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Effective Date: 7 / 19 /2019

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**Definition:** This document outlines CSUSM's process for participation in the CSU Chancellor's Office's statewide Wang Family Excellence Awards. It provides CSUSM's Faculty Awards Selection Committee (FASC) procedure for selecting campus faculty to be considered by the CSUSM President as nominees at the statewide level.

**Authority:** President of the University.

**Scope:** CSUSM Faculty.

(It is noted the Wang Family Excellence Awards are periodic in nature, and are available when directed by the Chancellor's Office. This procedural document is to be left in place during years when the awards are not offered, in anticipation of future nominating opportunities.)

  
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Ellen J. Neufeldt, President

7/19/19  
\_\_\_\_\_  
Approval Date

  
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Kamel Haddad, Interim Provost & Vice President for Academic Affairs

7/16/19  
\_\_\_\_\_  
Approval Date

Revision Two: 7 / 19 /2019  
Revision One: 08/23/2018  
Implemented: 07/31/2015

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## I. INFORMATION ON THE AWARD

The purpose of the Wang Family Excellence Award is to recognize and celebrate those CSU faculty members who, through extraordinary commitment and dedication, have distinguished themselves by exemplary contributions and achievements in their academic disciplines, while having a discernable impact on students. Similarly, a staff member will also be recognized for extraordinary accomplishments in appropriate areas of their university assignment. The Chancellor's Office shared these comments from previous CSU selection committees:

- A Wang nominee should be regarded as a "superstar" on the campus, with a demonstrated record of unusually meritorious achievements.
- Nominees should be making multi-faceted contributions to the learning community, such as involving students in research and community service, arranging and supervising student internships, recruiting students, publishing, and enhancing overall student success, for example.

Through the continued generosity of Trustee Emeritus Stanley T. Wang and his family, four faculty members and one staff member will be awarded \$20,000 each, system-wide. Each campus may nominate up to four tenured or tenure-track faculty members. The campus president may also nominate one staff member who currently serves in the management personnel plan as an Administrator III or IV\*. Awardees are selected by a CSU selection committee.

## II. THE CSU SELECTION COMMITTEE

The Wang Family Excellence Award Selection Committee is appointed by the Chancellor in consultation with Trustee Emeritus Wang. Members of the committee will include: (1) two members of the CSU Board of the Trustees, (2) Executive Vice Chancellor for Academic and Student Affairs, (3) Vice Chancellor, Human Resources, (4) Chair of the CSU System-wide Academic Senate, and (5) a CSU tenured faculty member previously recognized by the Board of Trustees for outstanding accomplishments. Trustee Emeritus Wang may serve as an advisor to the committee.

## III. ELIGIBILITY

Faculty members nominated for the award must have participated successfully in a campus peer-academic administrative review process such as the reappointment, tenure, and promotion or faculty merit award in teaching, research or scholarship grant processes, no earlier than the 2012-13 academic year. Potential faculty nominees who have not been

*\*The CSUSM Faculty Awards Selection Committee is not responsible for overseeing the campus selection process for the Outstanding Staff Performance Award.*

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reviewed will be referred to the campus awards committee for prescreening. Although a CSU president may elect not to nominate four faculty members, no more than one faculty member from each of the categories cited below may be nominated.

#### **IV. NOMINATION CATEGORIES**

Annually, each campus president may nominate up to four faculty for consideration by the Wang Award Committee, one probationary or tenured faculty member from each of the following categories. Selection criteria for each category are delineated below in "Attachment A":

- Outstanding Faculty Teaching
- Outstanding Faculty Scholarship
- Outstanding Faculty Service
- Outstanding Faculty Innovator in Student Success

#### **V. NOMINATION PACKAGE TO BE SUBMITTED TO CHANCELLOR'S OFFICE**

For each faculty nominee, the nomination package will include:

- A separate cover letter from the campus president, not to exceed two (2) pages;
- A current resume or curriculum vitae;
- Additional documentation of no more than five (5) single spaced, single-sided pages, where nominees may display examples of their individuality and excellence, which should include feedback or evidence of impact on students (e.g., brief testimonials from students); and,
- Submissions will be accepted online only; the Chancellor's Office provides an address for online submissions, on an annual basis.

