



President's Award for Scholarship and Creative Activity

2024-2025 Guidelines and Call for Nominations

PURPOSE OF THE AWARD

This award recognizes faculty whose scholarship and/or creative activity contribute significantly to their fields. Faculty members are encouraged to nominate those whose research or creative activity is judged as particularly valuable contributions to a field of study.

ELIGIBILITY

All current tenure-track and lecturer faculty are eligible.

TIMELINE

SEP 03	OCT 07	OCT 28	NOV 22	DEC 13	JAN 16, 2025
• Call for nominations	• Deadline for nominations	• Deadline for dossier submissions	• Selection Committee recommendation due to the President	• Award announcement	• CSUSM Awards & Service Celebration

NOMINATION PROCESS

Faculty may be nominated by their peers or self-nominated.

Faculty nomination letters should:

1. include a completed Award Nomination Cover Page.
2. address the award criteria listed below.
3. be between 100-500 words in length.

Faculty who are nominated will be contacted by the Office of the President.

Nomination letters should be submitted electronically to the selection committee through the Office of the President, presidentialawards@csusm.edu. Please include the name of the award in the email's subject line.

SELECTION CRITERIA

Faculty members routinely conduct original or applied research and/or other scholarly and creative activities to stay current within their fields and to improve the teaching mission of the CSU. Faculty members also regularly publish or otherwise make their work public to advance knowledge in a discipline or to provide other significant contributions beyond this campus. The purpose of this award is to recognize an outstanding member of the faculty whose exceptional merit in scholarly and creative activity provides a worthy example to peers. The award also serves to highlight the collective work of the faculty in conducting significant research and/or creative work that improves teaching and learning at CSU San Marcos and beyond.

The single criterion for this award is the significance of the faculty member's scholarly or creative contributions to their discipline. Preference shall be given to work identified as falling under the auspices of or representing CSUSM.

Dossier

Accepting the nomination requires the faculty member to electronically submit a small dossier to the committee through the staff liaison, presidentialawards@csusm.edu. The dossier should consist of:

1. A narrative essay of up to 1,000 words.
2. A complete vitae or resume.

Specifically, the applicant's essay should:

1. Highlight and discuss important, meaningful, and unique contributions of research/creative activity in terms of impact on academic fields and the community.
2. Explain how the research/creative activity is incorporated into teaching and learning and/or advances the mission of CSUSM.
3. Relate what aspect of the scholarly/creative work was accomplished in the last five academic years.

Nominees may also address, when appropriate, any student participation in the research or creative activity.

SELECTION PROCESS

The selection committee is composed of the following members:

1. One faculty member chosen by the President
2. One academic administrator chosen by the Provost
3. A member of the Academic Senate Executive Committee
4. One lecturer faculty member appointed by the Academic Senate
5. The faculty member who is the immediate past recipient of the award (or a designee appointed by the Executive Committee of the Academic Senate)

Committee members will review nominations and dossiers and recommend to the President, a faculty member whose scholarly and/or creative activity has the greatest impact, value, or significance to their field. While it is difficult to rate several highly creative or scholarly activities on the basis of the "greatest" impact, this is the challenge of the Selection Committee. The President will make the final decision based on the Selection Committee's recommendation.

An announcement to the campus community will ensue after the President has selected the award recipient. Recognition of the honoree will take place at the CSUSM Awards and Service Celebration, and they will receive a \$2,000 privately funded award and a plaque.

The award criteria and process shall be reviewed every three years for currency and clarity.

SUBMISSION/INFORMATION CONTACT

Nominations, applications, and all questions should be directed to Melinda Jones in the Office of the President; by email at presidentialawards@csusm.edu.