



Job Description

Department: Campus Recreation

Position Title: Intramural Assistant (Referee)

Time Base: Maximum 20 hours/week

Position Reports to: Assistant Director – Campus Recreation

Exempt or Non-Exempt: Non-Exempt

PURPOSE OF POSITION:

Under general supervision, the Campus Recreation Intramural Referee is responsible for providing excellent customer service to all patrons and guests during events inside the Clarke Field House, Sports Center, Mangrum and Lower Field while serving as an ambassador of "REC" by working to increase student life and promote wellness throughout campus. This position may coordinate, implement, and plan projects of a varied and complex nature and foster working partnerships with several other entities on campus.

Position Requirements

- Must be continuously enrolled at least half-time during the academic year. Undergraduate students (including credential students) must be continuously enrolled for a minimum of 6 units. Graduate students must be continuously enrolled for a minimum of 4 graduate level units.
- Must maintain a minimum cumulative GPA of 2.0.
- Must remain in good standing with the University.
- Must have (or obtain within first two months of employment) CPR, First Aid, AED certification.
- Must be able to lift up to 50 pounds.
- Must be available to work multiple weeknights and weekends.

Responsibilities include, but are not limited to:

- Ability to provide excellent oral directions.
- Ability to work well with diverse groups, clients, constituents, and event types including events for and by students, faculty, university departments, and community groups.
- Ability to apply all aspects of excellent referee services, including but not limited to implementing regulations, rules, and un-biased decisions.
- Ability to work in a fast-paced and competitive environment, and to create a safe and positive experience.
- Ability to move event-related equipment and supplies in an efficient manner.
- Knowledge of basic sports rules and ethics.
- Attend and assist with intramural meetings to determine operations priorities, timelines, and tasks.
- Attend all required training programs including but not limited to Conflict Resolution and NIRSA Officials Training.
- Provide customer support for participants and attendees.
- Assist in enforcing field use policies and procedures.
- Prioritize safety and risk management at all times.
- Comply with all university and REC policies and procedures.
- Related tasks as assigned

Student Assistants will have the opportunity to (or will be requested to) work additional hours assisting with Campus REC events.

Hourly Rate: Starting at \$16.00/hour