



California State University
SAN MARCOS

Committee for Undergraduate Research (CUGR)

MINUTES

February 1, 2024 · Administration Building 2302 · <https://csusm.zoom.us/j/82869404191>

Attendees:

Jane Kim (Chair), Charles De Leone, Deanna Schmidt, Darcy Taniguchi, Elinne Becket, Kang Du, Liz Ridder, Lucy HG Solomon, Michael McDuffie, Matthew Schubert, Nahid Ebrahimi Majd, Sheila Van Metre, Susie Lan Cassel, Teru Toyokawa

1. **Welcome!** *Chair Jane Kim called the meeting to order at 12:07 pm*
2. **Approval of the Minutes**
 - a. Kim asked if everyone had a chance to review the November 16, 2023, CUGR minutes. *Minutes were approved as distributed.*
3. **Approval of the Agenda**
 - a. Kim asked if everyone had a chance to review the agenda. *Agenda reviewed by committee and approved as distributed.*
4. **Announcements**
 - a. Student Opportunities to present their work:
 - [CSUSM Symposium on Student Research, Creative Activities & Innovation](#)
 - Fri, March 1, 2024
 - 1-2 page written summary due Friday, February 2, 2024 by 5 pm
 - Judges and Moderators are needed. Michael McDuffie volunteered as a judge.
 - [National Conference on Undergraduate Research NCUR](#)
 - April 8-10, 2024. Long Beach, CA
 - Abstract deadline: December 8, 2023
5. **Student Poster Showcase**

Van Metre reported the event took place on November 28, 2023 in the USU Ballroom. The space accommodated the 82 presentation and 261 individual students that participated in the event. Reservations have been made for the Student Poster Showcase, and Kerri Mowen award to be held in the USU again on **December 3, 2024**.

Kim reminded the committee that CUGR approved implementing Poster Student Awards at the November 2023 meeting and called for subcommittee volunteers. Kim, Ridder, Solomon, and Van Metre volunteered.
6. **Learning Aligned Employment Program (LAEP)**

Kim reported 31 position proposals were approved by the CUGR LAEP Committee during Fall 2023. A LAEP slide deck was shared to support committee members in their role as LAEP ambassadors to colleagues. Spring position proposals are due Thursday, February 8, 2024 at 5 pm.
7. **Kerri Mowen Excellence in Faculty Mentoring Award**

A subcommittee that includes Schmidt, Becket, Kim, was established to review the Kerri Mowen award call and develop a judging rubric.

8. Adjournment.

- a. *The meeting adjourned by acclamation at 12:58 pm.*

Next Meeting:

The next CUGR meeting is scheduled for February 15, 2024, from 12:00 – 1:00 pm. The in-person portion of this meeting will be held in ADM 2302.