



California State University
SAN MARCOS

Committee for Undergraduate Research (CUGR)
MINUTES

February 16, 2023 — 12:00–1:00 PM

Location: KEL 3010 and <https://csusm.zoom.us/j/89424752487>

Attendees:

In Person: Kimberly Vanderbilt, Charles De Leone, Jane Kim, Robert Iafe

Remote: Michael McDuffie, Sheila Van Metre, Matt Schubert, Jerry Limberg, Virginia Velati Tirona, Teru Toyokawa

1. Welcome!
2. Approval of the Minutes
 - a. *December 15, 2023 CUGR Meeting Minutes were approved as distributed.*
3. Approval of the Agenda
 - a. *The committee reviewed the agenda and approved as distributed.*
4. Announcements
 - a. April 14 Applications due for the CSUSM Library Award
 - b. February 18 Preparing for Graduate School Interviews
 - c. February 21 Student Prep Session 12-12:50 at Mark 101 (during U-Hour) [Link](#)
 - d. March 16 & 17 *Becoming More than the Sum of our Parts* STEM-NET IN-PERSON conference
5. Symposium on Student Research and Creative Activities
 - a. The event will take place on March 3, 2023.
 - b. Link: <https://www.csusm.edu/gsr/student/src.html>
 - c. Judges/Moderators needed. Contact Sheila or Kimmie if interested.
 - d. Debrief/follow up subcommittee will be considered at the March or April meeting.
6. New CUGR Chair Selection
 - a. Call reviewed by committee and will be posted to the [OGSR website](#) (update: posted on 2/20/2023)
 - b. Selection committee will be established, Vanderbilt to chair. Becket volunteered; others are encouraged to participate.
7. Student travel award updates
 - a. Van Metre reported the increase in student travel submission. Awards are close to the maximum amount allocated but demands have reached pre-pandemic levels. Van Metre encouraged the committee to consider increasing the amount that can be awarded in the next fiscal year.
 - b. McDuffie may be able to support some travel if related to Palliative Care. Van Metre and McDuffie will review

CUGR 2022–2023 Meeting Schedule:

Time: 12:00pm–1:00pm	2022: 9/22, 10/20, 11/17, 12/15
Location: Virtual Zoom Link	2023: 1/26 , 2/16, 3/23, 4/20, 5/18

applications.

8. Increase participation in CUGR

- a. Goal to increasing representation from disciplines across campus. Communication has been a barrier. Vanderbilt will be creating a central location for crowdsource information on who to contact by college/university to get information disseminated. Committee members can add/correct information on this living document.

9. Funding opportunities document of grant/award opportunities for students, faculty supporting URSCA

- a. Committee recommended the creation of a centralized, crowdsourced, list/database. If you have information from your discipline about scholarships or grants that would be useful for undergraduates that are conducting research, or faculty that are supporting them, please let Vanderbilt know

10. Tracking Undergraduate Research

- a. Vanderbilt has been in touch with Adam Peterson, no additional information available currently.

11. New student award

- a. Vanderbilt will report back to committee during the March meeting.

12. Space disruption Issues

- a. Tabled.

Thank you all for being active members of CUGR and for offering your time and efforts to support undergraduate research and creative activity at CSUSM!

CUGR 2022–2023 Meeting Schedule:

Time: 12:00pm–1:00pm	2022: 9/22, 10/20, 11/17, 12/15
Location: Virtual Zoom Link	2023: 1/26, 2/16, 3/23, 4/20, 5/18