**Grant Proposal Seed Money Application**

**GPSM applications are reviewed on an ongoing basis by the GPSM committee. Please do not feel constrained by this space, and use the space necessary to respond completely to each question.**

**General Information:**

Proposed Title:

Title/Rank: Department:

Submitted by: Date:

Email address:

Amount requested:

**Grant proposal activities to be supported with the seed money:**

1. Describe the activity/ies for which you are requesting seed money.-Normally up to a total of $3,000 may be requested, to be used for supplies, equipment, travel, stipends, student assistants, grant writing assistance, or other needs associated with proposal development.
2. Provide a detailed budget and brief justification for how the funds will be spent.  
   (Student assistant, temporary staff, or consultant requests must include the number of hours, the hourly rate and the benefits rate/amount)
3. Provide a proposal development timeline for the externally funded project.

**Externally funded project description:**

1. Please provide a brief description of the project for which you plan to request external funds, and how this seed money will enhance your ability to attain external funds.
2. List the agency/ies) to which you plan to submit proposal(s). Attach a copy of the RFP or prospectus.

1. Describe the length of project you will propose and approximate the amount of funds you will request and their use.
2. Briefly describe your prior experience in submitting proposals for external funding and funding successes and/or consultation that you will seek in development of the grant proposal.

For questions and to submit your application please contact Grants and Contracts Development at [grants@csusm.edu](mailto:grants@csusm.edu)..