

EMPLOYMENT LETTERS OF OFFER

POLICY

Implementation Date: 09/01/00

Revised: 00/00/00

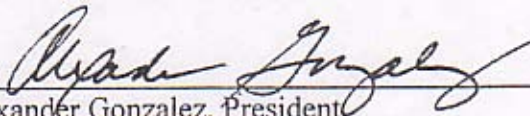
Definition

This policy assigns the responsibility for preparing offers of employment, defines minimal content of such offers, and defines unusual stipulations of offers that require presidential approval.

Authority

Scope

This policy applies to all offers of employment for administrators, faculty, and staff except for student employees.



Alexander Gonzalez, President

9/7/00
Approval Date