#### **VI. GENERAL CRITERIA USED BY CSU SELECTION COMMITTEE**

- Awards will be made to those who have made truly remarkable contributions to the advancement of their respective universities and/or the CSU system.
- Nominees should have a demonstrated record of unusually meritorious achievements documented by evidence of superior accomplishments and contributions to the discipline or achievements in an assignment in the respective award area.
- The activities must advance the mission of the university, bring benefit and credit to the CSU, and contribute to the enhancement of the CSU's excellence in teaching, learning, research, scholarly pursuits, student support and community contributions.

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- Previous Wang Family Excellence Award recipients are not eligible for a subsequent nomination.

## VII. NOMINATIONS AT CSUSM

The President will select final campus Nominee(s) with advice from the Faculty Awards Selection Committee (FASC), by means of the following process:

- Potential campus nominees (hereafter, "Candidates") may be nominated by faculty, academic administrators, alumni, and/or students. Self-nominations are not allowed.
- The nominator shall obtain the permission of the Candidate before submitting the nomination letter.
- All Candidates who consent to the nomination will be directed by the Academic Senate office to complete a dossier to be evaluated by the Faculty Awards Selection Committee.
- Nomination letter shall address how the Candidate meets the criteria (500 words maximum). The nomination letter should provide concrete examples of the Candidate's contributions.

## VIII. CRITERIA TO BE USED BY CSUSM FACULTY AWARDS SELECTION COMMITTEE

- The Faculty Awards Selection Committee will review the nomination letter, the Candidate's 5-page statement, and CV.
- The Candidate will have made truly outstanding contributions to the advancement of the CSUSM learning community.
- The Candidate will have a demonstrated record of unusually meritorious achievements documented by evidence of superior accomplishments and contributions to the discipline or achievements in an assignment.
- The Candidate's activities must have advanced the mission of CSUSM and the CSU, bring benefit and credit to CSUSM and the CSU, and contribute to the enhancement of the CSU's excellence in teaching, learning, research, scholarly pursuits, student support and community contributions.

## IX. CSUSM TIMETABLE / CAMPUS NOTIFICATION / STATE LEVEL ANNOUNCEMENT

- **Spring Semester (Academic Year One)**: Election to fill the following-year vacancies on the Faculty Awards Selection Committee (FASC). FASC Committee members are chosen as part of the Academic Senate election process.

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- **First week of April:** Distribution of information on the Wang Family Excellence Awards, the CSUSM timeline, and the nomination process by the Academic Senate.
- **Third week of May:** Last Day to nominate Candidates for the Wang Family Excellence Award. Nominations due in the Academic Senate Office no later than the last day of the semester.
- **First week of June:** Acceptance letters due in Academic Senate office from Wang Family Excellence Award Candidates.
- **Summer:** Preparation of Wang Family Excellence Award nominee Dossiers.
- **Third week of September (Academic Year Two):** Dossiers due in Academic Senate office, contents as described above (Section V). FASC review begins; President (or designee) will provide guidance to FASC regarding the advisement sought by the President (e.g., whether to rank Candidates, and/or offer affirmative/negative assessment of Candidate qualifications, etc.)
- **Second week of October:** FASC recommendations due to the campus President.
- **Fourth week of October:** President informs campus community of Wang Family Excellence Award Nominee(s). (Timeline subject to change, as needed, to ensure deadline to upload documents to Chancellor's Office may be met, per yearly directive from CSU Chancellor's Office.)

