

Rating Form for Sabbatical Applications

Applicant's name: _____

Is the application complete? Yes No

- Narrative including timeline
- Statement of resources needs
- Statement of time requested
- CV
- Copies of original reports on previous sabbaticals
- Recommendations from previous recommended but unfunded sabbaticals in previous two years (optional)

Type of professional development (check all that apply):

- Research, scholarly, or creative activity
 - Continuation of ongoing research
 - Change in direction
- Faculty retraining
 - Instructional improvement
 - Which courses will benefit
 - How courses will benefit

For items 1-3 below, rate each criterion using the following scale:

	1	2	3	4	5
	STRONGLY DISAGREE	DISAGREE	NEITHER AGREE NOR DISAGREE	AGREE	STRONGLY AGREE
1. The project will enhance the applicant's professional growth and/or positively impact the applicant's ability to carry out responsibilities at CSUSM. <i>Comments:</i>	1	2	3	4	5
2. The project provides a crucial benefit to the instructional needs of CSUSM (e.g., by keeping faculty up to date in their field, new ideas in the classroom, faculty competency). <i>Comments:</i>	1	2	3	4	5
3. The application clearly presents the purpose, methods, and objectives of the proposed project. <i>Comments:</i>	1	2	3	4	5

Overall comments on the proposal: _____

Proposal ranking: _____

- Highly Recommended (exceptionally high quality projects; no more than 25% of the applications)*
- Conditionally Recommended (high quality)*
- Not Recommended (not high quality)*

Suggestions for improvement of the application: _____