



<b>Intellectual Property Disclosure Form</b> <b>PRIVILEGED AND CONFIDENTIAL</b>	<b>CSUSM Use Only</b>	
	Tech ID: _____	Date Received: _____
	Director of Intellectual Assets: Select from List	

Patent    Trademark    Copyright    Trade Secret

**Title of the Disclosure:** (should be brief and descriptive)

Is the subject of this disclosure regulated by **ANY U.S. export laws and regulations** pertaining to the export or import of goods, services, technical data, services and commodities [i.e. International Traffic in Arms Regulations (ITAR) and/or Export Administration Regulations (EAR)]?     Yes     No

**Technical Team Members(s):** *Please use additional copies of this page for more than four names*

Full Name	_____	Position	_____
Department(s)	_____	Center(s)	_____
CSUSM Email Address	_____	Telephone	_____
Alternate Email Address	_____	Country of Citizenship	_____
Residential Address	_____	City, State, Zip	_____

Full Name	_____	Position	_____
Department(s)	_____	Center(s)	_____
CSUSM Email Address	_____	Telephone	_____
Alternate Email Address	_____	Country of Citizenship	_____
Residential Address	_____	City, State, Zip	_____

Full Name	_____	Position	_____
Department(s)	_____	Center(s)	_____
CSUSM Email Address	_____	Telephone	_____
Alternate Email Address	_____	Country of Citizenship	_____
Residential Address	_____	City, State, Zip	_____

Full Name	_____	Position	_____
Department(s)	_____	Center(s)	_____
CSUSM Email Address	_____	Telephone	_____
Alternate Email Address	_____	Country of Citizenship	_____
Residential Address	_____	City, State, Zip	_____

Which of the above should be the primary contact for correspondence?	_____
University Lab(s)/resources used to develop this technology:	_____
Are all inventors listed above employees, officers or students of CSUSM? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If No, provide details)</i>	_____
Are any inventors listed above undergraduate students?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Was any material or equipment provided by a third party? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If Yes, provide details)</i>	_____

Federal Grant/Contract or Subcontract Funding			
Was the subject matter of this disclosure conceived or first actually reduced to practice in the performance of work funded, in whole or in part, by any federal grant(s), contract(s) or subcontract(s)? (If yes, list below) <input type="checkbox"/> Yes <input type="checkbox"/> No			
Sponsor(s):	Grant/Contract Number(s):	Principal Investigator:	ORSPA Account Number(s):

ANY PRIOR OR PENDING PUBLICATIONS, DISCLOSURES, OR OTHER ACTIVITIES (WHETHER BY YOU OR A THIRD PARTY) RELATING TO OR INVOLVING THIS SUBJECT MATTER CAN ADVERSELY AFFECT ANY PATENT RIGHTS.

Publication, Public Disclosure & Other Activities:	
Has the disclosed subject matter been described in any publication(s) (including abstracts)? Name of Publication, journal or website:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of each publication:	
Has a manuscript describing the disclosed subject matter been submitted for publication?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, has it been accepted for publication as of this time?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has a description of the disclosed subject matter appeared online (including conferences and abstracts)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Was a grant application describing the disclosed subject matter submitted for review?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Was the disclosed subject matter disclosed publicly, such as in a poster session, presentation or lecture?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Was the disclosed subject matter or any derivative product sold, offered for sale, or used in public?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are any of the above disclosures or activities contemplated in the near future?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes to ANY of the above, please provide details:	
<p><i>If the answer to any of the above questions is YES, please provide detailed information and attach any grants, abstracts, manuscripts, articles, presentations, etc., including any earlier publications (by you or anyone else) or other prior art that may be relevant to the patentability. Please keep our office informed of any future submission or acceptance for publication or other possible disclosure of any manuscripts, abstracts or oral presentations describing the subject matter.</i></p>	
Conception/Disclosure:	
Conception is defined as: "the act of forming a general idea or notion" Please fill in the following dates:	
Conception of discovery:	
First disclosure to another:	
First experiment demonstrating discovery:	
If the discovery or a significant aspect of the discovery is not supported by written records, briefly describe how the date of discovery can be established and identify earliest written record:	
Type of Discovery: (Check all that apply)	
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Date:

<input type="checkbox"/> Agriculture/Animal	<input type="checkbox"/> Environmental	<input type="checkbox"/> Medical Devices & Imaging
<input type="checkbox"/> Science Bio-Technology	<input type="checkbox"/> Fuel Cells & Energy	<input type="checkbox"/> Networks, I/T, Software &
<input type="checkbox"/> Drug Screening	<input type="checkbox"/> Materials & Electronics	Communication Therapeutics
<input type="checkbox"/> Educational	<input type="checkbox"/> Mechanical/Manufacturing	Other: (please specify)