**Campus notification process for Candidates and Nominees:** After the President has selected the final campus Nominee(s), and before public announcement of the Nominee(s), all Candidates will be notified as follows:

- The President's Office will notify the FASC Chair of any Candidate(s) *not* selected by the President as final campus Nominee(s).
- Within 72 hours, the FASC Chair will email those Candidates that they have not been selected, Cc'ing the President's Office.
- Notifications from the FASC Chair will recognize those Candidates for the significant honor of their original nomination; will thank those Candidates for their contributions to CSUSM, as well as their time in preparing dossiers; and will encourage all Candidates to re-apply for similar awards in the future, if nominated.
- The President's Office will allow 72 hours for non-selected Candidates to be notified by the FASC Chair, before public announcement of final campus Nominee(s).

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- Prior to the public announcement, the President (or designee) will notify the final campus Nominee(s).
- Nominations with supporting documentation should be uploaded at website provided by Chancellor's Office (**deadline set annually by the Chancellor's Office**: generally, early November of each academic year).
- **Statewide Winner notifications** will take place **as scheduled annually by the Chancellor's Office**, with presentation of the annual awards expected at the January meeting of the Board of Trustees.

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ATTACHMENT A.

WANG AWARDS CATEGORIES (as of 2018)

**Outstanding Faculty Teaching Award**

The Outstanding Faculty Teaching Award recognizes a faculty member who models excellence in teaching.

*Criteria:*

1. Utilizes exemplary pedagogy, including creativity and innovation in curriculum development and teaching methods.
2. Serves as a teacher leader both on campus and off campus, with a demonstrable impact on students and colleagues.
3. Pursues the scholarship of teaching, translating teaching-and-learning research into practice, and submitting teaching to professional scrutiny.

**Outstanding Faculty Scholarship Award**

The Outstanding Faculty Scholar Award recognizes a faculty member who demonstrates excellence in research, scholarship, and/or creative activities in his or her field.

*Criteria:*

1. Significant contributions to scholarly knowledge in research, creative works, and other products of scholarly activity. Examples include publications in journals and books (including those works with undergraduates), creative writing, visual arts, composition, artistic performance, awarded external grants/fellowships and presentations at symposia and conferences.
2. Earned the esteem of distinguished colleagues within his or her field of study.
3. Research, scholarship or creative work has a critical impact on the community or on a local, state, national or international problem.

**Outstanding Faculty Service Award**

The Outstanding Faculty Service Award recognizes a faculty member who excels in service to the university and the larger community.

*Criteria:*

1. Demonstrates superior service to the university through committee work, governance bodies and related activities, and administrative support.
2. Engages in impactful service to external stakeholders including federal, state and local governments; business and industry; and professional, public and private not-for-profit organizations. These activities may utilize the faculty member's professional expertise or the faculty member may be participating as a university representative.
3. Contributes to the university's efforts to enhance equal opportunity, cultural diversity and closing the student equity gaps.

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**Outstanding Faculty Innovator in Student Success Award**

The Outstanding Faculty Innovator in Student Success Award recognizes a faculty member whose outstanding contributions are significantly improving student success.

*Criteria:*

1. Remarkable commitment to student success beyond his or her own classroom and discipline based on evidence-based results.
2. Develops, implements, and shares techniques, practices, and/or technologies that transform the student experience and improve outcomes for student success.
3. Utilizes creative and exemplary teaching practices and supports positive faculty-student relationships that inspire excellence and student success.

**Outstanding Staff Performance Award\***

The Outstanding Staff Performance Award recognizes a staff member who excels in all aspects of his or her position, with an extraordinary work ethic and impact; serving as a role model and connecting with students, staff, faculty or administrators both within and outside his or her department to promote the University's vision and goals.

*Criteria:*

1. Excels in every aspect of work performance, beyond professional peers.
2. Demonstrates efforts toward self-improvement while developing and recognizing the strengths and talents of others.
3. Demonstrated initiative and creativity that results in improved efficiency of the department and/or CSU.
4. Promotes positive morale and enhances the image of the department and/or CSU.
5. Has led a significant campus effort that has brought recognition to the mission and/or goals of the University.

*\*The CSUSM Faculty Awards Selection Committee is not responsible for overseeing the campus selection process for the Outstanding Staff Performance Award.*