</b>	May 27	<b>FRIDAY</b> Jun 14
<b>JUNE</b> May 31 – Jun 30	21	<b>06/30/2019</b>	<b>07/01/2019</b>	None	<b>MONDAY</b> Jul 15