**Abstract/Brief Summary:**

*Give an overview of the concept and chief objective(s) or purpose(s).*

**Introduction/Background:**

*Give context to the discovery. Describe the field(s) to which the discovery pertains and the developments that led to the discovery.*

**Detailed Description:**

*Give a thorough description of the discovery as well as how it is made/executed and used. The description should be so detailed that a person skilled in the field would be able to make and use the discovery as a result of reading it. Please be as clear, exact and thorough as possible in your description, and please be sure to clearly identify which element of your research is "the discovery."*

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Date:

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**Figures and Descriptions:**

*If you wish to submit documents, presentations, figures, charts or other supporting materials, please list them here and include them with this disclosure.*

**Non-Confidential Summary:**

*This should be one to two paragraphs in length and should not contain any proprietary information. The non-confidential summary should include an overview of the discovery and its impact/commercial potential and may be shared with companies interested in licensing the rights to this subject matter.*

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**Novel Aspects:**

*Specifically identify those components of this subject matter (or the process by which it is made or used) that you consider to be novel and that you believe distinguish it from existing technologies at this time.*

**Advantages Over Current Technology and Impact:**

*Please identify the subject matter's advantages over existing alternative products, processes or services.*

**Trade Secrets:**

*Are any aspects of this disclosure considered trade secrets or potential trade secrets? If the answer is yes, please describe your processes in place for protection of those trade secrets.*

Date:

<b>Which Companies or Investors are most likely to be interested in this work?</b>			
<b>Company</b>	<b>Contact</b>	<b>Phone</b>	<b>Email Address</b>
<b>Commercial Potential:</b>			
<i>Please describe any commercial potential, in terms of potential products and services, and describe its competition/available alternatives.</i>			
<p><i>Per CSUSM Intellectual Property Policy, once the inventor(s) is/are legally determined, the inventor's share of "net income" received by CSUSM from commercialization of intellectual property is divided equally among all inventors unless each and every inventor agrees in writing to a different distribution of the inventor's share. If the creators wish to enter into a sharing arrangement for the inventor's share that is different from that provided under university policies, please contact send an inquiry to <a href="mailto:IPC@csusm.edu">IPC@csusm.edu</a>.</i></p>			
<b>Related Publications:</b>			
<i>Please list any papers, patents and other published material that you are currently aware of that either relate to this work or describe similar technology. Please include links and/or submit copies of the publications when possible. (add supplemental sheet if necessary)</i>			
<b>Certification and Acknowledgement:</b> <i>(please use additional copies of this page if more signatures are required)</i>			
<p>I certify that the information contained in this Intellectual Property Disclosure Form is true, accurate and complete. I acknowledge and agree that the intellectual property disclosed herein may belong to the Trustees of the California State University, acting through their CSUSM Campus and its authorized auxiliary organization, the CSUSM Corporation (collectively the "University") in accordance with <a href="#">CSUSM Intellectual Property Policy LATAAC 279-04</a>.</p> <p>Following a final determination of ownership by the University pursuant to <a href="#">IP Policy LATAAC 279-04</a>, I shall sign all documents as may be required and in such form that may be recorded, including but not limited to an assignment of all rights in the intellectual property disclosed herein, any patent applications related hereto, a declaration as to inventorship, and power of attorney, to The Trustees of the California State University acting through their CSUSM Campus and its authorized auxiliary organization, the CSUSM Corporation.</p> <p>I understand that the University is not obligated to i) protect the IP rights of the work through acts such as filing for patent protection, registering for copyright, or securing plant variety certification, or ii) facilitate commercialization and/or disposition of the IP, but may do so at its discretion. In doing so, University will adhere to the terms of CSUSM Intellectual Property policy <a href="#">LATAAC 279-04</a>, as amended from time to time, and will distribute any proceeds from licensing or assigning the technology in accordance with such policy.</p> <p>If it is determined that I am an inventor, I acknowledge that CSUSM IPC will need my contact information to facilitate the prosecution and commercialization of this technology. I agree to promptly provide CSUSM IPC with any changes to my contact information. My failure to provide current contact information may affect the University's ability to prosecute and/or commercialize this discovery and my ability to share in any commercialization revenue.</p>			

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Signatures	Date

Submit the completed form via email to [JPC@CSUSM.edu](mailto:JPC@CSUSM.edu) or via fax to XXXXX. Please call XXXX if you have any questions.  
<http://www.csusm.edu/gsr/ipc>

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