

MPH APPLICATION INSTRUCTIONS

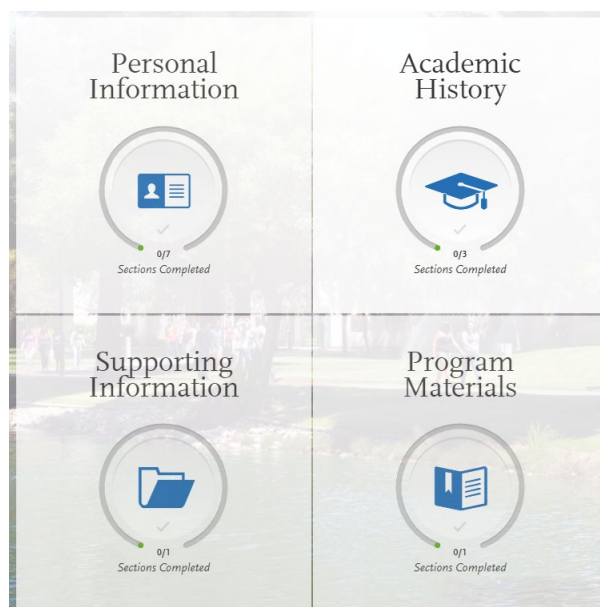
Please review all instructions on this document *BEFORE* starting the application.

***You may want to have access to your unofficial transcripts for reference when completing your application.**

- A. Click the appropriate application link on the “[How to Apply](#)” page of the program website.
- B.** Click the “**Create an Account**” link and follow the instructions to create your account. **Be sure to write down your username and password to use at a later time.**
- C. Update the “**Complete Your Profile**” page with your specific information and click the “**Save Changes**” button.
- D. Using the **search bar** on the Add Programs page, type in “**Public Health**”.
- E. Under the **SAN MARCOS EXTENDED LEARNING** campus, click the “+” mark next to the Public Health program of your choice and then click the “**Continue**” button at the bottom of the page.

| SAN MARCOS EXTENDED LEARNING | | | | | | | | |
|------------------------------|--|-----|------|------|-------------|----------------------|------------|--|
| + | Public Health - Global Health - Fall | MPH | Fall | 2021 | Main Campus | Cal State San Marcos | 02/17/2021 | |
| + | Public Health - Global Health - Online - Fall | MPH | Fall | 2021 | Online | Cal State San Marcos | 02/17/2021 | |
| + | Public Health - Health Promotion and Education - Fall | MPH | Fall | 2021 | Main Campus | Cal State San Marcos | 02/17/2021 | |
| + | Public Health - Health Promotion and Education - Online - Fall | MPH | Fall | 2021 | Online | Cal State San Marcos | 02/17/2021 | |

- F. Click the “**Continue To My Application**” button.
- G. Complete each section of the application as detailed below:



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SECTION I. Personal Information

- Complete ALL sections as requested

SECTION II. Academic History

- **Colleges Attended:**
 - Add ALL postsecondary institutions you have attended regardless of the grades or credits earned
- **GPA Entries:**
 - Enter your *cumulative* GPA earned for each of your postsecondary institutions
- **Standardized Tests:**
 - Click the ***“I am not adding any standardized tests”*** button

Standardized Tests

You can self-report your standardized test scores or report tests you plan to take in this section. Some of the programs you apply to may require you to report certain test scores; be sure to check with your programs to ensure you are completing all requirements. Visit the [Applicant Help Center](#) for more information.

- **Freshman Applicants:** while SAT and ACT scores are not required, we encourage you to report any results here with the associated College Board or ACT ID number. If you have not yet taken the exam, you can simply add the date that you will complete the exam. If you have SAT and ACT results, you must also report the associated ID number and request your official results be sent to all your CSU campuses. If you are accepted, your SAT and ACT results will be used as one of the measures to place you in the proper mathematics and English courses.
- **Transfer Applicants:** if you have completed less than 60 transferrable units and taken the SAT and/or ACT, report your results here. While SAT and ACT scores are not required, we encourage you to report any results here. If you do not plan to take the exams, click **I Am Not Adding Any Standardized Tests**.
- **Graduate Applicants:** report your GMAT and GRE results or the date you plan to take the tests. If you do not plan to take the exams, click **I Am Not Adding Any Standardized Tests**.
- **International Applicants:** report your IELTS and PTE results or the date you plan to take the tests. If you do not plan to take the exams, click **I Am Not Adding Any Standardized Tests**.

Once you submit your application, you cannot edit previously entered tests, but you can add new tests.

Note that self-reporting your scores isn't the same as providing official scores to your programs. If your programs require official test scores, see [Sending Official Test Scores](#) for more information.

[I Am Not Adding Any Standardized Tests](#)

SECTION III: Supporting Information

- **Experiences:**
 - Click the ***“I am not adding any experiences”*** button

Experiences

You may update the information in this section at any time prior to submission. Once you have submitted, you will be able to add more Experiences, but you will not be able to update or delete completed Experiences. Refer to the Checklist on the program materials section of the application to determine if experiences are required for your program application.

Enter your professional employment experiences in several categories, or types, in this section. List your military service and present employer, if applicable. Do not include summer and part-time work not relevant to your career or academic goal. Visit the [Applicant Help Center](#) for more information.

Once you submit your application, you cannot edit previously entered experiences, but you can add new experiences.

[+ Add an Experience](#)

[I Am Not Adding Any Experiences](#)

MPH APPLICATION INSTRUCTIONS

SECTION IV. Program Materials

- **QUESTIONS** tab
 - Answer all questions
- **DOCUMENTS** tab
 - Upload your **Resume** and **Personal Statement**
 - The personal statement is a 300 to 500-word personal narrative statement describing how the MPH program relates to your professional goals
 - The Resume *must* include
 - your current accurate contact information: name, email address, and phone number and should include
 - your experience (paid or volunteer) in public health, health education, health science, or a related area if Bachelor's degree is not in a health-related area.
- **RECOMMENDATIONS** tab
 - Enter the **names** and **email addresses** for your **TWO** references
 - They will be sent an email containing a link to complete the recommendation electronically
 - There is not an option for them to attach a letter. However, they may copy and paste the text from their letter into the text box on the form

Recommendations

As part of the application process, you are required to have three (3) letters of recommendation (either two academic and one professional, or two professional and one academic) submitted on your behalf directly to CSU San Marcos. Recommendation forms are submitted electronically.

(Please note: personal references will **not** be accepted.)

** Be sure to notify your recommenders that you have selected them and also follow up with them to ensure their recommendations are submitted well **before** the application deadline!

Once you have saved an electronic recommendation, an email request will automatically be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.

| | |
|---|------------------------------|
| Graduate Social Work | 3 required - 4 total allowed |
| + Request Graduate Social Work Recommendation | |

Final Steps for Cal State Apply

- Review, finalize and pay the application. Once you have completed your review and paid the application fee, submit your application.
 - Your application will not officially be submitted until payment has been received.
- Upon submission of your application, you will receive an email within 48 hours confirming the receipt of your application. If you do not receive a confirmation email, please contact us at el@csusm.edu or 760-750-4020.